



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON


MEMORANDUM

TO: **CHERYLL V. BERMUDO, CESE**, ASDS, OIC School Head
Gubat National High School

BRAIN H. BULANON, Principal I
Jose G. Alindogan Elementary School

ALLAN R. TAROY, Principal I
Casiguran Central School

NOEMI B. LUMBAO, Principal II
Cumadcad National High School

FROM:  **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent

SUBJECT: **REQUEST FOR COORDINATION AND PREPARATION OF
SCHOOL FACILITIES FOR THE DIOCESE OF SORSOGON
CAMINO DE GRACIA PILGRIMAGE**

DATE: June 16, 2026

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1. In reference to the letter of the Diocese of Sorsogon dated June 9, 2026, regarding the celebration of its **75th Jubilee Anniversary** and the conduct of the "**Camino de Gracia**" pilgrimage on **June 27-28, 2026**, your respective schools have been identified as temporary rest and accommodation areas for pilgrims participating in the said activity.
 2. In this connection, you are hereby directed to undertake the necessary preparations to ensure the availability and readiness of **five (5) classrooms and restroom facilities** in your respective schools for the duration of the activity:
 - Conduct an assessment of the identified facilities to ensure safety, cleanliness, and suitability for use;
 - Designate school personnel, as necessary, to facilitate coordination before and during the activity;





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- Document the condition of school facilities before and after use; and
 - Submit a brief report on the utilization of the facilities and any concerns encountered immediately after the event.
3. The Diocese has assured proper coordination, maintenance of cleanliness and order, and full responsibility for the care and protection of school facilities during their use.
4. For information, guidance and compliance.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph