



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

August 31, 2022

DIVISION MEMORANDUM

No. 162, s. 2022

**2022 CONDUCT OF THE 4th DIVISION COMPETITION ON
STORYBOOK WRITING**

To: Assistant Schools Division Superintendent
Chiefs and Education Program Supervisors and Division Coordinators
Heads, Public Elementary and Secondary High Schools
All Others Concerned

1. In line with the **4th NATIONAL COMPETITION ON STORYBOOK WRITING**, the Schools Division OF Sorsogon Province through the Learning Resource Management and Development Section (LRMDS) announces the conduct a *2020 4th Division Competition on Storybook Writing*.

2. The objectives of this activity are:

- appreciate the role of stories and illustrated storybooks as a tool in the development of reading and of learning curricular content standards;
- harvest original stories that demonstrate learning competencies of the K to 12 basic education curriculum;
- recognize the skills and talents of classroom teachers and non-teaching personnel in the production of storybooks for basic education; and
- contribute to the treasury of content materials for utilization as reading resources and transformation to engaging media.

3. There are four (4) categories to be competed with, namely: Category 1 is for Storybooks for Grades 4, 5, and 6; Category 2 is for Manuscripts for Grades 1, 2, and 3; Category 3 is for Wordless Storybooks for Kindergarten; and Category 4 is for Manuscripts for Grades 4, 5, and 6. Descriptions, qualifications, and mechanics of each Category is presented below:

Description	Qualifications	Mechanics
Category 1: Storybooks for Grades 4, 5, and 6		
This Category is aimed at the production of storybook packages addressing one or a combination of the most essential learning	This Category is open to all DepEd teaching and non-teaching personnel with permanent status and with no membership in	a. interested participants may submit one (1) entry per grade level.
		b. Entries submitted for one level may not be submitted in another grade level.
		c. Only one writer is allowed in each story.
		d. There shall be no editor or auxiliary development team at this level of the Competition.



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		<p>Committee, has the autonomy to conduct activities relevant to the conduct of this level of the competition (e.g., campaign drive, training, submission of entries, the conduct of district-level screening, and awarding ceremonies for winners).</p> <p>f. The Division Screening Committee (SC) as facilitated by the Division TWC, shall select the best three (3) manuscripts per grade level. In cases of a tie, the head of the Division SC shall determine the final list of winners.</p> <p>g. Non-winning entries may be subjected to quality assurance for possible illustration and/or uploading to the SDO Website LRMDS Portal by the Division LRMDS.</p> <p>h. Certificate of Recognition shall be issued to the winners, while a Certificate of Participation shall be given to all writers of participating entries compliant with the rules of the Competition.</p>
	Division Manuscript Illustration	<p>a. The best three (3) winning stories per grade level shall be illustrated through any of the following options: Option 1: Division Contest on Manuscript Illustration Option 2: Illustration by illustrators chosen and managed by winning writers Option 3: Illustration by illustrators chosen and managed by the Division TWC</p> <p>b. Illustrators may submit up to two (2) entries, regardless of grade level</p> <p>c. There shall only be one illustrator per story.</p> <p>d. Only one layout artist may be added as an auxiliary member of the development team. The same qualifications as those of the illustrators are applied to layout artists. Recognition of such is limited to being a member of the development team.</p> <p>e. The Division Screening Committee (SC) as facilitated by the Division TWC, shall select the best three (3) illustrated stories for children per grade level. In cases of a tie, the head of the Division SC shall determine the final list of winners.</p> <p>f. Certificate of Recognition shall be issued to the winners, while a Certificate of Participation shall be given to all writers of participating entries compliant with the rules of the Competition.</p> <p>g. All winning storybooks, along with competition reports, shall be transmitted to the</p>



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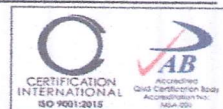


