



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

January 13, 2025

DIVISION MEMORANDUM

No. 15, s. 2025

DIVISION MANCOM MEETING FOR THE MONTH OF FEBRUARY, 2025

TO : Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 SDO Section Heads
 Public Schools District Supervisors
 Division Coordinators
 Public, Elementary, and Secondary School Heads
 Technical Working group
 All Others Concerned

1. The Office will conduct a Division Management Committee Meeting for the month of February, 2025. It will be hosted by the Office of the Curriculum Implementation Division (CID) on **February 7, 2025, Friday** at the venue to be announced later.

2. The activity aims to provide updates on the following:

- a. updates from Regional Management Committee Meeting
- b. upcoming activities of DepEd Sorsogon Province Division
- c. updates on Division Plan of Activities
- c. operation of SDO sections
- d. others

3. The participants in this activity are as follows:

| Participants | No. |
|--|------------|
| • Schools Division Superintendent | 1 |
| • Assistant Schools Division Superintendent | 1 |
| • Chief of Curriculum Implementation Division | 1 |
| • Chief of School Governance Operations Division | 1 |
| • Section Heads | 11 |
| • OSDS Personnel | 5 |
| • Elementary and Secondary School Heads | 531 |
| • Assistant School Principals | 3 |
| • Public Schools District Supervisors | 23 |
| • Education Program Supervisors | 10 |
| • Division Coordinators/ALS | 5 |
| • Medical Section | |
| • Medical Officer /Nurse | 3 |
| • TWG | 5 |
| TOTAL | 600 |




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4. Expenses of participants from the SDO shall be charged against Division MOOE, while travel expenses of the school heads shall be charged against their school MOOE. All expenses are subject to the usual accounting and auditing rules and regulations.
5. For information and guidance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent