



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

September 16, 2022

DIVISION MEMORANDUM
 NO. 177, s. 2022

**SUBMISSION OF PERTINENT PAPERS FOR APPOINTMENT
 FOR RECLASSIFICATION OF ITEMS (2022, BATCH 11)**

To: Public Schools District Supervisors
 School Heads, Public Elementary and Secondary Schools
 Concerned Teachers

1. This is to inform all concerned of the approval for the upgrading of positions of the teachers/personnel listed herein per Notice of Organization, Staffing and Compensation Action (NOSCA) NO. NOSCA NO. 0502022-09-001 dated September 7, 2022; NOSCA NO. 0502022-09-008 dated September 8, 2022; NOSCA NO. 0502022-09-011 dated September 9, 2022; and NOSCA NO. 0502022-09-012 dated September 9, 2022.
2. The requirements for appointment are indicated after the list.
3. All concerned are requested to submit their Pertinent Papers for Appointment on or before **October 14, 2022**, at the **SDO Records Section**.

NOSCA NO. 0502022-09-001 dated September 7, 2022

NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
1	SALVACION HS	FORTUNO, VILMA ANDES	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390240-2022

NOSCA NO. 0502022-09-008 dated September 8, 2022

NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
1	ELEMENTARY	AGUILAR, JUVY MATAVERDE	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390063-2022
2	ELEMENTARY	BAÑEGA, ARIANNE SOLOMON	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390250-2022
3	ELEMENTARY	BRIONES, MARYLYN MADRONERO	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390255-2022



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NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
4	ELEMENTARY	BULANON, ALMA BANEGA	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390059-2022
5	ELEMENTARY	DAGTA, MICHELLE MEJINO	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390256-2022
6	ELEMENTARY	DIRELO, JOSEMEL ALAMA	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390247-2022
7	ELEMENTARY	ESCASINAS, CARINA DIO	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390251-2022
8	ELEMENTARY	FARENAS, ANATOLIO ESSLER	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390245-2022
9	ELEMENTARY	FORTES, MARISSA GACOSTA	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390058-2022
10	ELEMENTARY	FORTUNO, JENNYLYN GALPA	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390249-2022
11	ELEMENTARY	GAANO, WILLIE GABITO	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390057-2022
12	ELEMENTARY	GERONA, MARILYN ESTABAYA	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390252-2022
13	ELEMENTARY	GODOY, LORNA GABITO	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390246-2022
14	ELEMENTARY	LOPEZ, CRISTINA SERRANO	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390060-2022
15	ELEMENTARY	LUMBAO, JANICE VILLARIN	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390066-2022
16	ELEMENTARY	LUNAS, MELANIE LLAMADO	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390253-2022



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17	ELEMENTARY	MACAYAN, JENNY LOAÑA	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390064-2022
18	ELEMENTARY	MAGALONA, ELMER BISMONTE	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390258-2022
19	ELEMENTARY	MALLE, RIZALINA DE BORJA	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390254-2022
20	ELEMENTARY	OMISON, VILMA ENCISO	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390257-2022
21	ELEMENTARY	PALENCIA, VICENTE JR CANARIA	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390248-2022
22	ELEMENTARY	PURA, JENNY EMOR	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390056-2022
23	ELEMENTARY	RUBIS, MA LUNINGNING LLAVANES	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390062-2022
24	ELEMENTARY	SALOMON, MARISSA LATOGA	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390065-2022
25	ELEMENTARY	SALOMON, MARITES LOTINO	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-390048-2022
26	ELEMENTARY	TEE, HILDA MADRID	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390260-2022
27	ELEMENTARY	TOTAÑES, ANITA ALMEN	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390259-2022
28	ELEMENTARY	VILLANUEVA, ANGELICA LLEVA	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390061-2022



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NOSCA NO. 0502022-09-011 dated September 9, 2022

NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
1	ELEMENTARY	ARCOS, LADY ANN CASTELO	TEACHER II	OSEC-DECSB-TCH2-391131-2022
2	ELEMENTARY	ARDALES, PRINCESS MORENO	TEACHER III	OSEC-DECSB-TCH3-393285-2022
3	ELEMENTARY	AYO, LYNNETTE FUNGO	TEACHER III	OSEC-DECSB-TCH3-393284-2022
4	ELEMENTARY	AYO, PHILIP VICTOR DEOCAREZA	TEACHER III	OSEC-DECSB-TCH3-393294-2022
5	ELEMENTARY	BALMES, CHRYSLER SARMIENTO	TEACHER III	OSEC-DECSB-TCH3-393303-2022
6	ELEMENTARY	BARCELONA, GOLDINE FORTES	TEACHER III	OSEC-DECSB-TCH3-393301-2022
7	ELEMENTARY	BAUSA, JAIRAH MAGNAYE	TEACHER III	OSEC-DECSB-TCH3-393281-2022
8	ELEMENTARY	BAYOCA, JIM BANTOG	TEACHER III	OSEC-DECSB-TCH3-393295-2022
9	ELEMENTARY	BIO, MARJERY GARIL	TEACHER III	OSEC-DECSB-TCH3-393297-2022
10	ELEMENTARY	BROQUEZA, MELLANY ESCARO	TEACHER III	OSEC-DECSB-TCH3-393307-2022
11	ELEMENTARY	BUIZON, EMILY GALICIA	TEACHER III	OSEC-DECSB-TCH3-393302-2022
12	ELEMENTARY	CAGUIA, JELYN ADVINCULA	TEACHER III	OSEC-DECSB-TCH3-393280-2022
13	ELEMENTARY	DE JESUS, JOAN GABITO	TEACHER III	OSEC-DECSB-TCH3-393299-2022



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NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
14	ELEMENTARY	DOCTOR, MONA SHEILA LOZA	TEACHER III	OSEC-DECSB-TCH3-393304-2022
15	ELEMENTARY	ESCARIO, RONEL BUSTARGA	TEACHER III	OSEC-DECSB-TCH3-393296-2022
16	ELEMENTARY	ESCOTE, JANETH ESPENIDA	TEACHER III	OSEC-DECSB-TCH3-393305-2022
17	ELEMENTARY	ESCOTE, RODEL BLANCO	TEACHER III	OSEC-DECSB-TCH3-393300-2022
18	ELEMENTARY	FORTES, RAIZA ANGELI DE JESUS	TEACHER III	OSEC-DECSB-TCH3-393308-2022
19	ELEMENTARY	FRANCHE, ROMNICK FRISNIDO	TEACHER III	OSEC-DECSB-TCH3-393306-2022
20	ELEMENTARY	FUTO, MARIELLA GUAÑIZO	TEACHER III	OSEC-DECSB-TCH3-393309-2022
21	KINDERGARTEN	GAMBA, ROSELYN DOLLENTAS	TEACHER III	OSEC-DECSB-TCH3-393310-2022
22	ELEMENTARY	GARIL, MICHELLE DEBLOIS	TEACHER III	OSEC-DECSB-TCH3-393276-2022
23	ELEMENTARY	GENERALO, MARILOU FLOR	TEACHER III	OSEC-DECSB-TCH3-393298-2022
24	ELEMENTARY	GESTIADA, VANESSA DOGILLO	TEACHER III	OSEC-DECSB-TCH3-393292-2022
25	ELEMENTARY	GIME, LEAH JOY GERNALE	TEACHER III	OSEC-DECSB-TCH3-393293-2022
26	ELEMENTARY	GOLPEO, JULIUS FORTUNO	TEACHER III	OSEC-DECSB-TCH3-393290-2022



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27	ELEMENTARY	GRACILLA, JESELYN GOZO	TEACHER III	OSEC-DECSB-TCH3-393291-2022
28	ELEMENTARY	GUELAS, JENEFFER POTOL	TEACHER III	OSEC-DECSB-TCH3-393288-2022
29	ELEMENTARY	HUBILLA, HERMA BLASQUINO	TEACHER III	OSEC-DECSB-TCH3-393279-2022
30	ELEMENTARY	HUEVOS, MARY ROSE BONZON	TEACHER II	OSEC-DECSB-TCH2-391132-2022
31	ELEMENTARY	MAJIN, ROXAN MACABUHAY	TEACHER III	OSEC-DECSB-TCH3-393283-2022
32	ELEMENTARY	MILLANO, ANGEL KAYE NOVELO	TEACHER III	OSEC-DECSB-TCH3-393282-2022
33	ELEMENTARY	OLIGO, DENNMARK ESPALDON	TEACHER III	OSEC-DECSB-TCH3-393289-2022
34	ELEMENTARY	PATRICIO, JENIFFER HASPELA	TEACHER III	OSEC-DECSB-TCH3-393287-2022
35	ELEMENTARY	POLO, CRISTINA GALIDO	TEACHER III	OSEC-DECSB-TCH3-393277-2022
36	ELEMENTARY	UBALDE, NIEVA HUGO	TEACHER III	OSEC-DECSB-TCH3-393278-2022
37	ELEMENTARY	UBALDO, JEANILYN GARROTE	TEACHER III	OSEC-DECSB-TCH3-393286-2022

