



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

November 16, 2023

**DIVISION MEMORANDUM**

No. 258, s. 2023

**SUSTAINING LITERACY AND NUMERACY ENHANCEMENT FOR KEY STAGES  
1 & 2 LEARNERS**

To: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors & Division Coordinators  
Public Schools District Supervisors/ OIC-PSDs  
Elementary School Heads  
Identified Teachers  
All Others Concerned

1. As articulated in its MATATAG: Batang Makabansa, Bansa Makabata Agenda, the Department of Education remains steadfast in its commitment to continuously address the pressing challenges that confront the education system and the learners who are at the heart of curriculum implementation.
2. With the implementation of Division Change Plan dubbed as The Village, Inc. this Division through the Curriculum Implementation Division (CID) shall spearhead a series of activities to close the learning gaps in **SUSTAINING LITERACY AND NUMERACY ENHANCEMENT FOR KEY STAGES 1 & 2 LEARNERS**.
3. Select teachers and school heads listed in the enclosure have been identified as members of the development team and are expected to report for the activities following the timeline below:

Date	Activity	Venue
December 5, 2023	Orientation of Development Team	Bulwagan ng Karunungan, SDO
December 6-8, 2023	Development of Literacy and Numeracy Assessment Tools Phase 1	TBA



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December 13-15, 2023	Quality Assurance and Validation of the Developed Assessment Tools  Phase 2	TBA
January 11-12, 2024	Pilot Testing of the Developed Tool	Selected identified elementary School/TBA
January 18-19, 2024	Revision and Finalization of the Assessment Tools  Phase 3	TBA
January 2024 to May 2024  (End of every Month)	Utilization of the Assessment Tools	All 450 Elementary Schools

4. It is reiterated that arrangements for classes that will be left by the concerned teachers be made so as delivery of lessons would not be undermined.
5. Training expenses and materials shall be borne by Program Support Fund to the implementation of the National Learning Camp downloaded to the Division while transportation cost and other related expenses are chargeable against local funds/ school MOOE subject to the usual accounting and auditing rules and regulations.
6. Widest dissemination of and compliance with this Memorandum are enjoined.

  
**WILLIAM E. GANDO, CESO VI**  
Schools Division Superintendent



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Enclosure to Division Memorandum No. 268, s. 2023

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1 & 2 LEARNERS**

DEVELOPMENT TEAM			
Grade	LITERACY		NUMERACY
	English	Filipino	
1	Rowena Urbano Sheryl Arango Vim Camacho	Maricel Eredao Allian B. Tee	Mylene Espallardo Grace Perol Rizza Frando
2	Fedes Bitancur Jenny B. Homo Wilma A. Galon	Marivic Garote Emil Ortiz	Imelda Escandor Morita C. Haboc Fena Huete
3	Gina Desaliza Charlyn E. Camposano Jan Eric Bausa	Leny F. Bringino Nolisa Cuevas	Marites Escaros Ailyn C. Gojar Liezl Furaque
4	Donna H. Grueso Raffy Habitan Karen F. Garil	Manuel Cadag Julie Ann A. Bas	Raul Marano Rose C. Ajero Florecel Avisado
5	Ma. Divina Edullan Joy P. de Jesus Jenny E. Padilla	Wena Galos Ronila Belon	Sheryl Romasanta Darcy Angelo D. Villare Helen Frades
6	Mary Ann J. Francisco Jocelyn Gob Julius Ranoco	Lourdes Lu-Marchan Lean Lusuegro	Ryan Babejes Lovely Joy Gualvez Connie Salvador
Validators/Quality Assurance and Validators Team			
	Joey A. Habla Ma. Ines Galon Elisa B. Guardian	Marites Llanilo Betty Jane Berjuela Vilma Guelas Tirso Rico Rodriguez	Jeanette Balde Rina Despuig Eliakim H. Delovino
In- Charge	<b>MARICEL M. DINEROS</b>	<b>SHARON A. VITO</b>	<b>JERRY G. FIRMANES</b>



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