

ICT



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**


May 18, 2022

**DIVISION MEMORANDUM**  
No. 091 s. 2022

**CHECKING OF BEIS FORMS FOR GESP, GJHSP, GSHSP AND PSP FOR PUBLIC AND PRIVATE SCHOOLS AND ONE-ON-ONE ONLINE VALIDATION ON THE YEARLY COLLECTION OF DATA/ INFORMATION REQUIREMENTS FOR SY 2021-2022**

**To:** Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Private Elementary and Secondary Schools Administrators/ Heads

1. To ensure the correct and accurate data encoding in BEIS online beginning of school-year 2021-2022, the Planning and Research Section will conduct the checking of forms and one-on-one online validation on May 30-31 - June 1- 3 and June 7, 2022 at the Bulwagan Ng Karunungan, SDO Sorsogon Building, Balogo, Sorsogon City.
2. This activity aims:
  - a.) To guide and extend Technical Assistance for data collection;
  - b.) To enhance the capability of the schools in the preparation of BEIS forms beginning this school year 2021-2022;
  - c.) To ensure the correctness of data to be encoded in the BEIS system;
3. Participants in this activity are all Public and Private Elementary and Secondary School Heads, and Planning and Research Staff
4. Attached to this memorandum are the schedules for the entire duration of this activities.
5. Participants are requested to bring their own **laptop, pocket wifi/ broadband and extension wire and the accomplished GESP, GJHSP, GSHSP and PSP filled-up Forms needed during the online validation workshop activity.**
6. There is no registration fee, however snacks will be served only for am and pm activity while the travelling expenses of participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance of all concerned.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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Enclosure No. 1 to the Division Memorandum No. 081

DISTRICTS	No. of Schools	Pax	Schedule of Validation
Casiguran I District	10	59	<b>MAY 30, 2022</b> 8:00AM – 11:30AM
Casiguran II District	10		
Castilla East District	13		
Castilla South District	13		
Castilla West District	13		
Donsol East I District	10	47	<b>MAY 30, 2022</b> 1:00PM – 4:30PM
Donsol East II District	11		
Donsol West I District	13		
Donsol West II District	13		
Magallanes North District	11	57	<b>MAY 31, 2022</b> 8:00AM – 11:30AM
Magallanes South District	12		
Magallanes III District	5		
Pilar I District	13		
Pilar II District	16		
Pilar III District	15	46	<b>MAY 31, 2022</b> 1:00PM – 4:30PM
Pilar IV District	10		
Barcelona North District	11		
Barcelona South District	10		
Gubat South District	14	55	<b>JUNE 1, 2022</b> 8:00AM – 11:30AM
Gubat III District	10		
Irosin I District	15		
Irosin II District	16		
Juban I District	12	45	<b>JUNE 1, 2022</b> 1:00PM – 4:30PM
Juban II District	12		
Matnog I District	21		
Bulan I District	16	46	<b>JUNE 2, 2022</b> 8:00AM – 11:30AM
Bulan II District	15		
Bulan III District	15		



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DISTRICTS	No. of Schools	Pax	Schedule of Validation
Bulan IV District	16	51	<b>JUNE 2, 2022</b> 1:00PM – 4:30PM
Bulusan District	20		
Gubat North District	15		
Matnog II District	15	44	<b>JUNE 3, 2022</b> 8:00AM – 11:30AM
Pto. Diaz I District	10		
Pto. Diaz II District	9		
Sta. Magdalena District	10		
ALL PRIVATE SCHOOLS	46	46	<b>JUNE 3, 2022</b> 1:00PM – 4:30PM
1st Congressional Dist. ( JHS & SHS)	39	81	<b>JUNE 7, 2022</b> 8:00AM – 11:30AM
2nd Congressional Dist. ( JHS & SHS)	42		
	577		<b>JUNE 7, 2022</b> 1:00PM – 4:30PM



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