



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OF SORSOGON
Sorsogon

September 30, 2025

DIVISION MEMORANDUM
No. 201, s. 2025

**REVIEW AND VALIDATION OF SCHOOL IMPROVEMENT PLAN AND
ANNUAL IMPLEMENTATION PLAN OF SCHOOLS WITH SCHOOL
INNOVATION IMPROVEMENT FUND (SIIF) ALLOCATION
FOR FISCAL YEAR 2025**

To: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
PSDS/OIC-PSDSs of Barcelona, Prieto Diaz and Sta. Magdalena Districts
Concerned Public School Heads of Barcelona, Pto. Diaz and Sta. Magdalena
All Others Concerned

1. Pursuant to **DepEd Memorandum No. 073, s. 2025** titled **Allocation and Release of the School Innovation and Improvement Fund to Eligible Public Schools to Strengthen Decentralization and Accelerate Literacy Interventions of the Department of Education for Fiscal Year 2025**, this Office through the Division Field Technical Assistance Team (DFTAT) shall conduct review and validation of School Improvement Plan (SIP) and Annual Implementation Plan (AIP) of the Recipient Schools on the following schedule:

Date	Municipality	Venue
October 7, 2025	Barcelona	SGOD Office
October 9, 2025	Prieto Diaz	
October 10, 2025	Sta. Magdalena	

2. School Heads of the recipient schools are requested to bring hard copy of the SIP and AIP together with the Work and Financial Plan (WFP) and M&E plan.
3. Prior to the conduct of review and validation, the DFTAT shall have a meeting to discuss the process on reviewing and validating the SIP and AIP on October 6, 2025 at 1:30 in the afternoon at the SGOD Office.
4. The DFTAT is composed of the following: PSDS Eduardo A. Pollarca, PRS SEPS Roman B. Jebulan and SMME SEPS Leah H. Peran.
5. Travel and other incidental expenses incurred in this activity shall be charged against Local/School MOOE funds subject to usual accounting and auditing rules and regulations.
6. For immediate dissemination, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

