



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

May 6, 2026


**DIVISION MEMORANDUM**

No. **170**, s. 2026

**SUBMISSION OF HARD COPIES OF SCHOOL STUDENT HANDBOOK**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD  
Public Schools District Supervisors and OIC- PSDSs  
Division Legal Officer  
School Heads of Public Elementary and Secondary  
All Others Concerned

1. Pursuant to **Section 7- A of DepEd Order No. 40, s. 2012**, otherwise known as **"DepEd Child Protection Policy"** which provides that, "School Heads shall ensure the institution of effective child protection policies and procedures, and monitor compliance thereof", this Office through the School Governance and Operations Division – Youth Formation Division requests for the submission of the School Student Handbook (hard copy) on or before **May 29, 2026**.
2. This aims to review and validate all school student handbooks of this Division to ensure compliance with DepEd Order No. 40, s. 2026 and **inclusion of the Child Protection Policy in the student's handbook** across all schools of the division.
3. The hard copies of school student handbook shall be submitted to Mr. Lance Eduard A. Renovalles, PDO I- YFD at School Governance and Operations Division. For additional inquiries, please email [lanceeduard.renovalles@deped.gov.ph](mailto:lanceeduard.renovalles@deped.gov.ph)
4. Immediate and strict compliance thereof of this Memorandum is desired.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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