



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

May 05, 2026

DIVISION MEMORANDUM

No. **169** 2026

CONDUCT OF THE 20-DAY TARA, BASA! TUTORING SESSIONS

To: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors/ Division Coordinators
 Public Schools District Supervisors/ OIC-PSDSs
 Concerned School Heads
 School TBTP Focal Persons & Shadow Teachers
 All Others Concerned

1. In reference to Regional Memorandum CLMD-2026-089 re: Implementation of Tara, Basa Tutoring Program CY 2026 in Selected Elementary Schools in Region V, preparatory activities such as identifying tutees, selecting, identifying, and training tutors / focal persons, parents' orientation vis-à-vis community assembly, and distribution of kits to tutors/ tutees have been undertaken.

2. With this development, the program is now ready for **implementation within 20 days from May 11 to June 5, 2026**, for two (2) hours daily except Saturdays and Sundays.

3. Identified implementing elementary schools in the 4 districts of Bulan are listed below:

1	Sta. Teresita ES
2	Sta. Remedios ES
3	San Rafael ES
4	San Isidro ES
5	San Francisco ES
6	Quezon ES
7	Otavi ES
8	Obrero ES
9	N. Roque ES
10	Marinab IS
11	Lahong ES
12	JP Laurel ES



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13	Gate ES
14	G. del Pilar ES
15	Fabrica ES
16	Butag ES
17	Bulan North CS (A)
18	Bulan North CS (B)
19	Bulan South CS
20	Bliss ES
21	Alberto de Castro ES
22	San Vicente ES
23	San Ramon ES

4. While the tutors (2nd-3rd year college students) underwent the 5-day Capacity Building last April 20-24, 2026, they are expected to work under the close monitoring and guidance of shadow teachers who shall extend the necessary technical assistance to them.

5. One Shadow Teacher shall be assigned to 2 tutors to ensure continuous support and quality implementation at the school level. The services rendered shall earn for them service credits in accordance with DepEd Order No. 3, s. 2023, "Updated Guidelines on Grant of Vacation Service Credits to Teachers," subject to existing DepEd rules and regulations.

6. Moreover, the participation of non-teaching personnel, including school and division officials who will take part in the upcoming activities and monitor its conduct, shall entitle them to one-day compensatory time off (CTO) for each day of attendance on weekends or holidays, pursuant to DepEd Order No. 53, s. 2003 and CSC and DBM Joint Circular No. 2, s. 2004.

7. An **Orientation Conference** of all **Shadow Teachers** shall be conducted on **May 7, 2026 at Bulan North CS (A) from 9:00 AM** onwards to give the teachers the opportunity to clarify their roles and enable them to extend full support to the tutors and to the program as a whole. Meanwhile, a **Debriefing Session** shall be held on **June 10, 2026** (venue to be announced later) to be attended by all shadow teachers.

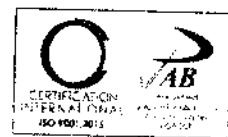
8. This Office reiterates DepEd Order No. 37, s. 2022, entitled "Guidelines on the Cancellation or Suspension of Classes and Work in Schools in the Event of Natural Disasters, Power Outages and Other Calamities", as reference during the conduct of the Tara, Basal Tutoring Program.

9. Widest dissemination of and compliance with this Memorandum are enjoined.


JOSE L. DONCILLO, CESO V
 Schools Division Superintendent



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