



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

October 9, 2025

DIVISION MEMORANDUM

No. 306, s. 2025

**DIVISION TRAINING OF SCHOOL SPORTS CLUB FACILITATORS ON THE
TEACHING OF SPORTS-SPECIFIC SKILLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/ Division Coordinators
Public Schools District Supervisors/ OIC PSDSs
Public Elementary and Secondary School Heads
District Sports Coordinators
All Others Concerned

1. Relative to the Regional Memorandum No. 01123, s. 2025, titled Regional Training of Sports Club Facilitators on the Teaching of Sports-Specific Skills, this Office informs the conduct of the Division Training of School Sports Club Facilitators on the Teaching of Sports-Specific Skills on November 6 – 8, 2025 at a venue to be announced in a separate issuance.
2. This activity aims to capacitate district and sports club facilitators on the establishment and/or institutionalization of school sports clubs.
3. Attached to this Memorandum are the following:
 - a. Allocation of Participants per District
 - b. Matrix of Activities
 - c. List of Resource Person and Technical Working Group
4. Public School District Supervisors/OIC PSDSs are requested to submit the list of attendees of their respective district based on the allocation of participants (Attachment 1)



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



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5. A Division Staff Orientation Workshop (DSOW) with members of the Technical Working Group (TWG) and resource speakers will be conducted on November 5, 2025, 9:00AM onwards at Bulwagan ng Karunungan, 3F SDO Sorsogon Building, Balogo, Sorsogon City.
6. Travel and other incidental expenses related to the conduct of this activity shall be charged to local funds/MOOE shall be charged to HRTD fund subject to the usual accounting and auditing rules and regulations.
7. Widest dissemination of this Memorandum is desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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DIVISION TRAINING OF SCHOOL SPORTS CLUB FACILITATORS
ON THE TEACHING OF SPORTS SPECIFIC SKILLS

November 7-8, 2025

LIST OF PARTICIPANTS

District	Name	School	Designation	T-Shirt Size
Barcelona			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Bulan 1			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Bulan 2			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Bulan 3			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Bulan 4			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	

District	Name	School	Designation	T-Shirt Size
Bulusan			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Casiguran			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Castilla South			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Castilla North			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Castilla East			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Donsol West 1			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	

District	Name	School	Designation	T-Shirt Size
Donsol West 2			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Donsol East 1			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Donsol East 2			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Gubat South			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Sec. PE Teacher	
Gubat North			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Irosin South			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	

District	Name	School	Designation	T-Shirt Size
Irosin North			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
Juban			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Magallanes South			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Magallanes North			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Matnog 1			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Matnog 2			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	

District	Name	School	Designation	T-Shirt Size
Pilar 1			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Pilar 2			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Pilar 3			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Pto. Diaz			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	
Sta. Magdalena			Elem. Sports Coordinator	
			Sec. Sports Coordinator	
			Elem. PE Teacher	
			Sec. PE Teacher	

**DIVISION TRAINING OF SPORTS CLUB FACILITATORS ON THE TEACHING OF
SPORTS SPECIFIC SKILLS**

November 6-8, 2025

SORSOGON PROVINCE : RESOURCE PERSONS

EVENT	NAME	SCHOOL	DISTRICT
ARNIS	Mike Joshua Baldorado	Patag Integrated School	Irosin 1
	Leo G. Foster	Patag Integrated School	Irosin 1
	Eljoymae B. Crebillo	Patag Integrated School	Irosin 1
	Jheromil O. Gamba	Castilla NHS	Castilla East
	Cayrie Griego	Castilla NHS	Castilla East
DANCESPORT	Ronald J. Aurelio	Juban NHS	Juban
	Milky Susana G. Aurelio	Juban NHS	Juban
	Regino F. Garcia	Bulusan NHS	Bulusan
SEPAK TAKRAW	Norman E. Fortes	Patag Integrated School	Irosin 1
	Dax H. Bernales	Bulusan NHS	Bulusan
	Joven M. Lopez	Macalaya Elem. School	Castilla South
	Noel E. Bornel	Barcelona NCHS	Barcelona
TABLE TENNIS			
	Roel Q. Bartolay	San Francisco NHS	Bulan 1
	John Ardel G. Morona	San Francisco NHS	Bulan 1
	Mark Ryan F. Bancual	Talaonga NHS	Sta. Magdalena
WUSHU			
	Christian Hasta	Rizal NHS	Gubat South
	Antenor A. Formanes	Matnog NHS	Matnog 2
	Jose Ronel A. Beltran	Bulusan NHS	Bulusan
PENCAK SILAT			
	Marcia R. Escurel	Cogon Elem. School	Gubat North
	Charlyn E. Espinele	Cogon Elem. School	Gubat North

TWG	
Rex T. Barbin	EPS-DSO
Arnel David E. Duka	Documentation
Snowy Charlote P. Verde	Secretariat
Nicanor P. Bailon	Ways and Means
Michael Angelo Nañoz	Nurse
Jover Belesaro	Supply Officer
Dodge E. Lagman	In-charge for certificate
Renato B. Gallenito	Registration & Attendance/ In-charge for Opening and Closing Program

