



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

December 13, 2022

**DIVISION MEMORANDUM**

No. 241, s. 2022

**DIVISION CAPACITY BUILDING ON PROJECT REAL (REVITALIZING EFFICIENT AND ACCOUNTABLE LEADERSHIP) IN SCHOOLS BATCH 3**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors  
OIC-Office of the PSDS  
Elementary and Secondary School Heads  
All Others Concerned

1. This Office, shall take the lead in the conduct of the Division Capacity Building on Project REAL (**REVITALIZING EFFICIENT AND ACCOUNTABLE LEADERSHIP**) in Schools Batch 3, a training meant to improve the capabilities of selected school heads in managing schools effectively and afford them the opportunity to gain relevant competencies in school leadership at Casiguran Teachers Hall, Casiguran, Sorsogon.
2. Identified participants are reminded of the following concerns:
  - a. Complete attendance is strictly required.
  - b. Strictly follow the scheduled date of training.
  - c. Be in casual attire in the entire duration of the training.
  - d. Bring your own maintenance medicine. Only over the counter medicine shall be provided by the Medical Officer on duty.
  - e. Bring hard copy of the latest School Improvement.
3. The table below shows the implementation dates to wit:

DAY	DATES
1	January 10, 2023



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700  
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2	January 11, 2023
3	January 12, 2023
4	January 13, 2023
5	January 17, 2023
6	January 18, 2023
7	January 19, 2023
8	January 20, 2023
9	January 26, 2023
10	January 27, 2023

4. The following documents are enclosed for reference:
  - Enclosure No. 1 - List of Participants
  - Enclosure No. 2 - Working Committees
  - Enclosure No. 3 - List of Learning Facilitators
  - Enclosure No. 4 - Confirmation Slip/Registration Form
5. Training materials and meals of participants shall be charged against HRTD Fund. Travel expenses of School Heads shall be charged against School MOOE while those of SDO personnel involved in the conduct of the activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. Identified participants are requested to submit the filled-out confirmation slip to School Governance and Operations Division on or before December 28, 2022.
7. For queries and other concerns, please contact Bernadette R. Bedis, Senior Education Program Specialist at email address [bernadette.bedis001@deped.gov.ph](mailto:bernadette.bedis001@deped.gov.ph)
8. For information, guidance and compliance of all concerned.

**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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**Enclosure No. 1 to Division Memorandum No. 241, S. 2022**

LIST OF PARTICIPANTS

Name of School Heads	District	School
1. Maricel L. Bernarte	Castilla South	Sto. Niño Elementary School
2. Adin B. Bernarte	Castilla South	Tomalaytay Elementary School
3. Melanie G. Mendoza	Barcelona North	Cagang Elementary School
4. Johann L. Galias	Barcelona North	San Isidro Elementary School
5. Albert M. Avisado	Donsol West 2	Old Maguisa Elementary School
6. Valdemar M. Avisado	Donsol West 2	Pawala Elementary School
7. Jocelyn Montales	Donsol West 2	Cabugao Elementary School
8. Adonis G. Nuñez	Gubat III	Togawe Elementary School
9. Roseann C. Badrina	Donsol East II	Bayawas Elementary School
10. Martha Lea B. Cano	Pilar III	Pineda Elementary School
11. Bernaluz C. De Asis	Magallanes South	Malbog Elementary School
12. Janet Samson	Magallanes South	Pawik Elementary School
13. Jerran Hicom	Magallanes South	Busay Elementary School
14. Teresita M. Frilles	Magallanes South	Bulala Elementary School
15. Rose G. Gernandizo	Bulan I	C.M Recto Elementary School
16. Jan Rey G. Gutay	Bulan I	Cocok-Cabitan Elementary School



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17. Eduard B. Goboli	Bulan I	Danao Elementary School
18. Perfecto P. Hona Jr.	Bulan I	R. Gerona Elementary School
19. Alexander B. Goyal	Bulan I	San Jose Elementary School
20. Sandro B. Gavarra	Matnog I	Bon-ot Small Elementary School
21. Monching P. Hate	Matnog I	Mambajog Elementary School
22. Daryl B. Azares	Donsol East II	Cristo Elementary School
23. Kristine O. Domasian	Prieto Diaz 1	Quidolog Elementary School
24. Mary Ann E. Detecio	Prieto Diaz 1	Manlabong Elementary School
25. Rizalyn B. Domasig	Prieto Diaz 1	Sto. Domingo Elementary School
26. Rea D. Donor	Prieto Diaz 1	San Ramon Elementary School
27. Lucy M. Lorenzana	Pilar II	Pinagsalog Elementary School
28. Noel D. Escario Jr.	Prieto Diaz II	San Juan Elementary School
29. Maribeth P. Liwanag	Juban I	Grefalda Elementary School
30. Michelle Bandola	Juban I	Calmayon Elementary School
31. Cristina A. Estremadura	Juban I	Tampi Elementary School
32. Catherine J. Escarcha	Gubat North	Lapinig Elementary School
33. Generoso D. Cayetano	Juban II	Sipaya Elementary School
34. Robeth G. Dedase	Bulan IV	Sigad Elementary School
35. Bernie De Leon	Bulan IV	Taromata II Elementary School



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36. Rica H. Diño	Casiguran 1	Mabini Elementary School
37. Fatima E. Hapal	Sta. Magdalena	Manankas Elementary School
38. Vernie F. Fulgar	Sta. Magdalena	San Antonio Elementary School
39. Noel T. Hate	Magallanes North	Cagtalaba Elementary School
40. Arlie M. Caballa	Pilar IV	Tingco Elementary School
41. Rey Ann Marfil	Pilar IV	Cagdongon Elementary School
42. Myrna M. Castillo	Irosin II	Omagom Elementary School
43. Monzerat Hapita	Irosin II	San Isidro Elementary School
44. Lorenzo G. Hate	Irosin II	Tulay Elementary School
45. Milchin E. Conda	Matnog II	Calpi Elementary School
46. Ruel H. Gracela	Bulan III	Calpi Integrated School
47. Russel Lagata	Juban I	Maalo Elementary School
48. Dennis Gamis	Juban I	Sablayan National High School
49. Medy Paga	Juban I	Sablayan Elementary School
50. Edison Lorilla	Pilar III	Bantayan National High School



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**Enclosure No. 2 to Division Memorandum No. 241, s. 2022**

**Technical-Working Committees**

Jose L. Doncillo, CESO V  
Schools Division Superintendent  
Bernie C. Despabiladero, Ed.D.  
Assistant Schools Division Superintendent  
Florencio P. Bermundo  
SGOD Chief  
Gina Q. Tarog  
CID Chief

**Program Managers**

Bernadette R. Bedis  
Senior Education Program Specialist  
**Training Manager**

Belardo G. Hadap Jr.  
Medical Officer III  
Nurses

**Welfare Officers**

Leah H. Peran  
Senior Education Program Specialist  
Gloria E. Reymundo  
Principal III/OIC PSDS

**QATAME Associates**

Leny O. Villa  
HT III  
Leny A. Oplida  
Principal  
Robert E. Enrera  
ICT Staff

**Support Staff**



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**Enclosure No. 3 to Division Memorandum No. 241, s. 2022**

**List of Learning Facilitators**

Jose L. Doncillo  
Lorna D. Dino  
Orfelina O.Tuy  
Noel B. Evan  
Rex T. Barbin  
Gilbert Ian Z. Apostol  
John Rey J. Perez  
Alvin T. Rosare  
Bernadette R. Bedis



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**Enclosure No. 4 to Division Memorandum No. 241 , s. 2022**

**CONFIRMATION SLIP AND REGISTRATION FORM**

This is to confirm my attendance in the Division Capacity Building on Project REAL in Schools Batch 3.

_____	_____	_____
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MIDDLE NAME</b>
_____		_____
<b>DISTRICT/ OFFICE</b>	<b>SCHOOL</b>	

**SEX:** M   
F

**CONTACT DETAILS:**  
a. Mobile Number: \_\_\_\_\_  
b. DepEd Email Address: \_\_\_\_\_  
c. Facebook Account: \_\_\_\_\_

**Signature of Participant:** \_\_\_\_\_

**In case of emergency, please contact:**

**Name:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_

**Food Restriction:** \_\_\_\_\_



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