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		Regional TWC for the next phase of the Competition.
Category 2: Manuscripts for Grades 1, 2, and 3		
<p>This Category is aimed at the writing of stories for children, addressing one or a combination of the most essential learning competencies in Grades 1, 2, and 3.</p>	<p>This Category is open to all full-time teachers in the private and non-DepEd schools teaching basic education, with no teaching load at the college or undergraduate level, and with no membership in the Division and Regional Screening Committees.</p>	a. This Category is open to all full-time teachers in the private and non-DepEd schools teaching basic education, with no teaching load at the college or undergraduate level, and with no membership in the Division and Regional Screening Committees.
		b. Entries submitted for one level may not be submitted for another grade level.
		c. Only one writer is allowed for each story.
		d. There shall be no editor or auxiliary development team at this level of the Competition.
		e. The Division Technical Working Committee (TWC), as approved by the Management Committee, has the autonomy to conduct activities relevant to the conduct of this level of the competition (e.g., campaign drive, training, submission of entries, the conduct of district-level screening, and awarding ceremonies for winners).
		f. The Division Screening Committee (SC), as facilitated by the Division TWC, shall select the best three (3) stories for children per grade level. In cases of a tie, the head of the Division SC shall determine the final list of winners.
		g. Non-winning entries may be subjected to quality assurance for possible illustration and/or uploading to the SDO Website LRMDS Portal by the Division LRMDS.
		h. Certificate of Recognition shall be issued to the winners, while a Certificate of Participation shall be given to all writers of participating entries compliant with the rules of the Competition.
Category 3: Wordless Storybooks for Kindergarten		
<p>This Category is aimed at the production of a wordless storybook addressing one or a combination of the most essential learning competencies for Kindergarten.</p>	<p>This Category is open to all DepEd teaching and non-teaching personnel with permanent status and with no membership in any committee of the Competition.</p>	a. Interested participants may submit only one (1) entry for this category.
		b. Only one (1) creator is allowed per storybook, serving as both the writer and illustrator of the same.
		c. There shall be no editor or auxiliary development team at this level of the Competition.
		d. The Division Technical Working Committee (TWC), as approved by the Management Committee, has the autonomy to conduct



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		<p>activities relevant to the conduct of this level of the competition (e.g., campaign drive, training, submission of entries, the conduct of district-level screening, and awarding ceremonies for winners).</p> <p>e. The Division Screening Committee (SC) as facilitated by the Division TWC, shall select the best three (3) wordless storybooks. In cases of a tie, the head of the Division SC shall determine the final list of winners.</p> <p>f. Non-winning entries may be subjected to quality assurance for possible illustration and/or uploading to the SDO Website LRMS Portal by the Division LRMS.</p> <p>g. Certificate of Recognition shall be issued to the winners, while a Certificate of Participation shall be given to all writers of participating entries compliant with the rules of the Competition.</p> <p>h. All winning wordless storybooks, along with competition reports, shall be transmitted to the Regional TWC for the next phase of the Competition.</p>
Category 4: Manuscripts for Grades 4, 5, and 6		
<p>This Category is aimed at the production of stories for children addressing one or a combination of the most essential learning competencies for Grades 4, 5, and 6.</p>	<p>This Category is open to all permanent DepEd personnel of the Learning Resource Management Section (LRMS) with at least one year of experience in the official assignment as indicated in the Entry Form.</p>	<p>a. The National TWC shall create a pre-registration survey form to be filled out by interested and qualified participants.</p> <p>b. The code generated through pre-registration shall be the only information to be used in the submission of entries. All other identifying marks shall be subject to disqualification of the entry submitted.</p> <p>c. Interested participants may submit one (1) entry per grade level.</p> <p>d. Entries submitted for one level may not be submitted for another grade level.</p> <p>e. Only one writer is allowed in each story. There shall be no editor or auxiliary development team in this category.</p> <p>f. All submissions shall be through an online survey form (e.g., Google Form), to be announced by the Bureau of Learning Resources.</p> <p>g. Members of the National TWC shall serve as members of the National SC but are only limited to conformance with competition mechanics, technical standards, the substantiality of learning competencies reflected and addressed, and overall literary value.</p>



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		h. The National SC shall select the best five (5) stories per grade level.
		i. Only one story is considered the Best Children's Story per category, with all other four as DepEd Originals Prize.

4. Interested participants shall follow the standards and specifications below:
- All works submitted in the Competition shall be unpublished and have not been entered in other competitions.
 - All entries shall not reflect the names of author, illustrator, layout artist, school, or any other identifiers.
 - Stories must be original. Adaptation of local stories may be done with respect, sensibility, and with consideration of indigenous and local traditions.
 - Stories must be written in **Filipino**. The choice of the Filipino language is limited to logistical considerations and shall not reflect the Competition's bias toward the said language. Judging stories written in languages other than Filipino requires a set of judges who are well-versed in submitted languages. Furthermore, all harvested stories will be subjected to post-competition activities, which include, among others, the contextualization of stories and rendering to diglot or bilingual versions of these stories.
 - Stories must be based on one or a combination of most essential learning competencies (MELCs) in any learning area.
 - Stories shall contain the themes and motifs of tradition, culture, and art, and a basic understanding of local concepts. This set of themes and motifs supports the official tagline of #KuwentoNgBayanKo.
 - Stories and illustrations shall adhere to the provisions of the DepEd Social Content Guidelines (see Enclosure 2).
 - There shall be no accompanying processing questions and supplementary activities in the storybook.
 - For styling and orthographic purposes, it is recommended to follow the latest version of the Ortograpiyang Pambansa published by the Komisyon sa Wikang Filipino. For other styling concerns not addressed by the said publication, it is recommended to follow the Chicago Manual of Style 17th Edition.
 - The following are the specifications for manuscript submission:
 - Number of words for Grades 1, 2, and 3 must not exceed 2,000.
 - Number of words for Grades 4, 5, and 6 must not exceed 5,000.
 - All entries must be typed in a word processing service (e.g., MS Word) using Times New Roman, Garamond, Bookman Old, and other serif typefaces in double space, size 12.
 - There shall be no identification on submitted entries, other than the title and the story itself.



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- Learning competencies covered shall be placed in the last part of the manuscript, written in italics, flushed right.
- k) The following are the specifications for illustration:
- Page extent shall be any of the following: **20, 28, 36, or 44 pages**. The breakdown of the page extent follows 4 cover pages (front cover, inside front cover, inside back cover, back cover) and a varying number of pages divisible by 8.
 - The Front Cover Page shall reflect the following information:
 - ✓ Title of the storybook, styled in headline case
 - ✓ Cover art
 - ✓ Provision for the logo of the Department of Education and the National Competition on Storybook Writing
 - Front matters include the following:
 - ✓ Inside front cover (blank)
 - ✓ Title page, containing stripped down version of the Cover Page and the list of learning competencies covered
 - ✓ Copyright page
 - ✓ Story teaser, containing a character, plot device, scene, or other elements that serve as the springboard in reading the story
 - ✓ All stories must start on the verso (left) page
 - The presentation of the story shall be by the panel, utilizing either the whole-page style or the two-page-spread style.
 - ✓ Option 1: For each panel sequence (two-page spread), text may be placed on one page and the illustration on the adjacent page to facilitate picture-aided reading.
 - ✓ Option 2: For each panel sequence (two-page spread), text and illustration may be placed together to facilitate a visually comprehensible story reading.
 - ✓ Option 3: For each panel (whole page), text and illustrations may be placed together to facilitate a visually comprehensible story reading.
 - All stories must start on a verso (left) page and end on a recto (right) page.
 - The Back Cover Page shall contain a short synopsis and/or a teaser to the story. The synopsis shall introduce the plot of the story without giving away the whole storyline.
- l) The following are the specifications for wordless storybooks:
- Page extent shall be any of the following: **20 or 28 pages**. The breakdown of the page extent follows 4 cover pages (front cover, inside front cover, inside back cover, back cover) and a varying number of pages divisible by 8. 9.12.2 Only one (1) word is allowed for a wordless storybook, including in the count any label, fancy fonts placed in conspicuous spaces, items, and objects, and any other text necessary for the development of the story.



