



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

September 6, 2023

ADVISORY

ADVISORY TO DIVISION MEMORANDUM NO. 148, S. 2023

**(EARLY SUBMISSION OF PROGRAM OF WORKS
FOR FY 2024 PROPOSED PRIORITY PROJECTS)**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Public Schools District Supervisors/OIC-PSDSs
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. In view of the low turnout of submission of Program of Works (POW) for FY 2024 proposed priority projects as of the stipulated deadline on September 1, 2023, this Office announces that the submission of POWs is extended until **September 22, 2023** only. However, the submissions will now be **on a per district basis** to facilitate the validation of the proposals.
2. Submissions not coursed through the District Office (i.e., PSDSs/OIC-PSDSs and Administrative Officers (AO) II deployed in the District Offices/Designated District Property Custodians/Physical Facilities Coordinator or equivalent) will not be processed and will be returned to the proponent. In view thereof, the concerned AO II/district personnel are likewise instructed to submit a cover transmittal page indicating the list of schools under their jurisdiction (see attached template).
3. Furthermore, it is reiterated that clustered projects in a single POW, POWs that do not conform to the given template, and those with incomplete documentary attachments will also not be processed and returned to the proponent.
4. For immediate dissemination and strict compliance.

WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



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CIP 5461/21/05/1163



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Department of Education
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Date: _____

TRANSMITTAL PAGE		
ADVISORY TO DIVISION MEMORANDUM NO. 148, S. 2023 <i>EARLY SUBMISSION OF PROGRAM OF WORKS FOR FY 2024 PROPOSED PRIORITY PROJECTS</i>		
DISTRICT	<i>District Name</i>	<i>Municipality</i>
PSDS	<i>Name</i>	<i>Signature</i>
AO-II	<i>Name</i>	<i>Signature</i>

No. of Elementary Schools: 9	No. of Secondary Schools: 2	No. of Integrated Schools: 1	TOTAL: 12
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No.	Schools	Transmittal (Y/N)	Remarks
1	Sample ES	N	Submitted to DO before September 1, 2023
2	Sample ES	N	No submission
3	Sample ES	Y	
4	Sample ES	Y	
5	Sample ES	N	No submission
6	Sample ES	Y	
7	Sample ES	Y	
8	Sample ES	Y	
9	Sample ES	Y	
10	Sample NHS	N	Submitted to DO before September 1, 2023
11	Sample NHS	Y	
12	Sample IS	Y	
TOTAL TRANSMITTED		8	



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Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

July 31, 2023

DIVISION MEMORANDUM

NO. 148, s. 2023

**EARLY SUBMISSION OF PROGRAM OF WORKS
FOR FY 2024 PROPOSED PRIORITY PROJECTS**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. This Office reiterates that the Maintenance and Other Operating Expenses (MOOE) of the schools shall be used to fund minor repairs of facilities, buildings, and grounds maintenance necessary for the upkeep of the school pursuant to DepEd Order No. 008, s. 2019 entitled – *Revised Implementing Guidelines on the Direct Release, Use, Monitoring and Reporting of Maintenance and Other Operating Expenses Allocation of Schools, including Other Funds Managed by Schools.*
2. Pending the issuance by the Department of Budget and Management (DBM) of the National Expenditure Program (NEP) for FY 2024, the schools are advised to proceed with the preparation of the program of works (POW) of priority projects for implementation in FY 2024 assuming same expenditure levels as that of FY 2023 MOOE.
3. The school heads are nonetheless reminded to prioritize minor repair of classrooms and school buildings, watsan facilities, and other repair and maintenance works of crucial facilities in the school. The prescribed POW template attached herewith may also be accessed through this link:

bit.ly/POW_template
4. Clustered projects in a single POW, POWs that do not conform to the given template, and those with incomplete documentary attachments will not be processed and will be returned to the proponent.



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5. The deadline of submission of the POWs is **on or before September 1, 2023** to give ample time for the validation (to be scheduled by District), review, and reprioritization, if necessary. POWs received after said deadline will be relegated to a lower priority for validation and review.
6. For immediate dissemination and strict compliance.



WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



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