



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

March 1, 2025

DIVISION MEMORANDUM

No. 76, s. 2025

**LOGO DESIGNING AND SONG COMPOSITION CONTESTS
IN CELEBRATION OF THE 75TH JUBILEE ANNIVERSARY OF THE
DIOCESE OF SORSOGON**

TO: Assistant Schools Division Superintendent
CID & SGOD Chief Education Supervisors
Public Schools District Supervisors/ OIC-PSDSs
Public Elementary, Secondary and Integrated School Heads
All Others Concerned

1. The Diocese of Sorsogon will be celebrating the 75th Jubilee Year on June 2026 with the theme: *"Pilgrimage of Hope: Journeying Towards the Year of Grace"*.
2. In connection with the celebration, schools in the Division are invited to join logo designing and composition of a theme song. The winning logo and song will be featured in various documents and media platforms throughout the Jubilee celebration.
3. An entry fee of seventy five pesos (75) is requested to support the catechists' initiatives within the diocese.
4. Attached are the detailed mechanics and guidelines for the contests for your reference.
5. The deadline of submission of entries will be from February 2, 2025 to March 15, 2025.



Sorsogon Sports Arena, Brgy. Balogo, Sorsogon, 4700
(056) 211-6461
sorsogon@deped.gov.ph
depedsorsogon.com.ph

6. For recording and monitoring purposes, all schools to submit entries must also inform the SDO through the SGOD care of Mr. Bernardino D. Estrada, SEPS-SocMobNet at bernardino.estrada@deped.gov.ph. For concerns and clarifications and other concerns on the contests pls email dspastoralsecretariat@gmail.com.

7. For your information, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 



Diocese of Sorsogon

The Diocesan Chancery, Magsaysay St., Sorsogon City 4700, Philippines

E-mail Add.: sorsogon.diocese@yahoo.com

LOGO MAKING COMPETITION

Diocese of Sorsogon 75th Jubilee Year

OVERVIEW

The **Diocese of Sorsogon** will celebrate its **75th Jubilee Anniversary** with a year-long commemoration from **June 2025 to June 2026**. To actively engage the lay faithful, the diocese is announcing two exciting competitions: one for designing a logo and another for composing a theme song. The winning logo and song will be featured across various documents and media platforms throughout the jubilee celebration.

By participating, entrants agree to abide by the following guidelines, rules, and conditions.

ELIGIBILITY

1. The Logo Making Competition is **open to all Catholic lay faithful from the Diocese of Sorsogon**. Each parish is encouraged to submit **at least one (1) entry**.
2. Entries are permitted as **individuals or pairs**.

CONTEST MECHANICS

1. **Contest Duration:** The contest will run from **February 2, 2025, to March 15, 2025**.
2. **Entry Fee:** A fee of **P75** will be charged per entry to support the catechists' initiatives in the diocese. Payment shall be made through GCASH account:



Vivian Paz: 09097742122

3. **Entry Submission:** Interested participants (individuals or pairs) must complete the online entry form available at:



<https://tinyurl.com/75th-LogoMakingEntryForm>

4. **Required Information:** The online form will ask for the following:
 - Proof of payment
 - Participant's profile (individual or pair)
 - A brief description of the logo and its elements
 - Digital copy of the logo (in PNG format)



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5. **Multiple Entries:** Participants may submit more than one entry. Each entry requires a separate proof of payment and a separate entry form.
6. **Submission Review:** The 75th Jubilee Secretariat will receive and organize all entries by vicariate.

LOGO DESIGN GUIDELINES

1. **Theme Reflection:** The logo should embody the theme, “**Pilgrims of Hope: Journeying Towards the Year of Grace**”.
2. **Text Inclusion:** The logo must include the words “**75th Jubilee**”.
3. **Optional Text:** The words “**Diocese of Sorsogon**” may be incorporated or reserved for future use on letterheads.
4. **Element Limit:** The logo should contain **8 to 10 elements** only.
5. **File Format & Size:** Submit the logo in **PNG format** with a minimum dimension of **8 inches (800 pixels)** on all sides.
6. **Versatility:** The logo must be suitable for reproduction in both **color and black & white** formats.
7. **Usability:** The design should be simple enough for easy resizing, manipulation, and use across various media.
8. **Visual Appeal:** The logo must remain clear and effective when scaled to both small (as small as 2 cm x 2 cm) and large sizes.