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- The Back Cover Page shall contain a synopsis or a teaser to the story in illustration, with no text.
- The presentation of the story shall be by the panel.
- All other standards and specifications in the Illustration (Item 9.8 of this Guidelines) shall be followed in the preparation of wordless storybooks.

5. Interested participants may submit their Official Entry Form presented in Enclosure No. 1 while Social Content Guidelines is presented in Enclosure no. 2. Meanwhile, the Criteria for Judging and the Division Manuscript Screening Committees are presented in Enclosure Nos. 3 & 4.

6. Winners will be posted through a Division Memorandum and shall receive Certificate of Recognition. Division winners will participate in the Regional Search on Storybook Writing Competition and have a chance to compete in the National Level. However, all interested participants who submitted their entry form for the Division Manuscript Illustration will have a virtual meeting on September 23, 2022 (Friday). Link for the virtual meeting will be announced later to the field.

7. The following is the timeline of activities:

	Category 1: Storybooks for Grade 4, 5, and 6	Category 2: Manuscripts for Grades 1, 2, and 3	Category 3: Wordless Storybooks for Kindergarten	Category 4: Manuscripts for Grades 4, 5, and 6
Deadline of submission to Division TWC	September 16, 2022	October 14, 2022	October 14, 2022	
Division Manuscript Screening	October 17, 2022			
Deadline for Manuscript Illustration	October 17, 2022			
Judging at the Division Level	October 21, 2021			
Deadline of submission to Regional TWC	October 24, 2022			
Judging at the Regional Level	November 4, 2022			
Deadline of submission to National TWC	November 11, 2022			Nov 11, 2022 through online survey form
Judging at the National Level	November 18, 2022			
Awarding Ceremonies and Reading Exhibit	December 13, 2022			



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
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8. For more information, please contact **Gilbert Z. Apostol**, Education Program Supervisor I- LRMDS and **Salvador B. Belen**, Project Development Officer II, at salvador.belen@deped.gov.ph.

9. Immediate dissemination of and strict compliance with this Memorandum is directed.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 

Encl.: as stated

Reference:

DepEd Memorandum No. 78, s. 2022



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Enclosure No. 1 to Division Memorandum No. _____, s. 2022

OFFICIAL ENTRY FORM
Category 1 * Storybooks for Grades 4, 5, and 6

I. PERSONAL INFORMATION

By filling out this form, you are hereby authorizing the Department of Education through the Bureau of Learning Resources to collect information as follows by the Data Privacy Act of 2012. This process is required to operate and manage the conduct of the 4th Division Competition on Storybook Writing.

NAME: _____ WRITER ILLUSTRATOR LAYOUT ARTIST
 Age and Date of Birth: _____ Gender: _____ Civil Status: _____

II. CONTACT INFORMATION

Mobile Number: _____
 Landline (if applicable): _____
 Address: _____
 Email: _____

Name of School/Office: _____
 Address of School/Office: _____
 Position and/or Assigned Grade Level: _____
 Designation (if applicable): _____

Name of Immediate Head: _____
 Contact Number of School or Immediate Head: _____
 Designation of Immediate Head: _____

STORIES SUBMITTED	
Title	Grade Level
1. _____	_____
2. _____	_____
3. _____	_____

III. ASSIGNMENT OF RIGHTS

I solemnly swear on my honor that the stories submitted are my original creations and are not copied and plagiarized from any existing learning and reading resources in any government, non-government, private, or commercial entities. I am fully aware of the consequences and penalties that may be imposed upon me should this material be proven plagiarized, copied, imitated, or infringing the copyright of existing authors under existing laws, rules, and regulations. I, therefore, affix my signature and that of my immediate head to attest to the accuracy and truthfulness of this Entry Form.



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I declare that I have read and have accepted the rules of this competition. I hereby grant the Department of Education the exclusive right to exercise copyright and other intellectual property rights, including storage, derivation, and distribution, provided that I be perpetually listed as the main creator of the Work.

