



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

December 12, 2025

DIVISION MEMORANDUM

No. 375, s. 2025

CONDUCT OF DIVISION DRRM YEAR-END ASSESSMENT & PLANNING CONFERENCE

TO : Assistant Schools Division Superintendent
SGOD Chief
Division and District DRRM Coordinators and alternates
SoDADCo Officers
All others concerned

1. The Department of Education (DepEd) through the Disaster Risk Reduction and Management Service (DRRMS) annually provides financial assistance to divisions for the conduct of Year-End DRRM Evaluation and Planning. The Year-End Division DRRM Evaluation and Planning Conference is part of the continuing documentation, planning, monitoring, reporting and evaluation of DRRM implementation.
2. In view of the foregoing, The **Division DRRM Year-End Assessment & Planning Conference 2025** will be held on **December 17 to 18, 2025 at Villa Isabel Hotel and Resort**, Sorsogon City. The matrix of activities is stated in Enclosure 1.
3. The participants of the said activity are the **division and alternate DRRM coordinators, district and alternate DRRM coordinators, SoDADCo officers, selected SGOD and SDO personnel**. The list of participants and working committee is attached as Enclosure 2.
4. For details, please contact the Division DRRM Coordinator Joseph John J. Perez through his mobile numbers 0968-52-8888-6 or 0918-944-3656 and email address josephjohn.perez@deped.gov.ph.
5. Travel and other incidental expenses relative to the conduct of this activity are chargeable against school/SDO MOOE/local funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

sgod/socmobnet/jjp



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Enclosure 1: ACTIVITY MATRIX

TIME	December 17, 2023 (Wednesday)
2:00pm-3:00pm	Registration/billeting/snacks – Secretariat
3:00pm-4:00pm	Opening Program Pambansang Awit & Prayer - canned Acknowledgement of Participants – Secretariat Rationale – John Rey J. Perez, SGOD Chief Keynote Message – SDS Jose L. Doncillo, CESO V DRRM Report & Updates – Joseph John J. Perez, PDO II
4:00pm-5:00pm	Consolidated District DRRM Reports & Updates (Per Municipality)
5:00pm-6:00pm	SoDADCo Report & Updates
6:00pm-10:00pm	Dinner/Fellowship (games, exchange gifts & intermission numbers c/o SoDADCo officers)
TIME	December 18, 2025 (Thursday)
6:00am-8:00am	Breakfast
8:00am-9:00am	DRRM Assessment and Planning Session
9:00-10:00am	SoDADCo General Assembly
10:00am-10:15am	Break
10:15am-11:30am	Closing Program/Ways Forward
11:30am-12:30pm	Lunch
12:30pm-1:00pm	Check out

Enclosure 2: PARTICIPANTS

District	District DRRM Coordinator	Alternate Dist. DRRM Coord.
Barcelona	Jeffrey Floresca	Elijah P. Gamba
Bulan I	Rove Neil R. Gigantone	Frederick G. Robelas
Bulan II	Mark Bryan G. Bon	Omar G. Girado
Bulan III	Ranilo G. Gustuir	Alvin Bajado
Bulan IV	Bernardo G. De Leon	Cyrus G. Calleja
Bulusan	Jose Ronel A. Beltran	Nestor P. Bailon
Casiguran	Benito H. Rodriguez	Raffy C. Habitan
Castilla East	Roland J. Dayanghirang	Rosselle P. Laroga
Castilla West	Ronald M. Medes	Joey L. Garcia
Castilla South	Efraem P. Mendez	Adrian S. Lopez
Donsol East I	Rodel S. Palles	Jimmy G. Recodig, Jr.
Donsol East II	Ariel L. Aquino	Eric M. Lita
Donsol West I	Jay-Ar A. Serrano	John Aeron Agnote
Donsol West II	Omar Ocmer	Marlon Ombao
Gubat North	Raul Maraño	Cyrill Esquierra
Gubat South	Adonis G. Nuñez	Jonathan L. Barruga
Irosin I	Clarisel L. Balisoro	Joseph S. Bataller



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Irosin II	Jojie G. Gile	Glenn F. Pura
Juban	Bernadette G. Tabin	Dino G. Duave
Magallanes North	Benhur P. Camacho, Jr.	Claire B. Deona
Magallanes South	Rayno H. Lucenario	Rey B. Baraquiel
Matnog I	Jennylyn A. Amado	Josephus G. Gacis
Matnog II	Antenor A. Formanes	Lelet G. Llaneta
Pilar I	Arlie Caballa	Gilbert A. Grifal
Pilar II	Lydia J. Socito	Raffy N. Mabini
Pilar III	Daryll V. Llona	Manuel Mariño
Prieto Diaz	Randy E. Estabaya	Noel D. Escario
Sta. Magdalena	Robert C. Gamit	Crisanto G. Garra
Total = 56	28	28

SDO SGOD/Secretariat = 4			
Joseph John J. Perez	Rhodora R Hermosa	Alan Ordoñez	Patrick John J. Colico

Guests = 4 (Top Management)			
Jose L. Doncillo, CESO V SDS	Cheryll V. Bermudo ASDS	Gina Q. Tarog CID Chief	John Rey J. Perez SGOD Chief
SGOD Personnel - 16			



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