



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

October 27, 2025

ADDENDUM TO DIVISION MEMORANDUM 313 s. 2025
**CONDUCT OF PRIME-HRM INTENSIVE TRAINING AND ONSITE
VALIDATION BY CIVIL SERVICE COMMISSION REGIONAL OFFICE V**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/ Division Coordinators
Public Schools District Supervisors/ OIC-PSDSs
Public Elementary and Secondary School Heads
Core Team
All Other Concerned

1. In compliance with the PRIME-HRM Level II maturity indicators in all four core HR systems: ***Recruitment, Selection and Placement (RSP); Learning and Development (L&D); Performance Management (PM); and Rewards and Recognition (R&R)***, The Department of Education (DepEd) SDO Sorsogon Province shall conduct an Intensive Coaching of the PRIME HRM Pillars on October 27-28, 2025 and On-site validation with CSC Regional Office V on October 29-30, 2025. This activity aims to strengthen Human Resource governance mechanisms that shall contribute to the overall organizational effectiveness and improved public service delivery.
2. Enclosed with this Memorandum is the list of employees who shall serve as ***replacements*** from the list given by the Civil Service Commission Regional Office V during the intensive training and on-site validation. In view of the Department of Education's scheduled health break on October 27-30, 2025, attendees shall be granted appropriate Service Credits and/or Compensatory Overtime Credits (COCs) for their participation.
3. Travel expenses of herein participants shall be charged against their local funds/ school MOOE. All expenses are subject to the usual accounting and auditing rules and regulations.
4. This **Memorandum** serves as **Travel Order**.
5. Immediate and wide dissemination of this memorandum is desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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2nd Level	
132	ELVIS PALLES
133	KEVIN VALLERAS
134	GEMMA CAPARINO
135	LADY JOY BALDON
136	CHARLIE ESCARCHA
137	KRISTINE ESTEVES
138	DOMINGO LOPERA
139	LEOMAR RODA
140	WALTER BELBES
141	LOVELYN ARONG
142	CHERRY LUCES
143	JULIAN RANOCO
144	ALLAN TAROY
145	MARISSA GESTIADA
146	KAREEN MERCADO
147	GASPAR ESCOTE
148	RAM MILLARES
149	RYAN DESABAYLA
150	RODEL PALLES
151	MELVIN LEOSALA
152	NICOLAS FREO
153	KEVIN BELMONTE
154	EUTEQUIO ARIAS
155	MARIVIC ANONUEVO
156	MARITES JESALVA
157	ARNEL LLANDELAR
158	DENNIS GAMIS
159	AVE MENDIZABAL
160	GRACE HUAB
161	MICHELLE RUBIO
162	ARLENE ONTORIA
163	NINA REA GUZMAN
164	NINA VILLARBA
165	UNICA GATCHALIAN
166	MARILOU GABARDA
167	CHARLIE DESABAYLA
168	RAMON ESTUR
169	EDMON MORATA



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170	IMELDA DINO
171	NOEL ESCARIO
172	VILMA DIESTA
173	ALYSSA NICOLA BEJERANO
174	LAARNE ESPALDON
175	FRANCIS ROY CADAG
176	EILEN BATCHILER
177	ROMEO LLONA
178	LUISA AREVALO
179	BRAIN BULANON
180	RENE BONOLA
181	JOSE PEPITO RESTOLES
182	FRANZHEL RAZO

1 ST LEVEL	
7	RAFAEL BEJERANO
8	ALLIJAH DENISE LABITAG
9	KRISTINE LORILLA
10	CHRISTIAN VILLANUEVA
11	JOHN WILFIRE CASULLA
12	NIKKA ESCOTE

RESERVE	
1	CECILIA SABADO
2	ANDRIANE SARIAS
3	JUVELYN RED
4	SEAN ARGOTE
5	MARISSA SALOMON
6	PINKY NICOL
7	LEO GEOCADA
8	RYAN J. HERREA
9	VANESSA SAN DIEGO
10	ELIZABETH ENANO



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