



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

September 12, 2022

**DIVISION MEMORANDUM**

No. 168, S. 2022

**MASAGANANG PAARALAN: SEARCH FOR THE MOST PRODUCTIVE SCHOOL, AND GAWAD LIGTAS-GAYON ESKWELAHAN**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors/ Division Coordinators  
Public Schools District Supervisors/ OIC-PSDSs  
Functional Area Heads  
Elementary and Secondary School Heads  
All Others Concerned

1. In support to the economic sustainability of the province and the 7K Program of the Provincial Government of Sorsogon, specifically along Kabuhayan, Kagandahan, and Kaligtasan, this Office has launched the Masaganang Paaralan: Search for the Most Productive School, and Gawad Ligtas-Gayon Eskwelahan for school year 2022-2023.
2. The project aims to:
  - a. improve the academic performance of the learners in school by improving their nutritional status;
  - b. strengthen the gulayan sa paaralan program;
  - c. promote the significance of organic gardening;
  - d. improve the physical aspects of the school;
  - e. ensure a hazard free and safety of learners in the school; and
  - f. make the schools productive.
3. The PSDSs/OIC-PSDSs shall identify and submit an entry per category for elementary level and one (1) secondary school per district. An entry for secondary may be from a small, medium or large school. Please follow the attached template and submit it on September 16, 2022 at the Office of the ASDS.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)




CIP 5461/21/05/1163



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

4. On orientation with the PSDSs/ OIC-PSDs and identified elementary and secondary school heads shall be conducted on September 19, 2022 at 10:00 AM, at the SDO Bulwagan ng Karunungan, Balogo Sports Complex, Sorsogon City.
5. Attached hereto are the following enclosures:
  1. Template for the entry schools;
  2. Implementation Plan;
  3. Contest Guidelines and Mechanics; and
  4. Criteria.
6. Travel expenses to be incurred by the participants and the selection committee members for the said event shall be charged to the local funds/ school/ division MOOE subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

Enclosure No. 01 to Division Memorandum No. 168, s. 2022

**LIST OF ENTRY SCHOOLS**

**A. Most Productive Sschool**

DISTRICT	NAME OF SCHOOL	NAME OF SCHOOL HEAD	NO. OF TEACHERS	CATEGORY OF SCHOOL
				Small (Elementary)
				Medium (Elementary)
				Large(Elementary)
				Secondary

**B. Gawad Ligtas-Gayon Eskwelahan**

NAME OF SCHOOL	NAME OF SCHOOL HEAD	NO. OF TEACHERS	CATEGORY OF SCHOOL
			Small (Elementary)
			Medium (Elementary)
			Large(Elementary)
			Secondary

Prepared and Submitted by:

\_\_\_\_\_  
PSDS/ OIC-PSDS



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163





Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

Enclosure No. 02 to Division Memorandum No. 148 , s. 2022

### **Implementation Plan**

September 5	Launching of the Program and Orientation with the PSDSs and School Heads
September 6	Implementation Phase
November 2 <sup>nd</sup> Week-	Evaluation and Selection of the contest-Phase 1
December 1 <sup>st</sup> Week-	Awarding Ceremony
January to April-	Continuation of the program implementation
May 2 <sup>nd</sup> Week-	Evaluation and Selection Phase 2
June 1 <sup>st</sup> Week-	Awarding Ceremony



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

Enclosure No. 04 to Division Memorandum No. 106, s. 2022

**CRITERIA FOR JUDGING  
(Most Productive School)**

1. Crop Production – 20%
  - a. Fruit Vegetables
  - b. Leafy Vegetables
  - c. Root Vegetables
  - d. Vines
  - e. Indigenous herbal/ medicinal plant
  
2. Crop Production System – 30%
  - a. Use of Vegetable Container and Artistry
  - b. Gardening Production
  - c. Organic Pest Management
  - d. Garden Layout
  
3. Product Utilization – 20%

*Percentage of Children classified as Severely wasted and/or wasted being supported under gulayan*
  
4. Sustainability – 20%
  - a. Presence of Sustainability Plan (document)
  - b. Setting aside seed production area for next planting operation
  - c. Voluntary involvement of parents/ teachers/ NGAs/ NGOs/ LGUs and other stakeholders to provide succeeding plant material and labor for the project
  
