



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

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12 November 2025

**DIVISION MEMORANDUM**  
No. 34 s. 2025

**2025 DIVISION SCHOOLS PRESS CONFERENCE  
(ELEMENTARY AND SECONDARY)**

- To:** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Schools District Supervisors/OIC-PSDSs  
Public/Private Elementary and Secondary School Heads  
School Paper Advisers and Campus Journalists  
All Others Concerned
1. In line with Republic Act (RA) No. 7079, otherwise known as the *Campus Journalism Act of 1991*, released through DepEd Order (DO) No. 94, s. 1992 which stipulates the holding of the annual national elementary, secondary or tertiary Schools Press Conference, this Office, through the Curriculum Implementation Division (CID) announced the conduct of the **2025 Division Schools Press Conference (DSPC) on December 10-12, 2025, at Casiguran Central School, Casiguran, Sorsogon**, with the theme *"Beyond the Headlines: Championing Truth, Driving Action, and Building Informed Communities."*
  2. The Division Schools Press Conference (DSPC) aims to:
    - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e. print, broadcast, online);
    - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
    - c. promote fair and ethical use of media as tenets of responsible journalism;
    - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
    - e. provide learners opportunities to use skills learned in campus journalism for their future careers.



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3. The DSPC activities shall include the following:

**a. Individual contests (Elementary and Secondary per medium)**

| <b>English</b>                       | <b>Filipino</b>                           |
|--------------------------------------|-------------------------------------------|
| 1. News Writing                      | Pagsulat ng Balita                        |
| 2. Editorial Writing                 | Pagsulat ng Pangulong Tudling             |
| 3. Column Writing                    | Pagsulat ng Kolum                         |
| 4. Feature Writing                   | Pagsulat ng Lathalain                     |
| 5. Science and Technology Writing    | Pagsulat ng Balitang Agham at Teknolohiya |
| 6. Sports Writing                    | Pagsulat ng Balitang Isports              |
| 7. Editorial Cartooning              | Paglalarawang Tudling                     |
| 8. Photojournalism                   | Larawang Pampahayagan                     |
| 9. Copy Reading and Headline Writing | Pagwawasto ng Sipi at Pag-uulo ng Balita  |

**b. Group Contests**

| <b>English</b>                           | <b>Filipino</b>                                   |
|------------------------------------------|---------------------------------------------------|
| 1. Radio Script Writing and Broadcasting | Pagsulat ng Iskrip at Ulat Panradyo               |
| 2. Collaborative Desktop Publishing      | Kolaboratibong Paglilimbag                        |
| 3. Online Publishing (Secondary Only)    | Online na Paglilimbag (Para lamang sa Sekundarya) |

**c. Search for Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)**

**d. School Paper Contests (English and Filipino, Elementary and Secondary in Portable Digital Format)**

- News Section
- Feature Section
- Editorial Section
- Science and Technology Section
- Sports Section
- Layout and Page Design



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4. The schools that will join in the **School Paper Contest** must observe the parts/contents enumerated in the Implementing Guidelines of the NSPC. (*Please refer to DepEd Memorandum No. 039, s. 2025 or the 2025 NATIONAL SCHOOLS PRESS CONFERENCE AND NATIONAL FESTIVAL OF TALENTS* ([https://www.deped.gov.ph/wp-content/uploads/DM\\_s2025\\_039.pdf](https://www.deped.gov.ph/wp-content/uploads/DM_s2025_039.pdf))). **Two (2) printed copies in A4 size** of the official entries must be submitted to the CID Office **on or before December 9, 2025, until 5 in the afternoon.**
5. In observance of Intellectual Property Rights, Schools Division of Sorsogon strictly upholds the policies against plagiarism. The office emphasizes its position to disqualify any school paper that contains copied or published texts, graphics, or other materials without proper acknowledgment of sources. Such disqualification applies to all sections of the school publication. Any verified case of plagiarism, as determined by the board of judges, shall serve as a basis for disqualification.
6. Each municipality is expected to field the Top 3 Winners in each individual event/medium/category and 1 team composed of 7 members per medium (*except in Online Publishing that requires 5 members*) in the group events to participate in the DSPC; hence, it is expected that **District and Municipal level eliminations shall have been conducted prior to the Division competition.**
7. The **Top 3 Winners in the individual category** and the **Top 1 in the group events** shall represent the Division to the Regional Schools Press Conference to be awarded with medal/s, moreover the Top 5 Winners for individual and Top 3 Winners in the group events will be given certificates. The accumulated points from the individual and group events shall be included in the computation of the overall scores to determine the **Top 3 Best Performing Municipalities** in elementary and secondary levels.
8. A campus journalist, accompanied by their School Paper Adviser and/or coach can participate in only one event, either in an individual or group category. The winning coach in every event per category per medium will be recognized and awarded with a Certificate of Recognition. The School Head and Public Schools District Supervisor/OIC-PSDS shall accompany both the winning campus journalist and coach during the awarding ceremony.



