



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM TO:

To: **Assistant Schools Division Superintendent
Concerned PSDSs & OIC PSDSs
Concerned School Heads
All Others Concerned**

From: **WILLIAM E. GANDO, CESO VI
Schools Division Superintendent**

Date: **August 9, 2023**

Re: **Installation Ceremony of Secondary School Heads to their
New School Assignments**

With the issuance of the reassignment order of some the Secondary School Heads in this Division, this office will conduct a simple ceremony to formally install the School Head in his/her new school assignment.

Below is the schedule of the said activity:

DATE	TIME	SCHOOL	NEWLY ASSIGNED SCHOOL HEAD
August 10, 2023	10:00 AM	Bagacay NHS	Edna G. Fajardo
	11:00 AM	Louella E. Gotladera NHS	Juvy F. Garduque
	1:00 PM	Bulan NHS	Alex A. Rodriguez
	2:00 PM	Talaonga NHS	Danilo A. Perez
	3:00 PM	Gallanosa NHS	Maria Teresa F. Realo
	4:00 PM	Juban NHS	Roger P. Ariate

Key personnel in the abovementioned schools are advised to provide an appropriate area where the simple ceremony will be conducted. Teachers, non-teaching personnel, PTA Officers and Barangay Officials are enjoined to attend the said event.

For information and guidance of all concerned.



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