



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

**MEMORANDUM TO:**

To: **Concerned School Heads**

From: **WILLIAM E. GANDO, CESO VI**  
**Schools Division Superintendent**

Date: **May 25, 2023**

Re: **Invitation of the Civil Service Commission to the**  
**13<sup>th</sup> Regional Convention of Human Resource Management**  
**Practitioners**

Attached is a letter from Atty. Daisy Punzalan Bragais, Director IV of the Civil Service Commission, Regional Office V, inviting participants to their 13<sup>th</sup> Regional Convention of Human Resource Management Practitioners.

Below is the list of participants who are authorized to attend the said convention.

NO.	SCHOOL HEAD	SCHOOL
1	Arnel B. Aycardo	Casiguran Central School
2	Randy H. Huerto	Boton Ee
3	Marites G. Tan	Castilla East CS
4	Agnes N. Llandelar	Dinapa ES
5	Leslie J. Guantero	Cumadcad CS
6	Carmen N. Notario	Donsol East CS
7	Glenda H. Llabres	Rawis ES
8	Rhea A. Feliciano	Donsol West CS
9	Elvis S. Palles	Vinisitahan ES
10	Cecilia B. Sabado	Magallanes North CS
11	Angelou E. Pura	Eduardo Lee Chan MS
12	Teresita M. Frilles	Bartolome G. Lee IS
13	Arvin L. Macabuhay	Pilar I CS
14	Lydia J. Socito	Pilar II CS
15	Jane F. Gerao	Salvacion ES



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CIP 5461/21/05/1163



24 April 2023

**Dr. WILLIAM E. GANDO, CESO VI**  
Schools Division Superintendent  
Department of Education, Schools Division of Sorsogon, Balogo,  
Sorsogon City

Dear *Superintendent Gando*:

The Civil Service Commission Regional Office V is delighted to invite you and your employees to our upcoming **13<sup>th</sup> Regional Convention of Human Resource Management Practitioners** with the theme **#SOAHR to the Future on 14-15 June 2023**, which will take place at the **Villa Caceres Hotel, Naga City**. The event is aimed at providing an opportunity for professionals to connect, share insights, and best practices, and learn about the emerging technologies, updated policies, current trends, and employees' wellbeing that are essential in upskilling and reskilling of human resources.

The convention will feature renowned speakers who will cover a range of topics including emotional intelligence, hybrid workplace, financial education, sustainable digital transformation, leadership development, and more. The event will also serve as a networking opportunity for all attendees to make valuable connections for collaboration and knowledge-sharing, as we soar high to the future of work.

Below are the other convention details:

13th Regional Convention of HRMPs/ 2023 Regional Convention of HRMPs (Human Resource Management Practitioners)	
Target Participants	Heads of agencies in national government agencies, local government units, state universities and colleges and government owned and controlled corporations with original charter; Division Chiefs, Department Heads, Human Resource Management Practitioners, Information Officers, HR Enthusiasts, and other interested individuals regardless of age, sex, SOGIESC, religion, and ethnicity.
Investment Fee	<b>₱ 6,000.00 (onsite)</b> per participant
Venue	<b>Villa Caceres Hotel, Magsaysay Avenue, Naga City, Camarines Sur</b>
Training Hours	12 hours Leadership Training
Registration	<p>Registration shall be done via this link: <a href="https://trd.zamitsolutions.net">https://trd.zamitsolutions.net</a></p> <ol style="list-style-type: none"> <li>Log-in to your account or create one if you have no account yet.</li> <li>Go to training calendar and look for the Regional Convention of HRMPs.</li> <li>Make sure that all the required fields have been accomplished.</li> <li>Tick the Data Privacy Agreement and click the register button to complete the registration. An email confirmation will be sent to you containing payment instructions.</li> </ol> <p>Confirmation of slots shall be on a first-come, first-served basis upon payment of the investment fee. Slots are limited per province.</p> <p>For bank deposits, fund transfer or LDDAP, please use the following account details:  <b>Bank: Land Bank of the Philippines (Legazpi City)</b>  <b>Account Name: Civil Service Commission RO5</b>  <b>Account Number: 0132100330</b>  <i>Warning: GCash and Credit Card Payments are NOT ACCEPTED</i></p> <ol style="list-style-type: none"> <li>Once payment has been made, please provide us with a scanned copy of your Official Receipt (O.R.) issued by the Civil Service Commission via electronic mail to: <a href="mailto:trpayments.cscro5@gmail.com">trpayments.cscro5@gmail.com</a> or visit our nearest CSC RO V Field Office. Kindly state which training you will be paying for and whose name was registered.</li> </ol> <p>Investment fee is inclusive of training materials, meals (1<sup>st</sup> day: Lunch, PM snack) (2<sup>nd</sup> day: AM Snacks, Lunch, PM Snacks) and training certificates.</p>

**Bawat Kawani, Lingkod Bayani**



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<b>NO.</b>	<b>SCHOOL HEAD</b>	<b>SCHOOL</b>
16	Rolly Anthony L. Capobres	Banuyo ES
17	Alfie E. Espallardo	Barcelona CS
18	Vilma D. Chavaria	Macabari ES
19	Roque M. Gepiga	Bulan North A CS
20	Edmon S. Morata	Bulan South CS
21	Emmanuel H. Gutay	Bulan North B CS
22	Nieves A. Gozo	San Vicente ES
23	Jocelyn F. Garalde	Bulusan CS
24	Aldrin D. Estipona	Gubat North CS
25	Leny E. Codon	Gubat South CS
26	Joselito E. Estiller	Bulacao ES
27	Elmo B. Linzo	Irosin CS
28	Brain H. Bulanon	Monbon ES
29	Ruel H. Escote	Jose G. Alindogan CS
30	Ronilo H. Nicolas	Bacolod ES
31	Hazel O. Garrido	Matnog CS
32	Medel G. Latonero	Sisigon IS
33	Alma B. Fernando	Prieto Diaz Cs
34	Zoraida D. Solano	Calao ES
35	Daria P. Fungo	Sta. Magdalena C

Registration process, venue and other relevant information is specified in the letter.

Expenses relevant to this activity shall be charged to the School MOOE subject to the usual accounting and auditing rules.

For information and guidance.



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	<p><b>Replacements</b> may be allowed five (5) days prior to the event so as not to forfeit the investment fee through an official letter-request sent to <a href="mailto:csc.trd@gmail.com">csc.trd@gmail.com</a>.</p> <p><b>Failure to attend the convention by a participant not caused by this office will not be subject to any refund or will pay the reserved slot.</b></p> <p>Cancellation of attendance should be made through a written request addressed to Director IV Daisy Punzalan Bragais at least fifteen (15) days before the schedule, otherwise, the registration fee will be forfeited.</p>
Deadline of Registration and Payment	<p><b>Registration: 1 February to 13 June 2023</b></p> <p><b>Payment: 7 June 2023</b></p>
Mode of Delivery	Hybrid

We hope your office will consider joining this convention.

Thank you and warm regards!

Very truly yours,

  
**Atty. DAISY PUNZALAN BRAGAIS**  
 Director IV