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9. **All expenses relative to the participation in this Conference (meals and transportation) of the participants shall be charged against the School's MOOE/Local Funds/Special Education Funds (SEF) or the School Campus Journalism Funds, whichever is applicable subject to usual accounting and auditing rules and regulations.** Private schools may apply their guidelines relative to funds utilization. While the supplies and materials, foods and accommodation of the speakers shall be charged to the Division Local Funds and other sources, thus **NO Registration Fee** will be collected.
10. For the smooth and efficient conduct of the activity, **PRE-REGISTRATION** of all participants is required. The list and number of official delegates from the municipalities should be submitted in the link that will be provided. The templates are found in Enclosures 2 and 3.
11. Participants are expected to arrive at the venue in the morning December 10, 2025. Billeting schools and designated municipalities shall be released through an advisory. The opening program will be conducted at 1 o'clock in the afternoon at Casiguran Central School Covered Court. The contests will be on December 11, 2025 and the closing program will be on December 12, 2025.
12. The schedule of activities, instruction in the preparation and submission of specific entries, guidelines in the selection of winners in the individual and group events are found in the attached enclosures.
13. This year's Division Schools Press Conference shall be spearheaded by the following CID Personnel: Division Journalism Coordinators, **Ms. Annie B. Baylon** and **Ms. Aireene Mae V. Elli**, and Division Program Training and Development Officer of CID, **Mr. Shealtiel M. Lista**.
14. For information and widest dissemination.

*For:*  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. \_\_\_\_\_, s. 2025

| <b>December 10, 2025<br/>(Wednesday)</b>                                                                                              | <b>December 11, 2025<br/>(Thursday)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>December 12, 2025<br/>(Friday)</b>                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| Morning:<br><br>Arrival and Setting-in<br>at the Billeting Schools<br><br>Registration (Casiguran<br>Central School<br>Gabaldon Hall) | <b>Individual Events:</b><br>English and Filipino<br>Elementary and Secondary <ul style="list-style-type: none"><li>• News Writing</li><li>• Features Writing</li><li>• Editorial Writing</li><li>• Sports Writing</li><li>• Copy Reading and<br/>Headline Writing</li><li>• Science and<br/>Technology Writing</li><li>• Photojournalism</li><li>• Editorial Cartooning</li><li>• Column Writing</li></ul> <b>Group Events:</b> <ul style="list-style-type: none"><li>• Radio Scriptwriting<br/>and Broadcasting<br/>(English and Filipino,<br/>Elementary and<br/>Secondary)</li><li>• Collaborative<br/>Desktop Publishing<br/>(English and Filipino,<br/>Elementary and<br/>Secondary)</li><li>• Online Publishing<br/>(English and Filipino,<br/>Secondary only)</li></ul> | Morning:<br><br>Meeting – Officers of<br>School Paper<br>Advisers and<br>Campus Journalists                  |
| Afternoon:<br><br>Opening Program                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Afternoon:<br><br>Awarding<br>Ceremonies and<br>Closing Program<br><br>Clearing House<br><br>Home Sweet Home |



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Enclosure No. 2 to Division Memorandum No. \_\_\_\_\_, s. 2025

