



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

Feb. 15, 2023


DIVISION MEMORANDUM

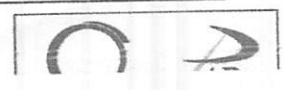
No. 628 s. 2023

CHECKING OF BEIS FORMS FOR GESP, GJHSP, GSHSP AND PSP FOR PUBLIC AND PRIVATE SCHOOLS AND ONE-ON-ONE ONLINE VALIDATION ON THE YEARLY COLLECTION OF DATA/ INFORMATION REQUIREMENTS FOR SY 2022-2023

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
Private Elementary and Secondary Schools Administrators/ Heads
BEIS Coordinator's

1. To ensure the correct and accurate data encoding in BEIS online beginning of school-year 2022-2023, the Planning and Research Section will conduct the checking of forms and one-on-one online validation on March 1- 31 and April 3-4 , 2023 at the Planning and Research Office, SDO Sorsogon Building, Balogo, Sorsogon City.
2. This activity aims:
 - a.) To guide and extend Technical Assistance for data collection;
 - b.) To enhance the capability of schools in the preparation of BEIS forms beginning this school year 2022-2023;
 - c.) To ensure the correctness of data to be encoded in the BEIS system;
3. Participants in this activity are the one **In-Charge of this report or BEIS Coordinator** for the Public and Private Elementary and Secondary Schools, and Planning and Research Staff
4. Attached to this memorandum are the schedules for the entire duration of this activities.
5. Participants are requested to bring their own **laptop, broadband and the accomplished GESP, GJHSP, GSHSP and PSP filled-up Forms needed during the online validation workshop activity.**
6. There is no registration fee, however, meals and travelling and other incidental expenses of participants are chargeable against School MOOE local funds subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance of all concerned.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



NUMBER OF PARTICIPANTS AND SCHEDULE OF ACTIVITIES

First (1st) Cong. / District	No. of Schools	No. of Pax	Schedule of Checking and Validation	
1 Casiguran I District	10	10	8am - 12nn	March 1, 2023
2 Casiguran II District	10	10	1pm-5pm	
3 Castilla East District	13	13	8am - 12nn	March 2, 2023
4 Castilla South District	13	13	1pm-5pm	
5 Castilla West District	13	13	8am - 12nn	March 3, 2023
12 Magallanes III District	5	5	1pm-5pm	
6 Donsol East I District	10	10	8am - 12nn	March 6, 2023
7 Donsol East II District	11	11	1pm-5pm	
8 Donsol West I District	13	13	8am - 12nn	March 7, 2023
9 Donsol West II District	13	13	1pm-5pm	
10 Magallanes North District	11	11	8am - 12nn	March 8, 2023
11 Magallanes South District	12	12	1pm-5pm	
13 Pilar I District	13	13	8am - 12nn	March 9, 2023
14 Pilar II District	16	16	1pm-5pm	
15 Pilar III District	15	15	8am - 12nn	March 10, 2023
16 Pilar IV District	10	10	1pm-5pm	
Second (2nd) Cong. / District				
17 Barcelona North District	11	11	8am - 12nn	March 13, 2023
18 Barcelona South District	10	10	1pm-5pm	
19 Bulan I District	16	16	8am - 12nn	March 14, 2023
20 Bulan II District	15	15	1pm-5pm	
21 Bulan III District	15	15	8am - 12nn	March 15, 2023
22 Bulan IV District	16	16	1pm-5pm	
23 BULUSAN DISTRICT	20	20	8am - 5pm	March 16, 2023
24 GUBAT NORTH DISTRICT	15	15	8am - 12nn	March 17, 2023
25 GUBAT SOUTH DISTRICT	14	14	1pm-5pm	
26 GUBAT III DISTRICT	10	10	8am - 12nn	March 20, 2023
27 IROSIN I DISTRICT	15	15	1pm-5pm	
28 IROSIN II DISTRICT	16	16	8am - 12nn	March 21, 2023
29 JUBAN I DISTRICT	12	12	1pm-5pm	
30 JUBAN II DISTRICT	12	12	8am - 12nn	March 22, 2023
31 MATNOG I DISTRICT	21	21	8am - 5pm	March 23, 2023
32 MATNOG II DISTRICT	15	15	8am - 12nn	March 24, 2023
33 PTO. DIAZ I DISTRICT	10	10	1pm-5pm	
34 PTO. DIAZ II DISTRICT	9	9	8am - 12nn	March 27, 2023
35 STA. MAGDALENA DISTRICT	10	10	1pm-5pm	
Secondary Schools (1st Cong. Dist.)	39	39	8am - 5pm	March 28-29, 2023
Secondary Schools (2nd Cong. Dist.)	42	42	8am - 5pm	March 30-31, 2023
Private Schools	47	47	8am - 5pm	April 3-4, 2023
	38	38		