NOSCA NO. 0502022-09-012 dated September 9, 2022

NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
1	BACOLOD NHS	GUARIN, ANJENNETH GUARTE	TEACHER II	OSEC-DECSB-TCH2-391133-2022



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2	CASTILLA NHS	GRATIL, JULIE ANN G.AYON	TEACHER III	OSEC-DECSB-TCH3-393320-2022
3	CUMADCAD NHS	GUIANAN, ROMELYN DELMENDO	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390207-2022
4	GABAO NHS	CANTONJOS, CYNTHIA GUARTE	TEACHER III	OSEC-DECSB-TCH3-393318-2022
5	GALLANOSA NHS	PANESA, RYAN GILE	TEACHER III	OSEC-DECSB-TCH3-393322-2022
6	IROSIN NORTH HS	BANDOJO, MARY ANN DEMDAM	TEACHER III	OSEC-DECSB-TCH3-393315-2022
7	IROSIN NORTH HS	CHAN, CHERI ELAINE REALO	TEACHER III	OSEC-DECSB-TCH3-393314-2022
8	JUBAN HS	RAMIREZ, LEONY BENZON	TEACHER III	OSEC-DECSB-TCH3-393323-2022
9	MAYON NHS	FINEZ, ERIKA BRIOSO	TEACHER III	OSEC-DECSB-TCH3-393319-2022
10	MILAGROSA NHS	CABRIA, RAYMART MONTILLANO	TEACHER III	OSEC-DECSB-TCH3-393317-2022
11	MILAGROSA NHS	DOMASIG, LOVELY ANN EBUENGA	TEACHER III	OSEC-DECSB-TCH3-393316-2022
12	PRIETO DIAZ NHS	BAYOCA, CAMIE DINEROS	TEACHER III	OSEC-DECSB-TCH3-393313-2022
13	SAN ISIDRO NHS	AGRIPA, JOEL ARANETA	SCHOOL PRINCIPAL III	OSEC-DECSB-SP3-390020-2022
14	SAN ISIDRO NHS	PURA, ALLEN ESTROPIA	TEACHER III	OSEC-DECSB-TCH3-393312-2022
15	SAN ISIDRO NHS	PURA, JENNIFER GUBAN	TEACHER III	OSEC-DECSB-TCH3-393311-2022



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4. Below is the list of requirements for appointment.

BLUE FOLDER (CSC FILE)		GREEN FOLDER (201 FILE)	
NO. OF COPIES	REQUIREMENT	NO. OF COPIES	REQUIREMENT
1 copy	Photocopy of Approved ERF (except for HTs, MTs, and School Principals)	1 copy	Photocopy of Approved ERF (except for HTs, MTs, and School Principals)
2 copies	Accomplished CS Form No. 32 Revised 2018 (Oath of Office)	1 copy	Photocopy of Last Approved Appointment if any
2 copies	Accomplished CS Form No. 212 Revised 2017 (PDS) signed by a Public Attorney / Notary Public	1 copy	Updated Service Record
2 copies	Accomplished Attachment to CS Form No. 2012 (Work Experience Sheet)		
1 copy	PRC License (must be authenticated by the PRC)		
1 copy	PRC Certificate of Good Standing (must be authenticated by the PRC)		
1 copy	PRC Certificate of Rating (must be authenticated by the PRC). For PBET eligible, please attach the CSC Certificate (must be authenticated by CSC).		
2 copies	Accomplished CS Form No. 1, s. 2017 (CS Form 122-D or Position Description Form)		
1 copy	PSA Marriage Contract (for female appointees only, if applicable)		



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5. The forms for Appointment are available for download at the SDO Website (<https://depedsorsogon.com.ph/Home/Forms>).
6. For information and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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