**LIST OF STUDENT-CONTESTANTS**

**I. INDIVIDUAL CATEGORIES**

**Elementary Level**

District: \_\_\_\_\_ Event: \_\_\_\_\_ Medium: \_\_\_\_\_

| No. | Complete Name of Student (First Name, MI and Last Name) | Gender | School Paper Adviser | School | District | School Paper |
|-----|---------------------------------------------------------|--------|----------------------|--------|----------|--------------|
| 1   |                                                         |        |                      |        |          |              |
|     |                                                         |        |                      |        |          |              |

**Secondary Level**

District: \_\_\_\_\_ Event: \_\_\_\_\_ Medium: \_\_\_\_\_

| No. | Complete Name of Student (First Name, MI and Last Name) | Gender | School Paper Adviser | School | District | School Paper |
|-----|---------------------------------------------------------|--------|----------------------|--------|----------|--------------|
| 1   |                                                         |        |                      |        |          |              |
|     |                                                         |        |                      |        |          |              |

**II. GROUP CATEGORIES**

**A. List of Contestants for Radio Scriptwriting and Broadcasting**

Level: \_\_\_\_\_ (Sec./Elem.) Medium: \_\_\_\_\_

| No. | Complete Name of Student (First Name, MI and Last Name) | Gender | Role/ Assigned Task (Indicate additional roles where applicable) | School | District | Team Coach |
|-----|---------------------------------------------------------|--------|------------------------------------------------------------------|--------|----------|------------|
| 1   |                                                         |        |                                                                  |        |          |            |
| 2   |                                                         |        |                                                                  |        |          |            |
| 3   |                                                         |        |                                                                  |        |          |            |
| 4   |                                                         |        |                                                                  |        |          |            |
| 5   |                                                         |        |                                                                  |        |          |            |



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|   |  |  |  |  |  |  |
|---|--|--|--|--|--|--|
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |

B. List of Contestants for Collaborative Desktop Publishing  
Level: \_\_\_\_\_ (Sec./Elem.) Medium: \_\_\_\_\_

| No. | Complete Name of Student (First Name, MI and Last Name) | Gender | Role/Assigned Task (Indicate additional roles where applicable) | School | District | Team Coach |
|-----|---------------------------------------------------------|--------|-----------------------------------------------------------------|--------|----------|------------|
| 1   |                                                         |        |                                                                 |        |          |            |
| 2   |                                                         |        |                                                                 |        |          |            |
| 3   |                                                         |        |                                                                 |        |          |            |
| 4   |                                                         |        |                                                                 |        |          |            |
| 5   |                                                         |        |                                                                 |        |          |            |
| 6   |                                                         |        |                                                                 |        |          |            |
| 7   |                                                         |        |                                                                 |        |          |            |

C. List of Contestants for Online Publishing (Secondary Only)  
Level: \_\_\_\_\_ (Sec./Elem.) Medium: \_\_\_\_\_

| No. | Complete Name of Student (First Name, MI and Last Name) | Gender | Role/Assigned Task (Indicate additional roles where applicable) | School | District | Team Coach |
|-----|---------------------------------------------------------|--------|-----------------------------------------------------------------|--------|----------|------------|
| 1   |                                                         |        |                                                                 |        |          |            |
| 2   |                                                         |        |                                                                 |        |          |            |
| 3   |                                                         |        |                                                                 |        |          |            |
| 4   |                                                         |        |                                                                 |        |          |            |
| 5   |                                                         |        |                                                                 |        |          |            |

\_\_\_\_\_  
Head, District Delegation Team  
Signature over Printed Name



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Enclosure No. 3 to Division Memorandum No. \_\_\_\_\_, s. 2025

**2025 DSPC CONFIRMATION SHEET**

Public Schools District Supervisor: \_\_\_\_\_  
District Delegation Head/District Journalism Coordinator: \_\_\_\_\_  
Mobile Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Dear Sir/Madam:

