



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM

TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
School Head – Gabao NHS
School Head – Gallanosa NHS
School Head – Bulan NHS
School Head – Matnog NHS
School Head – San Francisco NHS
All Others Concerned

FROM: **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent

SUBJECT: **PARTICIPATION OF SELECTED SECONDARY TO THE PAG-SARIG III ON MARCH 11, 12 AND 14 AT SSU BULAN CAMPUS**

DATE: MARCH 11, 12 AND 14, 2026

1. With reference to the attached letter from The Union of Public Servants of Sorsogon State University Bulan Campus, the said organization will have an upcoming activity titled PAG-SARIG III to be held on March 11, 12 and 14 wherein Grade 11 HUMMSS students from the Gabao NHS, Gallanosa NHS, Bulan NHS, Matnog NHS and San Francisco NHS are invited.
2. In line with this activity, the Schools Division Office of Sorsogon encourages the school heads of the said schools to allow their students to participate in the activity provided that the following DepEd regulations are observed:
 - a. D.O. 66, s.2017 – Implementing Guidelines on Off Campus Activities
 - b. D.O. 19, s.2008 – Implementation of No Collection Policy in all Public Elementary and Secondary Schools
 - c. D.M. 41, s.2024 – Reiteration of DepEd No Collection Policy
3. For information and guidance.





Republic of the Philippines
Sorsogon State University
 Office of the Student Development and Services
Student Council Affairs Unit
UNION OF PUBLIC SERVANTS
 Bulan Campus
 Zone 8, Bulan, Sorsogon
 Email address: sorsubcunionofpublicservants@gmail.com



March 5, 2026

DR. JOSE L. DONCILLO, CESO V
 School Division Superintendent
 School Division Office Sorsogon
 Balogo, Sorsogon City

Dear Sir,

Greetings of Humility, Excellence, Accountability, Resiliency, and Trustworthiness!

The Union of Public Servants of Sorsogon State University Bulan Campus will have an upcoming activity entitled PAG-SARIG III with the theme of **"Pamamahalang may Sariling Tinig para sa Makatarungan at Demokratikong Lipunan"** which will be held on March 11, 12 and 14, 2026 at Sorsogon State University-Bulan Campus. The activity will be participated by Bachelor of Public Administration Students, all program in SorSU BC, and HUMSS student from various schools in Bulan and others municipality. This is one of the highlighted events of the organization this semester.

In line with this, we respectfully ask permission from your good office to allow us to invite Grade 11 Students from various school municipalities including Gabao National High School, Gallanosa National High School, Bulan National High School, Matnog National High School, and San Francisco National High School, for the first day activity.

The event aims to provide HUMSS students with meaningful exposure to discussions related to the Public Administration Program, as well as the Nations Service Training Program (NSTP), specifically its component the Reserve Officers Training Corps (ROTC) and Civic Welfare Training Service (CWTS) in the morning at 8:00 am.

Additionally, in the afternoon the participants will have lecture for Participatory Governance and Youth Civic Engagement. With this, the students will gain knowledge about public service, governance, leadership and civic engagement, which are aligned with the HUMSS strand and the development of socially responsible youth.

We believe that your permission will add value to the event and create a meaningful experience for the HUMSS Students overall contributing to the success of the program.

Your favorable consideration and support for this invitation will be highly appreciated. Attached is the program of the event.

Thank you very much.

Sincerely,


HANNAH MAE G. GERONA
 UPS, Secretary

Attested,


FRANCINE FAYE Z. ESTABAYA
 UPS, President

Noted,


JAN GALIT GARAIS
 UPS, Adviser





PROGRAM FLOW

| DAY 1 UPS OPENING PRELIMINARIES | | |
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| Time | Activity | Person-in-Charge |
| MORNING SESSION | | |
| 6:00 - 6:30 | Assembly and Registration | Secretariat Committee |
| 6:30 - 8:30 | Parade | Participants, Guest, Visitors and Facilitators |
| 8:30 - 8:50 | Snack Time | Participants and Facilitators |
| 8:50 - 9:00 | Exhibition | DLC Member in Bulan |
| 9:00 - 9:20 | Opening Remarks (Campus Director) | Ma. Elena C. Demdam Campus Director |
| 9:20 - 9:30 | Message of Support (Program Chairperson) | Gilbert G. Gile BPA Program Chair |
| 9:30 - 9:40 | Announcement of Activities | Francine Faye Z. Estabaya UPS President |
| 9:40 - 10:00 | Registration for Activities | Secretariat Committee |
| 10:00 - 11:30 | BPS Booth Presentations | BPA Students/UPS Member and Facilitators |
| AFTERNOON SESSION | | |
| 12:30 - 1:00 | Arrival and Registration | Secretariat Committee |
| 1:00 - 1:10 | Message (SDS) | Jopet Vincent B. Medalla SDS, Coordinator |
| 1:10 - 1:20 | Introduction of Delegates (HUMSS Students) | Host |
| 1:20 - 1:30 | Message (UPS Adviser) | Jan G. Garais UPS Adviser |
| 1:30 - 3:30 | Lecture (Participatory Governance and Youth Civic Engagement) | Resource Speaker and Participants |
| 3:30 - 4:30 | Case Study | Resource Speaker and Participants |
| 4:30 - 5:00 | Awarding of Certificates | Resource Speaker, Participants and Facilitators |
| 5:00 - 5:30 | Break Time and Preparation | Facilitators |
| 5:30 - 7:00 | Theatre Presentation (social issues and importance of participation of youth in civic engagement) and UPS Member Presentation in collaboration with STAND Org. | Facilitators, UPS Members and STAND Organization |
| 7:00 - 7:10 | Closing Message | Francine Faye Estabaya UPS President |

