



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

September 5, 2023


DIVISION MEMORANDUM

No. 180 s. 2023

**PRE-WORK FOR THE CRAFTING OF SCHOOL IMPROVEMENT PLANS
FOR YEARS 2023-2028**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors and OIC-PSDSs
Public Elementary School Heads
Public Secondary School Heads
All others concerned

1. With the implementation and changes in strategic planning brought forward by the issuance of Basic Education Development Plan 20230 through DepEd Order 24, series 2022, and with the incoming rollout of the School Improvement Plan (SIP) crafting process, initiated by Regional Memorandum 229, s. 2023, this Office hereby directs schools to accomplish this pre-work for the Division Training on SIP crafting. The details of the said training will be issued on a separate memorandum.
2. This pre-work is aimed to ensure a standard data analysis procedure for schools, in order to effectively identify relevant and evidence-based major issues which should be addressed in the next 6 years.
3. Attached to this memorandum is a table of datasets available only to schools, for submission to this office through the listed links.
4. Schools are instructed to ensure authenticity and accuracy of the datasets to be submitted to this office. Schools are expected to submit on or before **October 6, 2023**.
5. Expenses incurred in the conduct of this activity are chargeable against local funds/ MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate & widest dissemination and compliance of this Memorandum are directed.


WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



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DATASETS FOR SIP PRE-WORK

Dataset	Time frame	Link for submission
<u>Elementary</u> Repeaters (G1-G6)	Previous 6 school years	Form 1: https://bit.ly/SIP_ES_access
<u>Secondary</u> Repeaters (All grade Levels)	Previous 6 school years	Form 2: https://bit.ly/SIP_SS_access
<u>Elementary</u> Drop-outs (G1-G6)	Previous 6 school years	Form 1: https://bit.ly/SIP_ES_access
<u>Secondary</u> Drop-outs	Previous 6 school years	Form 2: https://bit.ly/SIP_SS_access
<u>Elementary</u> Percentage of Learners at Independent reading level	SY 2022-2023. Data for other SY may be supplied, if available	Form 3: https://bit.ly/SIP_ES_quality
<u>Senior HS:</u> Percentage of SHS Graduates who are in college, at work, in entrepreneurship and with middle-level skills	Up to previous 5 school years, if available	Form 4: https://bit.ly/SIP_SHS_quality
<u>Senior HS:</u> National Certification for SHS	Up to previous 6 school years, if available	Form 4: https://bit.ly/SIP_SHS_quality

Notes:

- Please log-in to your DepEd email accounts before proceeding to the links.
- For each link, one school can only send one submission. Any additional entries will overwrite the previous data submitted.
- Integrated schools are expected to accomplish forms for both elementary and secondary schools.
- All online forms provided herein adhere to the Data Privacy Act of 2012, as well as standard ethical data collection practices.



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