



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

September 30, 2025

DIVISION MEMORANDUM

No. 286, s. 2025

**CONDUCT OF DIVISION OFFSITE WORKSHOP ON THE REFINEMENT OF
“GIKAN: KOMPENDYUM NG MGA PAGKAKILALANAN SA BICOL”**

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Concerned Public Schools District Supervisors/OIC-PSDSs
School Heads of Identified Schools
Teachers Concerned
All Others Concerned

1. Pursuant to Regional Memorandum No. 01228, s. 2025 entitled “*Regional Offsite Workshop on the Refinement of Gikan: Kompendyum ng mga Pagkakilanlan sa Bicol*,” this Office will conduct the Division Offsite Workshop on the Refinement of “Gikan: Kompendyum ng mga Pagkakilanlan sa Bicol” from September 29 to October 17, 2025 to support the regional initiative on the enhancement of the said compendium.
2. The list of division team members is enclosed for reference. Under the supervision of the Education Program Supervisor in Araling Panlipunan, the designated team members are expected to complete the refinement process within the given timeline. The Education Program Supervisor (EPS) shall serve as the team leader during the entire workshop.
3. The online workshop will be held from October 6 to 10, 2025.
4. The following activities shall be conducted during the five-day sessions:
 - Presentation of the validation results by the EPS-AP
 - Revision of the write-ups by the writers based on the findings/validation results
 - Review of revisions by the EPS in Araling Panlipunan and the LR Evaluator
 - Return of the revised write-ups for final editing



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

- Submission of the final write-ups to the layout artist
 - Review of write-ups with layout by the LR Evaluator and EPS-AP
 - Return of the write-ups with layout to the layout artist for corrections
 - Final review of the output by the EPS-AP
 - Submission of the final output to RO V
5. For information and dissemination.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 

Enclosure: As stated

Reference: Regional Memorandum No. 01228, s. 2025



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

Enclosure to Division Memorandum No. _____, s. 2025

Division Team Members

Name of Team Member	Position/Designation	School/Office	Role in the Workshop
Owen N. Castillo	EPS-Araling Panlipunan	SDO-Sorsogon	Team Leader
Vanessa T. San Diego	T-III	Donsol NCHS	Writer
Shiela T. Arellano	T-III	Irosin North HS	Writer
Israel Joseph B. Escobedo	T-I	Gubat North CS	Illustrator
Cristina E. Lopera	T-III	Donsol East CS	Layout Artist
Ross G. Gime	Principal I	J.P. Laurel HS	LR Evaluator



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

PROJECT PROPOSAL

DIVISION OFFSITE WORKSHOP ON THE REFINEMENT OF “GIKAN: KOMPENDYUM NG MGA PAGKAKILALANAN SA BICOL”

I. Rationale

The Department of Education Region V issued Regional Memorandum No. 01228, s. 2025, entitled “*Regional Offsite Workshop on the Refinement of Gikan: Kompendyum ng mga Pagkakilanlan sa Bicol.*” This initiative aims to enhance and refine the content of the *Gikan* Compendium—a comprehensive collection of significant cultural identities, traditions, and practices of the Bicol Region, highlighting the uniqueness and richness of Bicolano heritage.

In support of this regional effort, the Schools Division Office of Sorsogon will conduct a Division Offsite Workshop on the Refinement of “*Gikan: Kompendyum ng mga Pagkakilanlan sa Bicol*”. The workshop seeks to ensure that the division’s contributions to the compendium undergo proper validation, refinement, and quality assurance prior to submission to the Regional Office.

The refinement process is vital to achieving accurate, culturally sensitive, and learner-centered instructional resources that reflect the cultural heritage of Sorsogon and the greater Bicol Region.

II. Objectives

The activity generally aims to refine and finalize the Sorsogon Division entries for the “*Gikan: Kompendyum ng mga Pagkakilanlan sa Bicol.*” Specifically, it intends to:

1. Present the results of the validation conducted by external evaluators on the Sorsogon write-ups;
2. Revise the write-ups based on the validation findings and recommendations;
3. Conduct quality assurance through review by the Education Program Supervisor in Araling Panlipunan (EPS-AP) and the Learning Resource (LR) Evaluator;
4. Prepare and finalize the write-ups for layout and submission; and
5. Submit the final refined output to the DepEd Regional Office V.

III. Target Participants

The workshop will be participated in by the **Division Team Members** composed of:



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

- Education Program Supervisor in Araling Panlipunan (Team Leader)
- Learning Resource Evaluator
- Identified teacher-writers from selected schools
- Layout artist
- Illustrator

(Refer to **Annex A – List of Division Team Members**)

IV. Date, Time, and Venue

- **Duration:** September 29 – October 17, 2025
- **Workshop Sessions:** October 6-10, 2025 (online sessions)
- **Venue:** Offsite (online via designated platform; physical work to be coordinated as needed)

V. Expected Outputs

1. Refined and validated write-ups aligned with the compendium standards;
2. Finalized write-ups integrated with layout for submission to the Regional Office; and
3. Compilation of all Sorsogon Division entries ready for inclusion in the “Gikan: Kompendyum ng mga Pagkakilanlan sa Bicol.”

VI. Program of Activities

October 6-10, 2025

- Presentation of the validation results by the EPS-AP
- Revision of the write-ups by the writers based on the findings/validation results
- Review of revisions by the EPS-AP and the LR Evaluator
- Return of the revised write-ups for final editing
- Submission of the final write-ups to the layout artist
- Review of write-ups with layout by the LR Evaluator and EPS-AP
- Return of the write-ups with layout to the layout artist for corrections
- Final review of the output by the EPS-AP
- Submission of the final refined output to RO V



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph

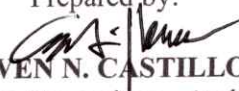


Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

VII. Management and Implementation

The project will be managed by the Education Program Supervisor in Araling Panlipunan as Team Leader, in coordination with the Curriculum Implementation Division (CID) and the identified division team members.

Prepared by:


OWEN N. CASTILLO

Education Program Supervisor – Araling Panlipunan
Project Proponent

Noted by:


DR. GINA Q. TAROG

Chief, Curriculum Implementation Division

Approved by:


JOSE L. DONCILLO, CESO V

Schools Division Superintendent



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@depd.gov.ph
Website: depdsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

Annex A: List of Division Team Members

Name of Team Member	Position/Designation	School/Office	Role in the Workshop
Owen N. Castillo	EPS-Araling Panlipunan	SDO-Sorsogon	Team Leader
Vanessa T. San Diego	T-III	Donsol NCHS	Writer
Shiela T. Arellano	T-III	Irosin North HS	Writer
Israel Joseph B. Escobedo	T-I	Gubat North CS	Illustrator
Cristina E. Lopera	T-III	Donsol East CS	Layout Artist
Ross G. Gime	Principal I	J.P. Laurel HS	LR Evaluator



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph