



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON PROVINCE
Sorsogon

December 17, 2025

DIVISION MEMORANDUM
NO. 377, s. 2025

**DIVISION TECHNICAL PLANNING CONFERENCE ON THE
IMPLEMENTATION OF SYNCHRONIZED INDIVIDUALIZED
EDUCATION PLAN (IEP) TRAINING**

To: Asst. Schools Division Superintendent
CID and SGOD Chief
Public Schools District Supervisors
Elementary and Secondary School Heads
All others concerned

1. In connection with the Division Memorandum No. 358, s. 2025 Re-Division Orientation on the Utilization of Synchronized Individual Education Plan (IEP) which will be conducted on December 20, 2025 at 401K Resort Monbon Irosin, Sorsogon, this Office, through the Curriculum Implementation Division shall conduct a planning meeting with the identified members of the technical working group on December 18, 2025 at Bulwagan ng Karunungan SDO Building Balogo, Sorsogon City at 9:00 in the morning.
2. This activity aims to:
 - a. conduct final meeting with the learning facilitators and the members of the technical working group.
 - b. finalize training matrix and programs
 - c. prepare and reproduce training materials and certificates
3. Participants to this activity are the identified learning facilitators and members of the technical working group as per Division Memorandum No. 358, s. 2025.
4. Travel and incidental expenses of all involved is charged against school MOOE subject to the usual accounting and auditing rules and regulations.



Sorsogon Sports Complex, Balogo, Sorsogon City, Sorsogon 4700.
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph





Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON PROVINCE
Sorsogon

5. This **Memorandum** serves as **TRAVEL ORDER**.
6. Immediate dissemination of and compliance with this Memorandum are desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent




Sorsogon Sports Complex, Balogo, Sorsogon City, Sorsogon 4700.
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph





Republic of the Philippines
Department of Education

Region V
SCHOOLS DIVISION OF SORSOGON PROVINCE
Sorsogon

LEARNING FACILITATORS:

LEONISA M. ENOLVA- Division SNED Coordinator

MARY JANE MORATA- SNED Teacher (Bulan South CS)

RUBIELYN BERNARDINA- SPET III (Cumadcad CS)

PROGRAM MANAGEMENT TEAM/TECHNICAL WORKING GROUP

Registration:	AVE L. MENDIZABAL	SSP III	Gubat National High School
	MARIVIC AÑONUEVO	SSP I	Batang Integrated School
	ADELFA DOLOSA	SPET III	Irosin Central School
Attendance:	MARY ANN ASCAÑO	ESP-II	Pilar I Central School
	GERRYL G. ARROGANTE	ESP-I	Bliss Elementary School
	GRACE L. GARCES	SPET-III	Casiguran Central School
Certificates:	GISELLE GRAYDA	SPET-I	Gubat North Central School
	JOHN ANDREY TAROG	SPET-I	Pilar I Central School
	LESTER OWEN BAYNA	SPET-I	Casiguran Central School
Documentation:	ALMA B. FERNANDO	ESP-II	Prieto Diaz Central School
	MYLEN G. GOYALA	T-III	Gallanosa National High School
	SHIRYL BALITAON	SPET-III	Irosin Central School



Sorsogon Sports Complex, Balogo, Sorsogon City, Sorsogon 4700.
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph

