



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

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**ADVISORY**

(to the Letter of Invitation of Sorsogon State University re: Dance Sport Workshop)  
September 13, 2023

**To: Assistant Schools Division Superintendent  
CID & SGOD Chiefs  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/OIC PSDSs  
Elementary & Secondary School Heads  
All Others Concerned**

- 1. Please be informed that the interested DepEd Sorsogon MAPEH Teachers are encouraged to participate on the said workshop which will be held on September 15-17 at Sorsogon State University Dance Room, Sorsogon City.**
- 2. Participants are entitled to Compensatory Overtime Credits(COC)/Service Credits for Saturday & Sunday as per CSC DBM Joint Circular No. 2 s. 2004.**
- 3. Actual cost of travel, meals, accommodation and allowable per diem of DepEd participants relative to the conduct of the activity are chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations. While other incident expenses to this activity can be charged from other sources of funds.**
- 4. Minimum health protocols should be observed during the conduct of the training-workshop.**
- 5. For information, guidance and compliance of all concerned.**

  
**WILLIAM E. GANDO, CESO VI**  
**Schools Division Superintendent**



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .  
Email: [sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
Website: [depedsorsogon.com.ph](http://depedsorsogon.com.ph)



CIP 5461/21/05/1163

*Remus Mungo*



Republic of the Philippines  
**SORSOGON STATE UNIVERSITY**  
Sorsogon City Campus  
Magsaysay St., Sorsogon City



September 11, 2023

**WILLIAM E. GANDO, CESO VI**  
Schools Division Superintendent  
Sorsogon, Sorsogon



I hope this letter finds you well. I am writing to request your permission to invite interested DepEd teachers to participate in the upcoming Dance Sport Workshop 2023, scheduled to take place from **September 15th to September 17th, 2023** at **Sorsogon State University Dance Room**.

The Dance Sport Workshop 2023 aims to provide an enriching and educational experience for participants, equipping them with valuable knowledge and skills in dance sport. This event will be conducted by experienced dance instructors and professionals who are dedicated to promoting physical activity, teamwork, and artistic expression through dance.

We believe that the workshop will greatly benefit DepEd teachers and enhance their ability to engage students in physical education activities. It will also contribute to fostering a vibrant and active school community.

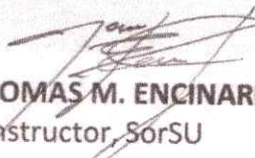
To ensure the success of this event, we kindly request your permission to allow DepEd teachers to participate during their free hours on the specified dates and times. We assure you that all health and safety protocols will be strictly adhered to, and necessary precautions will be taken to ensure a safe and enjoyable learning environment.

We would be delighted to welcome DepEd teachers from your region to join us for this event. Please let us know if there are any specific procedures or requirements for obtaining permission for their attendance. Additionally, we would appreciate any support or guidance you can provide to facilitate their participation.

If you have any questions or require further information, please do not hesitate to contact me at 09500937342 or [tomas.encinares@sorsu.edu.ph](mailto:tomas.encinares@sorsu.edu.ph). We look forward to your favorable response and the opportunity to collaborate with DepEd in promoting physical education and artistic expression among teachers and students.

Thank you for your time and consideration.

Respectfully,

  
**TOMAS M. ENCINARES JR.**  
Instructor, SorSU

Noted:

  
**TELESFORO D. ESCOTO Ed.D**