



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

October 28, 2021

DIVISION MEMORANDUM
NO. 236, s. 2021

FIFTH DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Section/Unit Heads
Heads, Public Elementary and Secondary Schools
Assistant Principals of Secondary Schools

1. This Office will spearhead the conduct of the Fifth Division Management Committee Meeting on **November 15, 2021** at the **Casiguran Gymnasium, Casiguran, Sorsogon.**
2. Considering the urgency of issues on the education fronts affecting the schools and the community in general, the meeting will be conducted observing strictly the minimum health standards and other precautionary measures. Participants are the Chief Education Supervisors, PSDS, Elementary and Secondary School Heads and Assistant School Principals.
3. The agenda to be taken up include:
 - Updates from the Fifth Regular Regional ManCom Meeting;
 - Distribution of printers and other supplies for schools and district offices;
 - Updates from CID and SGOD; and
 - Other matters
4. It is reiterated that participants shall strictly observe physical distancing, precautionary measures such as wearing masks, other health safety standards and protocols during the meeting.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



CIP 5461/21/05/1163



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

5. The host for this activity is the *School Governance and Operations* that will be in-charge of ensuring that the venue is prepared, minutes of the meeting taken and other concerns relative to the activity are looked into.
6. Transportation and other incidental expenses shall be charged against local/MOOE funds subject to the usual accounting and auditing rules and regulation.
7. Immediate dissemination of this Memorandum to all concerned is desired.

JOSE L. DONCILLO, CESO V
Schools Division Superintendent



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



CIP 5461/21/05/1163