



Republic of the Philippines
Department of Education
Region V (Bicol)
Schools Division of Sorsogon

April 17, 2023

Unnumbered Division Memorandum
Series of 2023

**CONDUCT OF SORSOGON ASSOCIATION OF PUBLIC SECONDARY
SCHOOL HEADS INC. (SAPSSHI) ELECTION OF OFFICERS**

**To: Sorsogon Association of Public Secondary School Heads Inc.
Officers and Members**

1. Pursuant to SAPSSHI constitution and by laws Article V The Administration and Tenure of office of the Elected SAPSSHI Officers, Section 3: The President and other elected officers of the association shall serve for the two (2) school years.
2. The term of officers was extended due to pandemic time. Election of officers was postponed due to health restriction policies of the government.
3. Sorsogon Association of Public Secondary Heads incorporated is a legitimate organization with Security Exchange Commission Registration no. CN 2008826126.
4. Last December 13, 2022, it was approved by the general assembly that the election will be scheduled on March 2023. But due to conflict of schedules of the School Heads, it was rescheduled on the last Friday of April 2023.
5. Participants to the activity are the Public Secondary School Heads in the School Division of Sorsogon (Province).
6. Guidelines on the said education will be posted to the Secondary School Heads Group Chat by the Election Committee to be chaired by outgoing Public Information Officer, Mr. Ross Csime.
7. Tentative Venue for this Election will be at Lilia's Function Hall, Bibincahan, Sorsogon City.
8. A Registration Fee will be collected from the participants in the amount of One thousand Pesos (₱ 1,000.00) charged to School MOOE or local funds for the meals and other related expenses relative to the conduct of the said election.

WILLIAM E. GANDO, CESO VI
Schools Division Superintendent