



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

April 8, 2024

DIVISION MEMORANDUM
No. 078 s. 2024

**CONDUCT OF BI-MONTHLY ASSESSMENT AND ACHIEVEMENT TEST
FOCUSING ON LITERACY AND NUMERACY IN ALL ELEMENTARY SCHOOLS**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/OIC-PSDS
Elementary School Heads
All Others Concerned

1. As articulated in the MATATAG: Bansang Makabata, Batang Makabansa Agenda, DepEd remains steadfast in its commitment to continuously address the pressing challenges that confront the educational system focused on the learners being the heart of the curriculum implementation.
2. With the implementation of the Division Change Plan dubbed as "THE VILLAGE, INC" this Division, through the Curriculum Implementation Division (CID) has spearheaded the development of assessment tools in English, Filipino and Mathematics for Grades 1-6 (Key Stages 1 and 2) to be administered bi-monthly and achievement test starting School Year 2023-2024 and beyond.
3. For the remaining months this School Year 2023-2024, the administration of the aforesaid assessment tools is slated as follows:

| DATE | ASSESSMENT TOOL | MONTH |
|----------------|---------------------------------------|-------|
| April 26, 2024 | Post Test- English, Filipino, Math | April |
| May 3, 2024 | Pre Test- English, Filipino, Math | May |
| May 17, 2024 | Post Test- English, Filipino, Math | May |
| May 24, 2024 | Achievement test for Mathematics | |




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4. The guidelines on the administration, interpretation, and analysis of the assessment given to learners are found in the attached enclosure.
5. The soft copy of the assessment tool can be accessed via this google link.
bit.ly/4aLm1dH
6. Expenses relative to the conduct of this activity shall be charged to local funds/MOOE subject to usual accounting and auditing rules and regulations.
7. Widest dissemination of and immediate compliance with this Memorandum are enjoined.


WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



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Enclosure to Division Memorandum No. 078 s. 2024

GUIDELINES IN THE UTILIZATION OF THE LITERACY & NUMERACY ASSESSMENT TOOLS FOR KEY STAGES 1 & 2 IN SDO-SORSOGON

School Year 2023-2024*
 3rd and 4th Quarter

A. GENERAL GUIDELINES

1. There will be two sets of Literacy and Numeracy Assessment Tools available for utilization, the Pre and Post-test for English, Filipino and Mathematics.
2. The Numeracy Assessment Tools focus on the four (4) fundamental operations, namely, addition, subtraction, multiplication and division while those for literacy are culled from the competencies in reading and writing in each grade level.
3. These shall be administered to the learners from Grades 1-6 within four (4) months on a monthly schedule.
4. It is necessary that materials are prepared ahead of time. Tests need to be reproduced according to the number of learners.
5. Test takers in Key Stage 1 (Grades 1-3) shall indicate their answers on the test itself. Answer Sheets (AS) will be used by test takers in Key Stage 2 (Grades 4-6) except for the Post Test in Numeracy that require them to perform the indicated operation.
6. Clear instructions should be given prior to the conduct of the test.

B. SPECIFIC GUIDELINES DURING THE ADMINISTRATION OF THE EXAMINATION
 (refer to field validation)

C. SCORING & INTERPRETATION

Here is how the teacher should assess and interpret the result of the monthly assessment tool.

| RESULT | | SIGNIFICANT DIFFERENCE | DESCRIPTIVE INTERPRETATION |
|--|--------------------|------------------------|------------------------------|
| PRE-TEST | POST-TEST | | |
| Score: 5/20 (25%) | Score: 15/20 (75%) | 49% and below | Reteach/ Remediate |
| Percentage of Score Post Test (75) - Percentage of Score Pre Test (25) <i>Significant Difference</i> 50% | | 50% and above | Nearing Mastery (Acceptable) |

D. Suggested Date of Conduct:

| MONTH | COVERAGE | PRETEST | POST-TEST |
|----------|---|------------|-------------|
| February | 3 rd Quarter-1 st to 4 th week | February 1 | February 29 |
| March | 3 rd Quarter-5 th to 8 th week | March 4 | March 29 |
| April | 4 th Quarter-1 st to 4 th week | April 1 | April 26 |
| May | 4 th Quarter-5 th to 8 th week | May 2 | May 24 |



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E. Utilization of Result:

The result of the Assessment Tool will serve as the teachers' basis for providing appropriate intervention for the learners. It is suggested that the teacher gives follow up and do the necessary adjustments during the teaching learning process in order to give priority to the learners needing intervention for a better performance to happen.



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