



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

February 23, 2026

**DIVISION MEMORANDUM**

No. 94 s. 2026

**Training-Workshop for Schools on cascaded Technologies for Strategic Planning of Schools – Finalization and Appraisal of SIP**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors and Division Coordinators  
Public Schools District Supervisors and OIC-PSDSs  
Public Elementary School Heads  
Public Secondary School Heads  
All others concerned

1. Anchored on the 5-point reform agenda (5PT Agenda) set forth in the Quality Basic Education Development Plan (QBEDP) and the BEDP 2030, this Office is hereby announcing the conduct of the **Training-Workshop for Schools on Cascaded Technologies for Strategic Planning – Finalization and Appraisal of School Improvement Plans (SIP)** at the Bulwagan ng Karunungan, 3<sup>rd</sup> floor, DepED SDO Sorsogon Province Building, Balogo Sports Complex, Balogo, Sorsogon City.
2. Participants in this activity are school heads or designated representatives from respective school planning teams.
3. Participants shall be guided by the schedule below for their batch, to wit:

Batch	District	Number of Schools
Batch 1 (March 3-4, 2026)	Pilar I	21
	Pilar II	21
	Castilla West	15
	Pto. Diaz	22
	Sta. Magdalena	12
Batch 2 (March 5-6, 2026)	Pilar III	22
	Magallanes South	18
	Matnog I	20
	Barcelona	24
Batch 3 (March 17-18, 2026)	Donsol East II	12
	Donsol West I	15
	Donsol West II	15
	Juban	30
	Magallanes North	18
Batch 4 (March 19-20, 2026)	Casiguran	23





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	Castilla East	18
	Castilla South	17
	Matnog II	20
	Donsol East I	12
Batch 5 (April 14-15, 2026)	Bulusan	23
	Irosin I	18
	Gubat North	22
	Gubat South	23
Batch 6 (April 16-17, 2026)	Bulan I	20
	Bulan II	16
	Bulan III	17
	Bulan IV	21
	Irosin II	16

- Participants are required to bring their own **laptop** and **soft copy of their draft School Improvement Plan** for the workshop.
- Participants are also required to register and upload the soft copy of their draft SIP on or before **February 27, 2026**, via this link: <https://bit.ly/SIPsor2026>
- Expenses incurred during the conduct of this activity are chargeable against the Division MOOE/ Local funds while travel expenses of participants from the field are chargeable against their respective stations' MOOE/ Local funds, subject to the usual accounting and auditing rules and regulations.
- Immediate & widest dissemination and compliance of this Memorandum are directed.



**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent

