



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

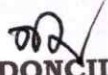
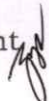
October 1, 2025

DIVISION MEMORANDUM
No. 285 s. 2025

**DISTRIBUTION OF PRINTING MATERIALS FOR LESSON EXEMPLARS AND
LEARNING ACTIVITY SHEETS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors and OIC PSDS
Heads, Public Elementary and Secondary High Schools
All Others Concerned

1. Please be informed that supplies of bond papers have been delivered to SDO Sorsogon Province for the purpose of printing lesson exemplars and learning activity sheets. These supplies are now ready for pickup starting October 5, 2025.
2. All School Heads or School Property Custodians are directed to claim the bond papers allocated to their respective schools at the SDO Sorsogon office Province Property Office.
3. This Office expects all schools to immediately retrieve the allocated bond paper from the Supply Office to ensure timely printing of lesson exemplars and learning activity sheets of their learners.
4. For questions and other concerns related to this matter, you may contact the Supply and Property Unit of SDO Sorsogon Province.
5. Travel expenses for hauling of the bond papers from the SDO to school shall be charged against school MOOE, subject to usual accounting and auditing procedures.
6. Immediate dissemination of and strict compliance with this Memorandum are directed.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 



Balogo Sports Complex, Balogo, Sorsogon 4700
Email: sorsogon@depd.gov.ph
Website: depedsorsogon.com.ph