Signed this ____ day of _____, 2022.

Printed Name and Signature of Writer
of Immediate Head
Date Signed: _____

Printed Name and Signature
Date Signed: _____



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OFFICIAL ENTRY FORM
Category 2 * Manuscripts for Grades 1, 2, and 3

I. PERSONAL INFORMATION

By filling out this form, you are hereby authorizing the Department of Education through the Bureau of Learning Resources to collect information as follows by the Data Privacy Act of 2012. This process is required to operate and manage the conduct of the 4th Division Competition on Storybook Writing.

NAME: _____
 Age and Date of Birth: _____ Gender: _____ Civil Status: _____

II. CONTACT INFORMATION

Mobile Number: _____
 Landline (if applicable): _____
 Address: _____
 Email: _____
 Name of School/Office: _____
 Address of School/Office: _____
 Position and/or Assigned Grade Level: _____
 Designation (if applicable): _____
 Name of Immediate Head: _____
 Contact Number of School or Immediate Head: _____
 Designation of Immediate Head: _____

STORIES SUBMITTED	
Title	Grade Level
1. _____	_____
2. _____	_____
3. _____	_____

III. ASSIGNMENT OF RIGHTS

I solemnly swear on my honor that the stories submitted are my original creations and are not copied and plagiarized from any existing learning and reading resources in any government, non-government, private, or commercial entities. I am fully aware of the consequences and penalties that may be imposed upon me should this material be proven plagiarized, copied, imitated, or infringing the copyright of existing authors under existing laws, rules, and regulations. I, therefore, affix my signature and that of my immediate head to attest to the accuracy and truthfulness of this Entry Form.

I declare that I have read and have accepted the rules of this competition. I hereby grant the Department of Education the exclusive right to exercise copyright and other intellectual property rights, including storage, derivation, and distribution, provided that I be perpetually listed as the main creator of the Work.

Signed this ____ day of _____, 2022.

Printed Name and Signature of Writer _____
 Date Signed: _____



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IV. ADMINISTRATOR'S CONFORME

I am affixing my signature herein to attest to the veracity of the following information, in compliance with the Official Guidelines and Mechanics of the 4th National Competition on Storybook Writing:

- (1) The personal information and contact details of the writer reflected in this Entry Form are correct.
- (2) The participating writer is a full-time classroom teacher in this school.
- (3) The participating writer has no teaching load at the undergraduate or graduate levels.

Verification of the above details is based on official records of this institution.

Printed Name and Signature of School Administrator
Date Signed: _____



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OFFICIAL ENTRY FORM
Category 3 * Wordless Storybooks for Kindergarten

I. PERSONAL INFORMATION

By filling out this form, you are hereby authorizing the Department of Education through the Bureau of Learning Resources to collect information as follows by the Data Privacy Act of 2012. This process is required to operate and manage the conduct of the 4th Division Competition on Storybook Writing.

NAME: _____
 Age and Date of Birth: _____ Gender: _____ Civil Status: _____

II. CONTACT INFORMATION

Mobile Number: _____
 Landline (if applicable): _____
 Address: _____
 Email: _____
 Name of School/Office: _____
 Address of School/Office: _____
 Position and/or Assigned Grade Level: _____
 Designation (if applicable): _____
 Name of Immediate Head: _____
 Contact Number of School or Immediate Head: _____
 Designation of Immediate Head: _____

STORY SUBMITTED	
Title	_____

III. ASSIGNMENT OF RIGHTS

I solemnly swear on my honor that the stories submitted are my original creations and are not copied and plagiarized from any existing learning and reading resources in any government, non-government, private, or commercial entities. I am fully aware of the consequences and penalties that may be imposed upon me should this material be proven plagiarized, copied, imitated, or infringing the copyright of existing authors under existing laws, rules, and regulations. I, therefore, affix my signature and that of my immediate head to attest to the accuracy and truthfulness of this Entry Form.

