



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON



August 24, 2022

DIVISION MEMORANDUM
NO. 159, s. 2022

**EARLY SUBMISSION OF PROGRAM OF WORKS
FOR FY 2023 PROPOSED PRIORITY PROJECTS**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. Pursuant to DepEd Order No. 008, s. 2019 entitled – *Revised Implementing Guidelines on the Direct Release, Use, Monitoring and Reporting of Maintenance and Other Operating Expenses Allocation of Schools, including Other Funds Managed by Schools*, this Office reiterates that the MOOE shall be used to fund minor repairs of facilities, buildings, and grounds maintenance necessary for the upkeep of the school.
2. With reference to the National Expenditure Program (NEP) for FY 2023 recently released by the Department of Budget and Management (DBM), the schools are advised to proceed with the preparation of the program of works (POW) of priority projects for implementation in FY 2023. The school heads are nonetheless reminded to prioritize minor repair of classrooms and school buildings, watsan facilities, and other repair and maintenance works necessary for the implementation of face-to-face classes. The prescribed POW template attached herewith may also be accessed through this link: bit.ly/POW_template.
3. The deadline of submission of the POWs is **on or before September 30, 2022** to give ample time for the validation (to be scheduled by District), review, and reprioritization, if necessary. POWs received after said deadline will be relegated to a lower priority for validation and review.
4. For immediate dissemination and strict compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 

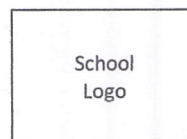


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PROGRAM OF WORKS

School Name:		School ID:				
Location:		District:				
Project Title:		Project Type: <input type="checkbox"/> Minor Repair of Classroom/Bldg. <input type="checkbox"/> Repair/Construction of Watsan <input type="checkbox"/> Ancillary Structures <input type="checkbox"/> School Ground Improvement <input type="checkbox"/> Repair of School Furnitures <input type="checkbox"/> Others: _____ <i><Justification></i>				
Source of Fund: <input type="checkbox"/> MOOE <input type="checkbox"/> Others _____						
Item No.	Description	Unit	Quantity	Unit Cost	Total	Remarks
1					-	
2					-	
3					-	
Total Material Cost:						-
Labor Cost:						-
Total Project Cost:						-

Prepared:

Reviewed:

NAME OF SCHOOL HEAD

Designation

JOSE MA. ALBERT H. PEREZ

Engineer III

Recommending Approval:

Approved:

FLORENCIO P. BERMUNDO

Chief, SGOD

JOSE L. DONCILLO, CESO V

Schools Division Superintendent

Attachments:

Documentation of proposed repairs of existing facilities
Drawings/sketch and layout (with measurements) of proposed improvements