



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

DIVISION MEMORANDUM

NO. 094, s. 2022

TO : **Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Public Schools District Supervisors/OIC-PSDS
Heads, Public Elementary and Secondary Schools
All Others Concerned**

FROM : **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent

SUBJECT : **Division Policy on the Priority Use of School Buildings
and Classrooms**

DATE : June 1, 2022

1. This refers to DepEd Order No. 24 s., 2022 on the Adoption of the Basic Education Development Plan (BEDP) 2030. The BEDP 2030 aims to, among others, provide a strategic roadmap towards improving the delivery and quality of basic education and the experience of learners in the basic education learning environment.
2. The BEDP 2030, through its Sulong EduKalidad Policy Framework, highlights the need to improve the learning environment in terms of physical facilities, learning resources, and promoting safe and nurturing schools as one of its strategic objectives. It is also through this objective of closing the gaps on physical facilities that the Department has been striving to fund and implement the construction of new school buildings as well as repair of existing classrooms for the benefit of our learners.
3. In the context of the COVID-19 pandemic, it is imperative to maximize the use of existing school facilities for the safe school operations (i.e., implementation of the face-to-face modality anchored on the prevailing health protocols), and subsequently the imminent transition to the new normal scenario.



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4. In view of the foregoing, provided hereunder are the following policy guidance on the priority use of school buildings and classrooms within the division:
- a. All newly constructed DepEd school buildings and classrooms shall be fully utilized for instructional purposes,
 - b. School buildings and classrooms that have undergone repair through DepEd budget and/or other funding source shall likewise be prioritized for instructional purposes,
 - c. Adaptive reuse¹ of classrooms solely for other ancillary and non-instructional purposes (e.g., office, feeding room, library, etc.) may be allowed if and only if excess classrooms are identified within the school, and
 - d. In the case of item c, it is understood that the concerned school heads shall initiate the minor repair of such classrooms for non-instructional purposes, charged against Local Funds/MOOE subject to the usual accounting and auditing rules and regulations.
5. For immediate dissemination and strict compliance.

¹ Defined under RA 11194 as the “utilization of buildings, other built structures and sites of value for purposes other than that which they were intended originally, in order to conserve the site, their engineering integrity and authenticity of design.”



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