I declare that I have read and have accepted the rules of this competition. I hereby grant the Department of Education the exclusive right to exercise copyright and other intellectual property rights, including storage, derivation, and distribution, provided that I be perpetually listed as the main creator of the Work.

Signed this ____ day of _____, 2022.

Printed Name and Signature of Writer
 Date Signed: _____

Printed Name and Signature of Immediate Head
 Date Signed: _____



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Enclosure No. 2 to Division Memorandum No. _____, s. 2022

SOCIAL CONTENT GUIDELINES

In pursuit of quality learning resources which communicate and are reflective of the core values of the Department, the Bureau of Learning Resources has formulated the following standards and guidelines organized according to key themes that develop in learners, national consciousness, ecological and social justice and responsibility, inclusiveness, and lifelong learning among others:

The Philippine Nation and Society

Quality learning resources should ensure the cultivation, enrichment, and dynamic evolution of the country's cultures that subsequently strengthen national consciousness among learners and fortify their historical and moral fiber of being true Filipinos. Learning resources should promote among learners the idea that being Filipino is a shared national identity that gives a sense of belongingness and a source of knowledge and pride even as we are citizens of the world.

To achieve its purpose, the learning resources must:

1. Depict national symbols and institutions in contexts that promote respect for their meanings.
2. Foster a sense of justice and obedience to and respect for the Constitution and the law.
3. Maximize the use of illustrations and photographs depicting the diversity of Philippine settings and environments (e.g., local communities, local objects, flora, and fauna endemic to the Philippines)
4. Highlight the diversity of Philippine cultural communities, including Indigenous Cultural Communities (ICCs).
5. Depict expression of Philippine cultures – technologies, inventions, games, dances, songs, literature, dress, food, festivals, celebrations, practices, customs, and others.
6. Show community settings that feature a mix of rural, sub-urban, and urban situations without stereotyping any of them.
7. Refrain from giving importance and attention to popularized fads, transitory personages and events, and untested theories or views.
8. Include foreign products, practices, and values only as needed and appropriate to the competencies being covered. When included, these foreign products must be featured in ways that do not prejudice Philippine products, practices, and values.



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Citizenship and Social Responsibility

Learning resources should reinforce one's belongingness and being a citizen of the Philippines, vested with the rights, privileges and duties/ responsibilities. As Filipino citizens, the learners must be aware of their duties and responsibilities to be able to contribute to the achievement of national development. These shall:

1. Encourage participative and responsible citizenship.
2. Promote in learners, respect, and a positive attitude towards persons with disability by highlighting their potential and capabilities, not their limitations.
3. Foster attitudes of inclusivity, acceptance, understanding, and appreciation for diverse cultures, sectors, and groups in society.
4. Depict contributions of individuals and ethnic groups in the country, religious and sectoral groups that promote the common good of the community and the larger society.
5. Avoid the depiction of physical, sexual, verbal, and mental abuse of adults and children as well as violent sports and entertainment.
6. Respect for Ownership (in relation to Intellectual Property Rights)
7. Uphold the confidentiality and privacy of all data and information as required under the Data Privacy Act of 2012 (Republic Act No. 10173).
8. Avoid commercialization, endorsements and accreditation of goods and services

Individuals and Social Identity

Individual identity refers to the particular qualities, attributes, principles, and/or beliefs that makes a person or group different from others. This may include aspects of our life that and individual has no control over, such as where we grew up or the color of one's skin; as well as choices made in life, such as how time is managed and what we believe in.

On the other hand, social identity can provide people with a sense of valuing one's belonging to a certain group and a framework for socializing, which can influence one's behavior. Social identity also refers to how we identify ourselves in relation to others according to what we have in common.