This is to confirm the attendance of \_\_\_\_\_ delegates from the district of \_\_\_\_\_ in the 2025 DSPC to be held on December 10-12, 2025, at Casiguran Central School, Casiguran, Sorsogon.

| DELEGATES                                                                                       | ACTUAL DELEGATES       |                        |                        |
|-------------------------------------------------------------------------------------------------|------------------------|------------------------|------------------------|
|                                                                                                 | Elementary             | Secondary              | Total                  |
| <b>Student Contestants</b>                                                                      |                        |                        |                        |
| Individual Contests (English & Filipino)                                                        | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| <b>Student Contestants</b>                                                                      |                        |                        |                        |
| Radio Scriptwriting and Broadcasting Contests for Elementary and Secondary (English & Filipino) | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| Collaborative Publishing for Elementary and Secondary (English & Filipino)                      | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| Online Publishing for Secondary only (English & Filipino)                                       | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| <b>Coaches</b> of the student-contestants in the <b>Individual Contests</b>                     | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| <b>Coaches</b> of the <b>Radio Scriptwriting &amp; Broadcasting Team</b> (English & Filipino)   | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| <b>Coaches</b> of the <b>Collaborative Publishing Team</b> (English & Filipino)                 | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| <b>Coaches</b> of the <b>Online Publishing Team</b> (English & Filipino-Secondary only)         | M:<br>F:               | M:<br>F:               | M:<br>F:               |
| <b>TOTAL: District Delegates</b>                                                                | <b>M:</b><br><b>F:</b> | <b>M:</b><br><b>F:</b> | <b>M:</b><br><b>F:</b> |



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*Enclosure No. 5 to Division Memorandum No. \_\_\_\_\_, s. 2025*

**GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT  
INDIVIDUAL WRITING CONTESTS**

The Individual Writing Contests are designed to showcase the competencies of campus journalism and promote fair and ethical use of media as tenets of responsible journalism.

**Only learners from schools with school papers (print, digital/electronic publication), either English or Filipino for the School Year 2025-2026, can participate.**

The following guidelines will be strictly implemented:

**A. General**

1. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctors and/or examiner.
2. School paper advisers, teachers, principals, parents, or guardians who will be found in the contest venue will be grounds for disqualification of their contestants.
3. The top five (5) winners per medium shall be recognized and their points will be included in the computation of the overall scores (combined scores of individual and group contests)
4. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

**B. Specifics**

1. **News Writing, Feature Writing, Editorial Writing, Science and Technology Writing, and Column Writing**
  - a. Fact sheets or other sources of information shall be given to the contestants as bases for writing the articles.
2. **Sports Writing**
  - a. The DTWG shall orient and provide instructions to the contestants before the contest proper.
  - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.



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- c. An actual game shall be covered by the contestants.
- d. A post-game conference shall be held to interview officials and athletes after the game.
- e. The contestants shall proceed to the designated contest room for the writing of the sports article.

**3. Copyreading and Headline Writing**

- a. The contestants shall bring their pencils for the contest.
- b. The contestants shall follow the directions given in the contest piece.
- c. The contestants shall provide a headline for the article.

**4. Editorial Cartooning**

- a. The contestants shall bring their own pencil no. 2 while the DTWG shall provide the oslo paper for the contest.
- b. The cartoon must be anchored on the given topic or issue.
- c. The cartoon should be compliant with the professional and ethical standards of media.

**5. Photojournalism**

**a. Preparation:**

- i. Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines.
- ii. The contestants are allowed to use point-and-shoot or DSLR cameras with a prime lens or zoom lens up to 18-55 mm only. Those who will use other cameras with long lenses or did not follow the specifications given will not be permitted to join the contest.
- iii. The contestant should bring his/her own camera cable for uploading and saving pictures.
- iv. Cellular phones, extra digital cameras, mirrorless cameras, extra storage cards, or any additional materials/equipment are not allowed in the contest area.
- v. The contestants shall bring their own black ink ballpen while the DTWG will provide scratch papers where contestants can write down notes during the shooting.



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**b. Provision for Memory Card**

- i. The contestants shall load the empty storage card in front of the examiner on the contest day.

