



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON PROVINCE
Sorsogon

October 15, 2025

DIVISION MEMORANDUM

No. _____ s., 2025

CONSULTATION MEETING RE GUIDELINES ON THE IMPLEMENTATION OF THE EXPANDED CAREER PROGRESSION SYSTEM FOR TEACHERS AND SCHOOL HEADS IN THE DEPARTMENT OF EDUCATION PURSUANT TO SECTION 34 ON THE RETITLING OF EXISTING FILLED POSITIONS IN THE ECP SYSTEM OF INCUMBENT SSP I-II, ASP I-III, ASSP I, HT I-VI, SNET I-V, AND SST I-II

To: Assistant Schools Division Superintendent
Division HRMPSB
HRMPSB Secretariat
Public Schools District Supervisors/ OIC-PSDSs
Elementary & Secondary Assistant School Principals
Elementary & Secondary Head Teachers
All others Concerned

1. In reference to Division Memorandum No. 024 s. 2025 on the **"Guidelines on the Implementation of the Expanded Career Progression System for Teachers and School Heads in the Department of Education"**, and **Section 34. Retitling of Existing Filled Positions to Positions in the ECP System,**, personnel who are holding positions that do not conform with the position titles in the Expanded Career Progression (ECP) System shall be retitled, promoted or reclassified to appropriate positions in the ECP that are commensurate with their qualifications and proficiency level, subject to necessary assessments, applicable staffing standards and streamlined parameters.
2. This Office invites all ECP affected personnel or incumbents of **Special School Principal I-II, Assistant School Principal I-III, Assistant Special School Principal I, Head Teacher I-IV, Special Needs Education Teacher I-V, and Special Science Teacher I-II** positions, for a consultation meeting regarding the appropriate options and processes for retitling, retention, promotion and reclassification to equivalent ECP appropriate position with respect to Article 6, Section 34 i.(a)(b) and ii.(a)(b)(c).
3. The consultation meeting is scheduled on **October 18, 2025 (Saturday) 10:00 A.M** at **Bulwagan ng Karunungan, Balogo Complex, DepEd SDO Sorsogon Province Building, Balogo, Sorsogon**. All ECP affected personnel are advised to bring their respective documents for reclassification/retitling. Attendance of all concerned is hereby enjoined.
4. This Memorandum will also serve as an approved **Travel Order**. Traveling expenses shall be charged against respective local funds/school MOOE. All expenses are subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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