To promote individual and social identity, learning resources should:

1. Depict the ethnic, physical, mental, religious, cultural, and socio-economic diversity of individuals and their circumstances in society and promote sensitivity to and respect for the dignity and equal treatment of all.
2. Involve all races and ethnicities, religions, economic classes, sexual orientations, and gender identities including lesbian, gay, bisexual, and



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- transgender, queer, intersex, asexual (LGBTQIA) in all social activities, events, and gatherings.
3. Avoid views or opinions that highlight stereotypes and encourage cultural, moral, and social insensitivities against particular social classes, gender groups, sexual preferences, ethnicities, regions of origin, levels of ability, political affiliations, cultural or religious groups.
 4. Avoid bias, prejudice, and stereotyping of various genders in the depiction of behaviors, home and family roles, professions, occupations, and contributions to society.

Social Institutions

The family, religious/faith groups, work institutions and commercial entities are social institutions that provide structures and mechanisms of order and cooperation that govern the behaviors of its members. It is composed of systems of behavioral and relationship patterns that are densely interwoven and enduring, and function across an entire society. They order and structure the behavior of individuals and groups by means of their normative character. Learning resources orient learners to be active members of social institutions when these:

Family

1. Show respect for different family patterns (nuclear, extended, with a single parent, or with two parents, etc.).
2. Promote responsible parenthood Examples:

Religious / Faith Groups

3. Use religious references, symbols, celebrations, and language free of biases.
4. Ensure that any reference to a religious group is appropriate, accurate, and authentic in relation to the setting and/or period of history in which they are presented. Examples:

Work Institutions

5. Present and promote a balanced and just relationship between workers and managers.
6. Show workers of various professions and public servants and their contribution to the development or growth of their communities or of the country.

Commercial Entities

7. Avoid using commercial brand names and corporate logos
8. Avoid incorporating any form of commercial solicitation and advertising



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Gender

Gender sensitive learning resources also consider the political, economic, social, and cultural factors underlying gender-based discrimination and socialization of men and women into certain opportunities. To this end, learning resources should:

1. Refrain from differentiating, either explicitly or implicitly, the capability of males and females.
2. Depict gender and sexuality as an aspect of one's personhood in positive ways and maintain equal treatment of gender roles regardless of age, ethnic background, economic status, special needs, religious affiliations, sexual preference, occupations, and contributions.
3. Avoid sexist language; use gender-free or gender-fair language.

Media, Technology, and Communication

The recent decades have seen major strides in the development of media and communication technologies. The advent of the worldwide web has had major impacts on the lives of everyone. A high percentage of learners are already embracing the world of media and communication technology. Hence, appropriate digital or non-print learning resources are needed for effective and efficient use.

The K to 12 Curriculum promotes the development of information and media literacy skills among the 21st century learners.

Therefore, the learning resources provided must be learning opportunities that leads them to:

1. Portray Ethical Media Practice
2. Demonstrate the importance of using different forms of media as a means of communication and expression of ideas.
3. Highlight technological innovations as products of human ingenuity.
4. Depict responsible, safe, and secure use of Information and Communications Technology (ICT).
5. Promote positive and desirable attitudes towards ICT and its use.

Health, Nutrition and Wellness

This theme focuses on the various aspects of health, nutrition and wellness that would make learning resources responsive to the holistic development of individual's emotional, mental, moral, physical, social, and spiritual dimensions to achieve quality life.

Therefore, K to 12 learning resources must be developed to:



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1. Promote and support personal health habits, physical fitness activities and practices.
2. Promote proper nutrition through healthy diets and positive eating behaviors that provide healthy eating environment for children and adolescents.
3. Discourage the use of tobacco, e-cigarettes, vape, alcohol, restricted drugs (e.g. narcotics) and other addictive substances.
4. Emphasize health concerns during puberty and adolescence with focus on personal health and the development of self-management skills in coping with life's changes.
5. Promote the development and adoption of health programs in preventing and controlling diseases and disorders. 6. Encourage application of consumer knowledge and skills in the effective evaluation, selection and use of health information, products, and services.