5. School Space Utilization 10%
  - a. For Small Schools: 1pt per 20 m<sup>2</sup>; maximum of 200 m<sup>2</sup>
  - b. For Medium Schools: 1pt per 50 m<sup>2</sup>; maximum of 500 m<sup>2</sup>
  - c. For Large Schools: 1pt per 100 m<sup>2</sup>; maximum of 1000 m<sup>2</sup>



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

Enclosure No. 03 to Division Memorandum No. 168, s. 2022

**MOST PRODUCTIVE SCHOOL CONTEST**  
**“Promoting Sustainable, Safe and Productive Schools”**

**GUIDELINES AND MECHANICS**

The competition includes two events:

1. Most Productive School
2. Gawad Ligtas-Gayon Eskwelahan

MECHANICS

1. School heads must attend the contest orientation.
2. The contest events will commence on September 6, 2022.
3. The contest activities must be documented from pre-implementation, implementation, and post-implementation.
4. Use of indigenous materials and cost-effective strategies are encouraged.
5. A video presentation of the whole process must be submitted to the SDO Technical Working Group on a week before the Awarding Ceremony.
6. A team of SDO validators with Provincial Government Office representative/s shall evaluate the schools on November 2022 and May 2023.
7. There shall be five winners per category.
8. Awarding of winners will be held on December and June, 2022

The PSDS/OIC-PSDS shall identify an entry school per district.

CATEGORIES

- I. Elementary
  - A. Small School – with 7 teachers and below
  - B. Medium School – with 8-19 teachers
  - C. Large School – with 20 teachers and above
- II. Secondary
  - A. Small School – with 20 teachers and below
  - B. Medium School – with 21-50 teachers
  - C. Large School – with 51 teachers and above



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

*Note:* One school/entry per district only not per category. The entry school may be from the small, medium or large schools.

REQUIREMENTS

The participating schools must comply to the following cumulative space available for gardening:

- I. Elementary
  - A. Small school – 200 sqm
  - B. Medium school – 500sqm
  - C. Large school – 1000 sqm
- II. Secondary
  - A. Small school – 200 sqm
  - B. Medium school – 500 sqm
  - C. Large school – 1000 sqm



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



**CIP 5461/21/05/1163**





Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

**CRITERIA FOR JUDGING**  
**(Gawad *Ligtas-Gayon* Eskwelahan)**

**Nursery Points System (30 pts)** – is intended for vegetable and ornamental type of nursery, it must be a covered type design.

1. Design, Functionality and Artistry - 10pts
  - A. Open-type nursery for ornamentals and fruit-bearing trees and Covered-type nursery using mosquito net and other materials with an area of 3x5 meters (3pts)
  - B. Functionality (Accessibility, Drainage, Irrigation) – (3pts)
  - C. Artistry/ Aesthetic Appeal of the Nursery – (4pts)
  
2. Quality and Quantity of planting materials – 15pts
  - a. Variety of planting materials/ seedlings – (5pts)
    - 10 or more varieties – 5pts
    - 8-9 varieties – 4pts
    - 6-7 varieties – 3pts
    - 4-5 varieties – 2pts
    - 1-3 varieties – 1pts
  - b. Use of Growing Media - (5pts)
    - 5 growing media – 5pts
    - 4 growing media – 4pts
    - 3 growing media – 3pts
    - 2 growing media – 2pts
    - 1 growing medium – 1pt
  - c. Pest Control Method - (5pts)
    - Organic – 5pts
    - Mixed – 3pts
    - Inorganic – 1pt
  
3. Sustainability of Planting Materials/ seedlings – 5pts
  - A. Availability of Planting materials/ seedlings throughout the planting cycle – 5pts



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



**CIP 5461/21/05/1163**





Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

---

- B. Insufficient Planting materials/ seedlings throughout the planting cycle – 3pts
- C. Unavailability of Planting materials/ seedlings throughout the planting cycle – 1pt

**School Classrooms and Grounds (70 pts)**

- 1. Classrooms (45pts)
  - A. Functional Doors, Windows, and Electric fan – 10 pts
  - B. Ceiling and Roofing Components – 15 pts
  - C. WATSAN – 10 pts
  - D. Other Classroom Maintenance – 5 pts
- 2. Grounds (15pts)
  - A. Health Protocol Markers and Signages – 10 pts
  - B. Grounds upkeep – 5 pts
- 3. Voluntary Involvement of Stakeholders (10pts)
  - A. Parents – 2 pts
  - B. Teachers – 2 pts
  - C. NGAs – 2 pts
  - D. NGOs – 2 pts
  - E. LGU/ BLGU – 2 pts



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Landline: (056) 421-5415  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163