**c. Photo Shoot, Uploading, and Captioning**

- i. The loading and unloading of the storage card will be done in front of the examiner.
- ii. Control shot shall be the first shot.
- iii. Contestants are given one (1) hour to take pictures.
- iv. The contestants are allowed to take unlimited shots but will submit five (5) possible photos with a caption for the given theme and the control shot.
- v. Write the file name of each photo in the caption sheet.
- vi. Caption sheets will be provided by the DTWG.
- vii. Contestants will be given 30 minutes to write captions for each of the five (5) photos.
- viii. During the actual photo shooting, the advisers, trainers, parents, and spectators are NOT allowed in the venue.



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Enclosure No. 6 to Division Memorandum No.\_\_\_\_\_, s. 2025

**GUIDELINES FOR RADIO SCRIPT WRITING AND BROADCASTING**

**A. General Guidelines**

1. Each school shall organize a team of seven (7) members for English and Filipino in elementary and secondary levels who shall not be competing in any of the individual categories.
2. To facilitate proper identification, the participants shall wear white shirts without any form of identification of their district or school.
3. Orientation shall be conducted for all the contestants. The directors will draw lots to determine the order of the presentation.
4. The awards for this category are the following:

| <b>Individual Awards</b>   | <b>Group Awards</b>     |
|----------------------------|-------------------------|
| 1. Best Anchor             | 1. Best in Informercial |
| 2. Best News Presenter     | 2. Best Script          |
| 3. Best Technical Director | 3. Best Radio Broadcast |

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. Any violation of the stipulated guidelines will be grounds for disqualification of the team.
7. The decision of the judge is final and irrevocable.

**B. Scriptwriting**

1. Each team may use up to four (4) official laptops that are cleared of stored documents, and an inkjet printer in preparing and printing the script.
2. The team will be given (2) hours to prepare a script for a five-minute radio broadcast that includes one (1) informercial and four (4) news articles.
3. The informercial may depict health, environment, politics, and social issues. It shall have a maximum length of one (1) minute and shall use the language that the group is competing in.
4. The news articles may be based on press releases, raw data, or any other source given by the examiner/s.
5. Another 30 minutes will be allotted for the printing of the output. After two and a half (2 ½) hours, each team should submit four (4) copies of the script.
6. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra copies for



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their use.

7. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the restrooms.
8. The script should not bear any information that may identify the school or district but it should not bear the names of the members of the team with their respective roles (i.e., anchor, news presenter, etc.)
9. Scripts should be:
  - encoded using Arial font size 12;
  - with directorial instructions in capital letters;
  - double-spaced with normal margin (1 inch on all sides); and
  - printed in A4-sized bond paper (8.27x11.69 inches)

**C. Broadcast Simulation**

1. A designated broadcast room will be identified in the contest venue for the presentation. Only the contestants, judges, and the examiner/s are allowed inside.
2. The organizers/ host school must hire an independent sound system provider to ensure high-quality audio output. The technical operator shall only set the sound system before the simulation. A jack /auxiliary cord/ adapter will be provided for laptops and other sources of sound effects.
3. Contestants/technical directors are not allowed to change, adjust, and manipulate the main control board during their presentation, except for the volume meter.
4. In the event of a power failure, the affected team will be allowed to broadcast again.
5. Loudspeakers may be set up outside the broadcast room.
6. Each team is given nine minutes: three minutes for preparation, five minutes for the actual broadcast, and one minutes for exit. The provided running time shall be applied.
7. The TWG shall provide a timer that can be seen by the contestants and the judges. An official timekeeper will be appointed.
8. A yellow flaglet will be raised to signal that the team has one minute left for preparation. A green flaglet will then be raised to signal the team to start. A yellow flaglet will be raised again to warn the team that they have only one minute remaining, followed by a red flaglet to indicate that their time is up.



