

3/18/26



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

March 18, 2026

DIVISION MEMORANDUM

No. 133, s. 2026

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors/ Division Coordinators
Public Schools District Supervisors/ OIC-PSDSs
School Heads of STE Program-Implementing Schools
Concerned Teachers

**CONDUCT OF SCIENCE, TECHNOLOGY, ENGINEERING (STE) PROGRAM
SCREENING AND ADMISSION PROCESS FOR SCHOOL YEAR 2026-2027**

1. Pursuant to Regional Memorandum No. 0058, s. 2026, which provides the guidelines and parameters for the conduct of the admission process for schools implementing the Special Program in Science, this Division shall conduct the Science, Technology, Engineering (STE) Program Screening and Admission Process for School Year 2026–2027 to all interested incoming Grade 7 learners in all concerned schools.
2. All concerned STE Program-Implementing schools shall strictly adhere to the processes and provisions of the said Regional Memorandum, which is attached hereto for information, guidance, compliance.
3. Since some activities during the screening, selection, and admission process will fall within the teachers' vacation period or within the 30-day End-of-School-Year (EOSY) break pursuant to DepEd Order No. 12, s. 2025, School Heads shall approve requests from teachers who intend to render services on their chosen dates relative to the conduct of the admission process. Proper planning and scheduling of all STE screening, selection, and admission activities must be strictly observed.



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4. The schedule of activities for Phases 1, 2 & 3 of the STE Screening and Admission Process shall be based on the SDS-approved project proposal of the school aligned with the said Regional Memorandum.
5. The list of teaching and non-teaching personnel who will render services during the conduct of the STE Screening and Admission Process for SY 2026–2027 is provided in the enclosure.
6. The STE Admission Tests will be conducted on the following dates and will take place at the designated STE school venue:

| Date | AM (8:30-12:00) PM (1:30-5:00) | STE Program-Implementing Schools/ Venue |
|----------------|-----------------------------------|--|
| April 7, 2026 | AM | Magallanes NHS |
| April 8, 2026 | AM | Bulan NHS |
| | PM | Gallanosa NHS |
| April 13, 2026 | AM | Pilar NHS |
| | PM | Donsol NCHS |
| April 14, 2026 | AM | Salvacion NHS |
| | PM | Cumadcad NHS |
| April 15, 2026 | AM | Prieto Diaz NHS |
| | PM | Gubat NHS |
| April 16, 2026 | AM | Sta. Magdalena NHS |
| | PM | Matnog NHS |
| April 20, 2026 | AM | Barcelona NCHS |
| | PM | Bulusan NHS |
| April 21, 2026 | AM | Casiguran NHS |
| | PM | Juban NHS |

7. The consolidated and validated STE/STEM screening and admission results for School Year 2026–2027, as prepared/ reviewed by the School Screening Committee, shall be submitted to the Division Office – CID for review and validation by the concerned Division Supervisors not later than April 24, 2026.



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8. Likewise, the accomplishment report, together with the SDS-approved project proposal/ requests of the concerned schools, the signed DTRs of actual services rendered by all concerned personnel, and all other supporting documents shall be submitted to the Division Office-CID through the Secondary Science and Math EPS on or before **May 15, 2026**.
9. The concerned Education Program Supervisors (EPS) and the School Heads of the schools concerned shall ensure strict compliance with the processes stipulated in the aforementioned Regional Memorandum and other existing relevant DepEd issuances.
10. Teachers and non-teaching staff who will render services in the selection and screening process, and supervisors who are involved in the development and checking of test papers during summer break, weekends, and holidays shall be entitled to service credits pursuant to DepEd Order No. 13, s. 2004, Revised Guidelines on the Grant of Vacation Service Credits for Teachers, and as provided for in CSC and DBM Joint Circular No. 2, s. 2004, re: Non-Monetary Remuneration for Overtime Services Rendered.
11. Expenses relative to the conduct of the STE Screening and Admission Process for SY 2026-2027 shall be charged against MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
12. For information, guidance and compliance of all concerned.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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