



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON PROVINCE**  
Sorsogon

April 28, 2026

**DIVISION MEMORANDUM**  
NO. 1-03 s. 2026

**KINDERGARTEN TEACHERS' ORIENTATION ON THE UTILIZATION  
OF THE DIVISION ECCD DASHBOARD**

To: Asst. Schools Division Superintendent  
CID and SGOD Chiefs  
Public Schools District Supervisors  
Elementary School Heads  
Kindergarten Teachers  
All others concerned

1. In line with the Department of Education's commitment to strengthen Early Childhood Care and Development (ECCD) implementation through digital innovation and data-driven decision-making, this Office through the Curriculum Implementation Division (CID) shall conduct the **Kindergarten Teachers' Orientation on the Utilization of the Division ECCD Dashboard** on the following schedules and venues:

DATE	DISTRICTS	VENUE
May 4, 2026	Donsol E1 & E2 Donsol W1&W2 Pilar 1, Pilar 2 & Pilar 3	Pilar 1 Central School Covered Court
May 5, 2026	Castilla East, Castilla South, Castilla West, Casiguran	Casiguran Central School Teachers Hall
May 6, 2026	Irosin 1&2, Juban Magallanes North and South	Irosin Central School Gabaldon Building
May 7, 2026	Matnog 1, Matnog 2, Sta. Magdalena	Sisigon Integrated School
May 8, 2026	Bulusan, Barcelona	Barcelona Gymnasium



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May 12, 2026	Gubat North & South, Prieto Diaz, Bulan 1,2,3,4	Bulwagan ng Karunungan SDO Sorsogon, Balogo, Sorsogon City
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2. This activity aims to:
  - a. orient kindergarten teachers on the features, functions, and utilization of the Division ECCD Dashboard as a digital tool for monitoring and reporting;
  - b. demonstrate the proper encoding, submission, retrieval, and analysis of ECCD assessment data using the dashboard; and
  - c. enhance teachers' capacity in utilizing real-time data and analytics to support learner assessment, program monitoring, and evidence-based instructional planning.
3. Participants to this activity are all Kindergarten teachers in the respective districts identified in the schedule of activities.
4. This activity adheres to L&D Policy on Equal Opportunity to all without regard to age, sex, sexual orientation, gender identity, civil status, religion, ethnicity, political affiliations, and disability.
5. Participants' travel, meals and incidental expenses shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as the **Official Travel Order** of the participants and all others involved.
7. For information, guidance and compliance.

  
JOSE L. DONCILLO, CESO V  
Schools Division Superintendent



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