| Day 2 RESOLUTION WRITING COMPETITION | | |
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| MORNING SESSION | | |
| 6:30 - 7:00 | Arrival and Registration | Secretariat Committee |
| 7:00 - 7:20 | AVP | Media and Layout Committee |
| 7:20 - 7:25 | Introduction Of Resource Speaker | Jan G. Garais UPS Adviser |





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| 7:25 - 9:00 | Training Workshop (Under standing Ordinances & Local Governances) | Participants, Resource Speaker and Facilitators |
| 9:00 - 9:30 | Snack Time | Participants, Resource Speaker and Facilitators |
| 9:30 - 10:30 | Training Workshop (How to Draft Resolutions and Ordinances) | Participants, Resource Speaker and Facilitators |
| 10:30 - 11:00 | Group Activity (Identifying Key Issues) | Participants |
| 11:00 - 12:30 | Lunch Break | Participants, Resource Speaker and Facilitator |
| AFTERNOON SESSION | | |
| 1:00 - 1:10 | Assembly | Secretariat Committee and Facilitators |
| 1:10 - 1:20 | Presentation of Guidelines and Criteria | Jopet Vincent Medalla SDS Coordinator |
| 1:20 - 3:30 | Resolution and Ordinance Writing | Participants |
| 3:30 - 4:30 | Presentation and Critiquing of outputs | Panel and Participants |
| 4:30 - 5:00 | Closing and Awarding | Participants, Facilitators and Resource Speaker |
| 9:30 - 9:40 | Snack Time | Participants, Resource Speaker and Facilitators |
| 9:40 - 11:00 | Continuation of Lecture | Participants and Resource Speaker |
| 11:00 - 1:00 | Lunch Break | Participants, Resource Speaker and Facilitators |
| AFTERNOON SESSION | | |
| 1:00 - 2:00 | Case Study Workshop (Local Governance Issue) | Participants and Resource Speaker |
| 2:00 - 3:30 | Resolution Drafting Challenge / Mock Assembly | Participants, Resource Speaker and Facilitators |
| 3:30 - 4:00 | Presentation of Outputs | Participants |
| 4:00 - 4:30 | Reflection & Sharing | Participants and Resource Speaker |
| 4:30 - 5:00 | Closing and Awarding | Participants, Resource Speaker and Facilitators |
| DAY 3 | | |
| INTER-PORGRAM DEBATE COMPETITION | | |
| MORNING SESSION | | |
| 6:00 - 6:30 | Registration | Secretariat Committee |
| 6:30 - 6:40 | AVP | Media and Layout Committee |
| 6:40 - 6:50 | Introduction Of Participants and Adjudicators | Jan G. Garais UPS Adviser |
| 6:50- 7: 00 | Presentation of Rules and Guidelines in Debate Competition | Jopet Vincent Medalla SDS Coordinator |
| 7:00 - 8:00 | First Elimination Round | Participants and Adjudicators |
| 8:00 - 9:00 | Second Elimination Round | Participants and Adjudicators |
| 9:00 - 10:00 | Third Elimination Round | Participants and Adjudicators |





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| 10:00 - 12:00 | Semi-Final Round | Participants and Adjudicators |
| 12:00 - 1:00 | Lunch Break | |
| AFTERNOON SESSION | | |
| 2:30 - 3:00 | Registration | Secretariat Committee |
| 3:00 - 4:00 | Final Debate | Participants and Adjudicators |
| 4:00 - 4:20 | Tabulation of Results | Participants, Tabulator, Facilitators and Adjudicators |
| 4:20 - 5:00 | Closing and Overall Awarding | Participants, Facilitators and Adjudicators |

