



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Concerned Elementary and Secondary School Heads
Division Selection and Accreditation Committee (DSAC) Members
Designated Municipal Sports Coordinator
All Others Concerned

From:  **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent 

Subject: **COORDINATION MEETING OF DSAC AND DESIGNATED MUNICIPAL SPORTS COORDINATORS**

Date: September 22, 2025

1. In preparation for the forthcoming sports activities and competitions of this Division, this Office informs all member of the Division Selection and Accreditation Committee (DSAC) and the designated Municipal Sports Coordinator on September 26, 2025, 8:00AM onwards at Bulwagan ng Karunungan, 3F SDO Sorsogon Building, Balogo, Sorsogon City.
2. The main agenda for this meeting is the discussion of the updated documents and forms during Palaro activities.
3. Expenses relative to the conduct of this activity shall be charged to local funds/MOOE/ SEF subject to the usual accounting and auditing rules and regulations.
4. Attendance of all concerned is desired.



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