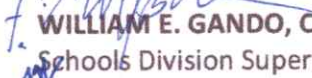




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM

TO : Asst. Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors/Division Coordinators
PSDS/OIC-PSDS
Elementary School Heads
District Mathematics Coordinators
All others concerned

FROM:  **WILLIAM E. GANDO, CESO VI**
Schools Division Superintendent

SUBJECT: **QUALITY ASSURANCE AND PRE-RECORDING OF VIDEO SCRIPTS FOR KEY STAGE 1 LESSONS IN MATHEMATICS**

DATE: September 6, 2023

- Pursuant to Regional Memorandum No. 377 s. 2023, RE: **Development of Math Video Lessons for Key Stage 1 Learners and Quality Assurance of Available Learning Resources in Key Stage 1 to 4**, this Office will conduct a One-Day Quality assurance of scripts and pre-recording of scenes of the video lessons on *September 8, 2023, at 8:00 AM to 5:00 PM at SDO Conference Hall, 2nd Floor, SDO Building, Balogo Sports Complex, Balogo, Sorsogon City.*
- Participants to this activity are the following:

	Name of Teacher	School	Role
1	JERRY G. FIRMANES	SDO- Sorsogon	Team Leader
2	JESSICA LASAP-BUBAN	Anog Elementary School	Team Broadcaster
3	JASON E. ESTABAYA	Ariman Elementary School/Gubat South	Scriptwriter
4	ERIC DIPAD	San Fernando ES/Pto. Diaz II	Graphic Artist



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 421-5415
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



CIP 5461/21/05/1163



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

5	ELIAKIM H. DELOVINO	Casini Elementary School/Casiguran 2	Director of Photography and Cinematography
6	IAN JASPER N. PANDAAN	San Isidro Elementary School/Donsol	Master Editor
7	FREDERICK G. ROBELAS	San Francisco Elementary School-Bulan	Director

3. As stated in paragraph 7 of the aforesaid issuance, prior to the actual date of the activity, each team should have rehearsed the scripts and should have pre-recorded scenes which will not use green screen.

3. Furthermore, participants are reminded to observe proper physical/social distancing and other articulated health protocols to ensure the safety of all concerned during the meeting.

4. Travel and other incidental expenses relative to the conduct of this activity is chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.

5. For information and compliance of all concerned.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 421-5415
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



CIP 5461/21/05/1163