



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

February 10, 2026

DIVISION MEMORANDUM
No. 69, s. 2026

**DIVISION MEETING AND SIGNING OF CONTRACT OF SERVICE FOR MADRASAH
EDUCATION PROGRAM FOR ASATIDZ IN DEPED SORSOGON PROVINCE**

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
SDO Section Heads
Public Schools District Supervisor concerned
Elementary School Heads concerned
MEP Asatidz
All Others Concerned

1. The Department of Education (DepEd) Schools Division Office of Sorsogon Province, will conduct a Division Meeting and Signing of Contract of Service for Madrasah Education Program Implementers / Asatidz to be held on February 12, 2026, 10 o'clock in the morning at QMS hall, DepEd SDO Building, Balogo Sorsogon City.
2. The PSDS's, School heads, MEP School Coordinators and MEP Asatidz of Matnog Central School and Bulan Central School are advised to attend this meeting.
3. The MEP Asatidz are also requested to submit their Form 48 and monthly accomplishments for January, 2026 as requirement for salary processing.
4. Travel and meal expenses shall be charged against school MOOE and are subject to the usual accounting and auditing rules and regulations.
5. This **Memorandum** serves as **Travel Order**.
6. For information and guidance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent