



DEPED DIVISION OFFICE  
SORSOGON CITY  
(PROVINCE)

RECEIVED:  
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BY: JOHN EDUARDO JUANES

Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON PROVINCE**  
Sorsogon

**ADVISORY**

(April 27, 2026)

**SCHEDULE OF TEACHERS' DEMONSTRATION OF CLASSROOM OBSERVABLE INDICATORS (COI) AND NON-CLASSROOM OBSERVABLE INDICATORS (NCOI) FOR MASTER TEACHER I & II, TEACHER II & III AND SPET II POSITIONS**  
(Per Division Memorandum 107, s 2026, Division Memorandum 112, s 2026 and Division Memorandum 132, s 2026)

TO: The Division HRMPSB  
HRMPSB Secretariat  
Public School District Supervisors  
All Qualified Applicants  
All Others Concerned

1. This Office would like to inform qualified applicants of the conduct of **COMPARATIVE ASSESSMENT AND TEACHERS' DEMONSTRATION OF CLASSROOM OBSERVABLE INDICATORS (COI) AND NON-CLASSROOM OBSERVABLE INDICATORS (NCOI)** for Master Teacher I & II, Teacher II & III and SPET II positions through the conduct of classroom observation using the Classroom Observation Tool (COT) focusing on the COT Rubric Level and demonstration of NCOIs as enunciated in Department Order No. 20, s. 2024, to wit:

DM No.	School / Position	Date and Time	Place
107	Master Teacher II (Secondary)	April 29, 2026 8:00 AM – 5:00 PM	Gubat South Central School
107	Teacher II (SHS)	April 29, 2026 8:00 AM – 5:00 PM	
107	Teacher III (SHS)	April 29, 2026 8:00 AM – 5:00 PM	
107	SPET II	April 29, 2026 8:00 AM – 5:00 PM	
112	Master Teacher I (Elementary)	April 29, 2026 8:00 AM – 5:00 PM	
132	Master Teacher II (Secondary)	April 29, 2026 8:00 AM – 5:00 PM	
132	Teacher II (Secondary)	April 29, 2026 8:00 AM – 5:00 PM	



Balogo Sports Complex, Balogo, Sorsogon City,  
Sorsogon 4700  
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2. The following personnel are hereby designated as **Sub-Committee Members** during the conduct of classroom observation, taking into consideration their understanding and knowledge of the PPST COIs, recruitment and selection process, and specific protocols on classroom observation:

<b>TEAM 1</b>	EDUARDO POLLARCA LENY CODON
<b>TEAM 2</b>	ISAIAS BERMAS HAZEL GARRIDO
<b>TEAM 3</b>	LILIA PURA JOY BALDILLO
<b>TEAM 4</b>	RODEL PANCHO AIREENE MAE V. ELLI
<b>TEAM 5</b>	ANNIE BAYLON NICOLAS FREO

3. This Office strictly adheres to the Equal Employment Opportunity Principle (EEOP). Selection of employees for designation shall be open to all men and women according to the principle of merit and fitness. There shall be no discrimination in the selection process on account of gender, civil status, disability, religion, ethnicity, political affiliation and or any other characteristics protected by law.

4. Qualified applicants must submit a copy of their **lesson plan and instructional materials** based on the identified indicators for the position applied for, for review and reference of observers prior to the conduct of the classroom observation.

5. The demonstration of **Non-Classroom Observable Indicators (NCOI)** shall be assessed after the classroom demonstration. Qualified applicants must bring copies of their **submitted RPMS Portfolio** and other **Means of Verification (MOVs)**.

6. Qualified applicants shall be asked to exhibit each of the NCOIs by writing annotations to the presented/submitted artifacts or MOVs from their RPMS Portfolio narrating how the MOVs facilitated the achievement of the NCOIs through the **Portfolio Annotations Form**, which shall be accomplished on the spot.

7. All qualified applicants are expected to report to the **Gubat South Central School** on **April 29-30, 2026 before 08:00 AM**.



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8. Applicants whose application status is **for updating of points from previous assessment** are no longer required to attend the comparative assessment. They are advised to await further announcements regarding the position.
9. Expenses of the HRMPSB Secretariat, Sub-Committee Members, and other Division Office personnel relevant to the conduct of this activity shall be charged to the **Division MOOE / Local Funds / School MOOE**, subject to the usual accounting and auditing rules. This advisory shall also serve as an **approved Travel Order**.
10. For the guidance of all concerned.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent 



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