Environment

The Earth is not simply a warehouse of resources to serve human needs but also an integrated, interdependent functioning system upon which all life forms depend for survival. Failure of one sub-system will affect other sub-systems the ecology and other systems and would eventually threaten the subsistence of human beings and communities. It is necessary for everyone especially the learners to treat the natural environment with love and respect through learning resources which aim to:

1. Portray lifestyles that contribute towards reducing the impact of climate change through proper segregation and waste management.
2. Portray efforts to conserve and care for the country's natural resources and protect the well-being of the environment.
3. Advocate the sustainability of aquatic life and resources.
4. Promote lifestyles/ practices that advocate proper land resource management to effectively safeguard the environment and protect the rights of affected communities including IPs.
5. Portray efforts that regulate, restrict, or prohibit the importation, manufacture, processing, sale, distribution, use and disposal of chemical substances and mixtures which cause risk and/ or injury to health or the environment.
6. Present practices on humane treatment of and respect for all life forms.

Safety and Security

Promoting safety and security consciousness is important in crafting learning resources. This makes learners aware of the need to secure all elements that, given particular conditions, may be at risk such as humans, animals, and the



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environment, and to reduce the personal level of risk to hazards or disasters. Rather than being mere recipients of assistance, everyone must be taught to take a proactive role in managing various risks, hazards, or disasters to ensure the safety and security of all. Likewise, the learning materials must then share information that would engage learners to prepare for situations of emergency.

These can be cultivated among learners if learning resources:

1. Promote disaster-risk management and preparedness before, during and after a disaster.
2. Promote awareness on hazards and risks that may occur in school and other places.
3. Inculcate values such as concern and care for all in times of emergencies or hazards.
4. Instill the right attitude and appropriate action such as protection or self-defense in facing any life-threatening situations.
5. Encourage use of locally available and affordable resources that could be maximized to the greatest advantage in times of disasters.
6. Show the importance of collaborating and getting information from authorized sources.
7. Endorse safety programs, procedures, and services to prevent accidents and injuries.



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Enclosure No. 3 to Division Memorandum No. _____, s. 2022

DIVISION MANUSCRIPT SCREENING CRITERIA FOR JUDGING

Criteria	Factors	Percentage
Concept	Originality and local flavor	20%
Storytelling Style - Plot and pacing - Characterization - Dialog	Artistic presentation, use of literary device (idioms, figures of speech, etc.), appropriate tone of the story, story progression (three-act, framing, etc.), unpredictability, conflict presentation and resolution, utilization of character, effective use of dialog (as needed)	40%
Development of the Theme and Learning Competency	Clarity of the theme, effective presentation and treatment of competency, appropriateness to grade level	25%
Presentation Standards	Spelling, punctuation, grammar, usage, orthographic compliance, styling	15%
TOTAL		100%

MANUSCRIPT ILLUSTRATION AND WORDLESS STORYBOOK

Criteria	Factors	Percentage
Appropriateness of the Illustration	Purpose, intent, message	40%
Media/mode of Presentation	Use of appropriate media for the story	15%
Technique and Skill	Expertise, consistency, etc.	25%
Viewer Reception/Overall Design and Artistic Composition	Use of elements and principles of art	20%
TOTAL		100%

STORYBOOK PACKAGE

Criteria	Factors	Percentage
Text	Concept/Premise Storytelling Style Plot and Pacing Characterization and/or Dialog Development of the Theme Development of Learning Competency Presentation Standards	60%
Art	Appropriateness of the Illustration Media/Mode of Presentation Technique and Skill Viewer Reception/Overall Design and Artistic Composition	40%
TOTAL		100%



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REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF CITY OF MEYCAUAYAN

Enclosure No. 4 to Division Memorandum No. _____, s. 2020

DIVISION COMMITTEE OF THE COMPETITION

Management Committee	Technical Working Committee	Screening Committee
SDS Jose L. Doncillo CESO V ASDS Bernie C. Despabiladero CID Chief Gina Q. Tarog	Gilbert Z. Apostol-LRMDS Salvador B. Belen, PDO II Cynthia Escobar, Librarian	Lilia Zita Pura PSDS Sharon Vito-EPS Fil Libertine Joy Baldillo-EPS Gil Carla Abrantes-Gogon ES Valdemar Avisado- Pawala ES Nina Jean Tonga-Vinisitahan ES