



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

February 4, 2022

DIVISION MEMORANDUM

No. 19 , s. 2022

**DIVISION STAFF ORIENTATION-WORKSHOP (DSOW) ON THE CAPACITY BUILDING
OF ASPIRING PRINCIPALS ON PPSSH MODULES**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/OIC-PSDS
All Others Concerned

1. In preparation for the Capacity Building of Aspiring Principals on PPSSH Modules, this office through the Human Resource Development Section, shall conduct a Division Staff Orientation-Workshop on February 8-9, 2022 at Bulwagan ng Karunungan, SDO Sorsogon, Balogo Sports Complex, Balogo, Sorsogon City.
2. The objectives of this activity are the following:
 - a. discuss and express commitment to the value and/or attitude required to perform the roles and responsibilities of a learning facilitator, and;
 - b. draw out plans in running the sessions for the capacity building of aspiring principals on PPSSH Modules.
3. The list of participants and matrix of activities are found in Enclosure 1 and 2 respectively. Likewise, participants are requested to bring their own laptop
4. Meals of participants shall be charged to HRTD Fund while the travel expenses of concerned School Heads shall be charged to their respective School MOOE subject to the usual accounting and auditing rules and regulations.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 421-5415
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5. For information, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 



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Enclosure No. 1 to the Division Memorandum No. s. 2022

LIST OF PARTICIPANTS

Cherry D. Luces
Leny A. Oplida
Maricel M. Dineros
Michelle H. Guadamor
Mary Jeane B. Castillo
Eutequio B. Arias II
Imelda E. Diño
Lilia Zita A. Pura
Rolan G. Nidea
Ryan H. Homan
Ma. Fe M. Salomon
Bernadette R. Bedis
Alvin T. Rosare
Fermin G. Espallardo
Jonathan A. Delovino
Rex T. Barbin
Helen L. Ombao
Gina Q. Tarog



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Enclosure No. 2 to the Division Memorandum No. s. 2022

MATRIX OF ACTIVITIES

TIME	FEBRUARY 8, 2022	FEBRUARY 9, 2022
8:00-9:00	Arrival and Registration	Walkthrough of Module 1
9:00-9:30	Short Opening Program and Orientation	Walkthrough of Module 2
9:30-10:00	Health Break	
10:00-12:00	Workshop	Walkthrough of Module 3
12:00-1:00	Lunch Break	
1:00-2:00	Workshop	Walkthrough of Module 4
2:00-3:00	Workshop	Walkthrough of Module 5
3:00-4:00	Workshop	
4:00-5:00	Workshop	Agreement/Finalization



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