



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

April 8, 2024

**DIVISION MEMORANDUM**

No. 076, s. 2024

**SIMULTANEOUS TAKBO PARA SA ATLETANG BICOLANO 2024  
(ZUMBA RUN)**

**TO:** Assistant Schools Division Superintendent  
CID & SGOD Chiefs  
Functional Area Heads  
Education Program Supervisors  
Public Schools District Supervisors/ OIC-PSDSs  
SDO Personnel  
Public Elementary, Secondary and Integrated School Heads  
Education Partners  
All Others Concerned

1. Pursuant to DepEd Regional Memorandum No. 000384, s. 2024 titled '**2024 DepEd Bicol Takbo Para sa Atletang Bicolano in support to the Palarong Pambansa**', this Division and all School-Districts will conduct the Simultaneous Division and District-Based activity on **May 18, 2024** at 5:00 am onwards.

This event is apart from the first run which will be participated-in by the division delegations which will be held during the Palarong Bicol on April 27, 2024 at 5:00 am which will be held at Puro Boulevard in front of Obelisk and will end at Sawangan Park, Legazpi City.

2. The activity aims to:
- a) promote physical fitness among learners, DepEd Personnel and stakeholders; and
  - b) generate fund for the cash incentives of athletes, participation of the Bicol Regional Athletic Delegation for the Cleanest and Greenest, Most Disciplined, Most Organized, Best Billeting School and Most Eco-Friendly contests of the host Division and local government unit.
3. A registration fee amounting to One Hundred Pesos (Php 100.00) per runner (per run) will be collected from the participants to augment for the expenses. **The participation of the learners and DepEd personnel in this activity is on VOLUNTARY BASIS ONLY.** No singlet will be provided to the participants.



Sorsogon Sports Arena, Brgy. Balogo, Sorsogon, 4700  
(056) 211-6461  
[sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
[depedsorsogon.com.ph](http://depedsorsogon.com.ph)

4. All PSDSs/ OIC-PSDSs, Division Sports Officer and Coordinator, SocMobNet personnel are tasked to organized their Technical Working Committee, designate a focal person and in-charge of registration, plan out and manage the event, invite all possible education partners from the government and non-government institutions either to participate as runners or as sponsor/s, coordinate with the proper authorities to make the event safe and orderly and conduct the activity as scheduled.
5. The proceeds of the Zumba Run from SDO personnel and districts to include the remittance of secondary schools will be taken cared of by the respective PSDSs/ OIC-PSDSs. The collections will be directly remitted to Ms. Rica D. Espigol, AO IV, Division Cashier from May 6-15, 2024.
6. All runners must have a waiver indicating that they are physically fit. In the case of pupils and students, they must secure and submit Parent's Permit. All of these documents must be compiled and kept by the PSDSs/ OIC-PSDSs, and School Heads in their respective offices as reference. Simple snacks of the participants must be sourced-out from education partners.
7. All participating DepEd teaching and non-teaching personnel shall be granted with a one (1) day service credit/ compensatory overtime Credit (COC) for their service rendered on a Saturday/ Sunday/ holiday pursuant to paragraph 3 5.3 letter K on Joint Circular of the Civil Service Commission (CSC) and the Department of Budget and Management (DBM) dated October 4, 2004.
8. Travel and other incidental expenses of the Key Division Officials and SDO personnel to monitor the activities shall be charged against Local School Funds/ MOOE.
9. Attached is the registration form to be submitted which must be prepared in four (4) copies. After payment has been paid, one copy of which will be for the District Office, School, Division Cashier and SDO SGOD.
10. For any inquiry or clarifications, please contact Mr. Bernard D. Estrada, SEPS, SGOD SocMobNet.
11. The participation and support of all concerned is highly expected.
12. For information, guidance and compliance.

**WILLIAM E. GANDO, CESO VI**  
Schools Division Superintendent



Sorsogon Sports Arena, Brgy. Balogo, Sorsogon, 4700  
(056) 211-6461  
[sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
[depedsorsogon.com.ph](http://depedsorsogon.com.ph)