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9. The team that complies with the five-minute production receives a perfect score (5 points) for adhering to the time allotment. In the case of overtime or undertime, the following deduction scheme will be applied. The timing scheme will take effect starting at the 6th second. Deductions for overtime or undertime will be applied as follows:

| <b><i>Overtime Undertime</i></b> | <b><i>Deduction</i></b> |
|----------------------------------|-------------------------|
| 1-3 seconds                      | 1 point                 |
| 6-20 seconds                     | 2 points                |
| 21-40 seconds                    | 3 points                |
| 41-60 seconds                    | 4 points                |
| 61 seconds and above             | 5 points                |



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*Enclosure No. 7 to Division Memorandum No. \_\_\_\_\_, s. 2025*

**GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING  
CONTEST**

1. Each municipality shall organize a team of seven members for English and Filipino, both at the elementary and secondary levels, who will not participate in any of the individual and other group categories.
2. Contestants must wear a plain white shirt and their identification card.
3. All contestants must attend the orientation before the competition.
4. All contestants are prohibited from returning to their quarters or communicating in any form (text, call, chat, etc.) with their respective advisers from the beginning to the end of the contest. In case of untoward incidents, participant/ s shall approach the contest facilitator.
5. A mini press conference and a sports event will serve as the basis for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). Photojournalists must take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference will be conducted for the introduction of the players, coaches, and tournament officials. Subsequently, a post conference will be held for interviews and data gathering.
7. The team will be given one (1) hour for data gathering and five (5) hours for writing, layout, and editing.
8. Each team is allowed to bring only the following:
  - two digital/ DSLR cameras
  - one printer with scanner
  - one card reader
  - one blank flash drive
  - extension wires
  - a maximum of four laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output
  - A4-size bond paper
9. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.



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10. Each team must convert its output into PDF, print it on A4-size bond paper, and submit it to the examiner/s. The collaborative desktop publishing team should submit both hard and soft copies of their entries for judging purposes.
11. The output of the contest is a four-page, full-colored publication in A4 size.
12. Each team must ensure that no identifying marks and information about the contestants (pen name must be used), their school, district, municipality are present on their output; otherwise, it would be grounds for disqualification.
13. The top three (3) teams will be recognized, and their scores will contribute to determining the overall scores.
14. The decision of the Board of Judges is final and irrevocable.



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*Enclosure No. 8 to Division Memorandum No. \_\_\_\_\_, s. 2025*

**GUIDELINES FOR THE ONLINE PUBLISHING CONTEST**

1. Each municipality shall organize a team of five (5) members for English and five members for Filipino in the Secondary level who shall not be competing in any of the individual or group categories.
2. Contestants must wear plain white shirts and their identification cards.
3. All contestants must attend the orientation before the competition.  
All contestants are prohibited from returning to their quarters or communicating in any form (text, call, chat, etc.) with their respective advisers from the start to the end of the contest. In case of any untoward incident, the participant/s shall approach the contest facilitator.
4. A mini press conference and a sports event will serve as the basis for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists must take pictures/ videos of the mini press conference and sports event.
5. For the actual sports event, a pre-game conference will be conducted for the introduction of the players, coaches, and tournament officials. Subsequently, a post conference will be held for interview and data gathering.
6. The team will have three (3) hours for writing, layout, and editing articles online after creating an online publication using the official platform to be provided by the organizer. Coverage and data gathering during the mini press conference, pre-game, actual game, and post-conference shall be excluded from the 3-hour time allotment.
7. Specific instructions on the number of articles to be produced will be given during the orientation.
8. Each team will be required to bring only the following:
  - one scanner -flatbed scanner/ 3-1 printer (mobile/ phone scanner is NOT allowed);
  - maximum of two digital/ DSLR cameras with fixed lenses. (Standard process in the Photojournalism Event shall be observed in checking the cameras and SD cards.);
  - a maximum of four laptops installed with Photoshop for image enhancement; maximum of two pocket Wi-Fi (preferably with two different networks) or one wireless routers; and
  - extension cords
9. Each group must email their URL or link to the assigned examiner.
10. The top three (3) teams will be recognized, and their scores will contribute to determining the overall scores. All competing teams shall be given points and ranked accordingly.
11. The decision of the Board of Judges is final and irrevocable.