**DIVISION TRAINING OF SPORTS CLUB FACILITATORS ON THE TEACHING OF
SPORTS SPECIFIC SKILLS**

November 6-8, 2025

Number of Participants Per District

DISTRICT	1	2	3	4	TOTAL
	South	North	East		
Barcelona	3				3
Bulan	3	4	4	4	15
Bulusan	3				3
Casiguran	4				4
Castilla	3	4	3		10
Donsol	4	4	4	4	16
Irosin	3	4			7
Gubat	4	3			7
Juban	3				3
Magallanes	4	4			8
Matnog	4	4			8
Pilar	4	4	4		12
Pto. Diaz	4				4
Sta. Magdalena	4				4
TOTAL NO. OF PARTICIPANTS	50	31	15	8	104

Total no. of Expected Participants for Sorsogon Province	
Participants	104
Resource Speakers	20
TWG	8
TOTAL	132

**DIVISION TRAINING OF SPORTS CLUB FACILITATORS ON THE TEACHING OF
SPORTS SPECIFIC SKILLS**

November 6-8, 2025

Number of Speakers Per District

DISTRICT	1	2	3	4	TOTAL
	South	North	East		
Barcelona	1				1
Bulan	2				2
Bulusan	3				3
Casiguran					0
Castilla	2		2		4
Donsol					0
Irosin	4				4
Gubat	1	2			3
Juban	2				2
Magallanes					0
Matnog		1			1
Pilar					0
Pto. Diaz					0
Sta. Magdalena					0
TOTAL NO. OF Speakers	15	3	2		20



Republic of the Philippines
Department of Education
REGION V - BICOL

**PROGRAM OF ACTIVITIES / MATRIX FOR THE DIVISION CASCADE OF THE TRAINING OF SPORTS CLUB
FACILITATORS ON THE TEACHING OF SPORTS SPECIFIC SKILLS**

**VENUE: SORSOGON PROVINCE
DATE: NOVEMBER 6-8, 2025
MATRIX OF ACTIVITIES**

Day	Time	Activities	Description	Expected Output	Facilitator(s)
Day 1 (November 6, 2025)	7:30 am – 8:30 am	Arrival/ Registration	Registration and distribution of workshop materials	Filled-up registration forms (132 participants)	Hotel Personnel Host SDO- Sorsogon Province TWG
	8:30 p.m.-9:20 p.m.	Preliminaries -National Anthem -Prayer -Bicol March Hymn -QMS Policy -Welcome Remarks			Host SDO TWG John Rey J. Perez, Chief SGOD, SDO - Sorsogon Province

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		Message SDS			Jose L. Doncello , CESO V, SDS SDO- Sorsogon Province Arnel David E. Duka Jr. , Principal I, San Juan NHS
	9:20 a.m. – 10:20 a.m.	Plenary Session 1 Presentation of Comprehensive School Sports Program (CSSP) Presentation of School Sports Club (SSC)	To discuss the salient features of SSC	100% of participants increased level of knowledge about SSC	Rex T. Barblan EPS-DSO SDO - Sorsogon Province
	10:20 a.m. – 11:20 a.m.	Plenary Session 2 (LRPD) and (YFD)	Discussion of Learners' Rights Protection	Issues and Concerns of athletes during Palaro	Francis Roy Cadag , PDO II YFD, SDO - Sorsogon Province
	11:20 a.m. – 11:50 a.m.	Plenary Session 3 (SHD)	Discussion of Youth Formation Development Program	Updates	
			Discussion of Health and Nutrition Related to Athletes Diet	Updates Issues and Concerns	Armand E. Almodiel , SBFP Focal Person SDO - Sorsogon Province

	11:50 a.m. – 12:00 a.m.	Breakout Session Orientation on the background, content of the lecture, and schedule of activities.	Participants divided into 6 groups		Facilitators
	1:00 p.m. - 5:00 p.m	Lecture and Practicum Arnis	Discussion of sports discipline and practicum	Demonstration of skills	Mike Joshua Baldorado , Patag Integrated School Leo G. Foster , Patag Integrated School Eljoymae B. Crebillo , Patag Integrated School Jheromil O. Gamba , Castilla NHS Cayrie Griego , Castilla NHS
		Dance Sports			Ronald J. Aurelio , Juban NHS Milky Susana G. Aurelio , Juban NHS Regino F. Garcia , Bulusan NHS
		Sepak takraw			Norman E. Fortes , Patag Integrated School

					Dax H. Bernales, Bulusan NHS Joven M. Lopez, Macalaya Elem. School Noel E. Bornel, Barcelona NCHS
		Table Tennis			Hanz Escobedo, Gubat NHS Roel Q. Bartolay, San Francisco NHS John Ardel G. Morona, San Francisco NHS Mark Ryan F. Bancual, Taleonga NHS
		Wushu			Christian Hasta, Rizal NHS Antenor A. Formanes, Matnog NHS Jose Ronel A. Beltran, Bulusan NHS
		Pencak Silat			Marcia R. Escurel, Cogon Elem. School Charlyn E. Espinele, Cogon Elem. School
		Continuation of Lecture and Practicum			Facilitators
Day 2	8:00a.m. - 5:00 p.m				

(November 7, 2025) Day 3 (November 8, 2025)						
	8:00a.m. - 12:00 a.m.	Continuation of Lecture and Practicum Photo Op				Facilitators
	1:00 p.m. – 3:00 p.m	Closing Ceremony Last meal to be serve (pm snack)				SDO Sorsogon Province - TWG