



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

July 21, 2026

DIVISION MEMORANDUM
No. **240**, s.2026

THIRD DIVISION MANAGEMENT COMMITTEE MEETING FY 2026

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors/OIC-PSDSs
Division Coordinators
Public Secondary and Elementary School Heads
Concerned Asst. School Principals / Department Heads
Section/Unit Heads
All Others Concerned

1. In line with the Division’s commitment to ensure unified direction, effective governance, and strengthened leadership in the implementation of priority programs and projects, this Office shall conduct the **Third Division Management Committee Meeting for Fiscal Year 2026 on July 31, 2026 (Friday)** at **Sorsogon Convention Center, Cabid-an, Sorsogon City**.
2. This activity aims to provide a strategic venue for top management, school heads, and key division personnel to align policies, directions, and priority initiatives for FY 2026. It shall also serve as an avenue to review accomplishments, address emerging challenges, clarify policies, and establish actionable strategies to ensure the effective and coordinated implementation of division-wide plans and programs.
3. The participants of this activity are the Top Management, Section/Unit Heads, School Heads, TIC, Assistant School Principal (ASP) / Department Heads, Public Schools District Supervisors (PSDS)/ OIC-PSDSs, Division Coordinators, and the Technical Working Group (TWG), with a total of **Six Hundred Nine (609)** participants. The participating Assistant School Principals (ASP)/Department Heads are as follows:

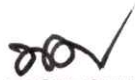
School	No. of Allocation for ASP/HT
Donsol National Comprehensive High School	2
Pilar National Comprehensive High School	1
Cumadcad National High School	1
Casiguran Technical Vocational High School	2



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph

Juban National High School	1
Gallanosa National High School	2
Bulan National High School	1
Matnog National High School	1
Sta. Magdalena National High School	1
Bulusan National High School	1
Barcelona National Comprehensive High School	1
Pto. Diaz National High School	1
Gubat National High School	2
Magallanes National High School	1

- 4. A registration fee of **Seven Hundred Pesos (P700.00)** shall be collected to cover expenses for meals, venue rental and other expenses, subject to existing accounting and auditing rules.
- 5. The registration fee of the **Five Hundred Forty-Nine (549)** participants, consisting of School Heads, Department Heads and ASP, shall be charged against the **Local Funds/School MOOE**, while the registration fee of the **Sixty (60)** participants shall be charged against the **Division MOOE**.
- 6. All participants are advised to settle the registration fee with **Ms. Rica D. Espigol**, Administrative Officer IV (Cashier), who shall issue the corresponding acknowledgement receipt.
- 7. All participants are advised to arrive on time and strictly observe existing policies and guidelines. Further instructions, if necessary, shall be issued through a separate advisory.
- 8. For information, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