INTELLECTUAL PROPERTY GUIDELINES

1. **Original Work:** By submitting an entry, participants affirm that their submission is an **original work**, not generated by AI, and has not been copied from any other source, including their own prior works. The submission must not infringe upon the intellectual property rights of any individual or entity.
2. **Ownership:** All submissions become the exclusive property of the **Diocese of Sorsogon** and may be used for any purpose deemed appropriate by the Diocese, including, but not limited to, social media platforms, letterheads, posters, tarpaulins, and other promotional materials.
3. **Modification Rights:** The Diocese of Sorsogon reserves the right to **adapt, edit, modify**, or otherwise use the winning submission, in whole or in part, in any manner it deems fit.
4. **Right to Disqualify:** The Diocese of Sorsogon reserves the right to choose not to use the winning entry as outlined in the contest guidelines, at its sole discretion.
5. **Future Use:** The Diocese of Sorsogon may also choose to use any other submitted entries for promotional purposes, as needed.
6. **Forfeiture of Prize:** If it is determined that the winner has violated any contest rules, they will be required to **forfeit or return** the prize, even if the violation is discovered after the prize has been awarded.



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CRITERIA FOR JUDGING

CRITERIA	PERCENTAGE
Relevance to the Theme and Celebration	50%
Clarity and Recognizability	20%
Distinctiveness and Originality	20%
Creativity	10%
TOTAL	100%

DETERMINATION OF WINNER

- Entry Submission:** The **75th Jubilee Secretariat** will forward all entries to the respective **Vicarial Chair of the Commission on Media for Evangelization (CME)**.
- Panel Composition:** The **CME Vicarial Chair** and the **Vicar Forane** will be responsible for selecting a panel of **five members**. The panel will consist of:
 - Priests or religious members
 - Lay faithful with expertise in logo design and branding, arts and design, or culture and tradition
 - Young adult with experience in digital media or graphic artsThese panelists will be invited to select the **top three entries** from each vicariate.
- Endorsement and Submission:** The **Vicar Forane** will sign an endorsement for their vicariate's top three entries. The **CME Vicarial Chair** will forward them to the **75th Jubilee Secretariat** for consolidation. The Secretariat will receive a maximum of **15 entries** from the five vicariates.
- Screening and Selection of Finalists:** A panel will review the **15 endorsed entries** and select the **top five**. The finalists will be notified by the first week of **April** via text and/or email.
- Logo Presentation:** The top five finalists will be invited to present their logo designs to an audience in the **second week of April**. A panel will evaluate the presentations and determine the final winner.
- Prizes:**
 - The **winner** will receive a **P7,500 cash prize**.
 - The remaining four presenters will each receive a **consolation prize of P2,000**.
- Prize Distribution:** The prize amounts remain the same regardless of whether the entry is submitted by an **individual** or a **pair**.

SUMMARY OF TIMELINE

DATE	ACTIVITY	IN CHARGE
February 2, 2025 – March 15, 2025	Online submission of entries	Interested individuals/pairs
March 16, 2025 – March 31, 2025	Vicarial Screening	Vicar Forane CME Vicarial Chair
April 1, 2025 – April 5, 2025	Selection of Finalists (Top 5)	Jubilee Team
2 nd Week of April	Presentation of Finalists Selection and Announcement of Winner	Jubilee Team



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THEME SONG COMPETITION

Diocese of Sorsogon 75th Jubilee Year

OVERVIEW

The **Diocese of Sorsogon** will celebrate its **75th Jubilee Anniversary** with a year-long commemoration from **June 2025 to June 2026**. To actively engage the lay faithful, the diocese is announcing two exciting competitions: one for designing a logo and another for composing a theme song. The winning logo and song will be featured across various documents and media platforms throughout the jubilee celebration.

By participating, entrants agree to abide by the following guidelines, rules, and conditions.

ELIGIBILITY

1. The Theme Song Competition is **open to all Catholic lay faithful from the Diocese of Sorsogon**. Each parish is encouraged to submit **at least one (1) entry**.
2. Entries are permitted as **individuals or groups not exceeding five (5) members** including composers, singers, and instrumentalists.

SUBMISSION GUIDELINES

1. **Contest Duration:** The contest will run from **February 2, 2025, to March 15, 2025**.
2. **Entry Fee:** A fee of **P75** will be charged per entry to support the catechists' initiatives in the diocese. Payment shall be made through GCASH account:



Vivian Paz: 09097742122

3. **Entry Submission:** Interested participants (individuals or groups) must complete the online entry form available at:



<https://tinyurl.com/75th-ThemesongEntryForm>

4. **Required Information:** The online form will ask for the following:
 - a. Participant's profile (individual or pair)
 - b. Song Lyrics
 - c. Upload the following photos:
 - i. Proof of payment
 - ii. Song Recording (in MP4 format)



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5. **Multiple Entries:** Participants may submit more than one entry. Each entry requires a separate proof of payment and a separate entry form.
6. **Submission Review:** The 75th Jubilee Secretariat will receive and organize all entries by vicariate.

COMPOSITION GUIDELINES AND PARAMETERS

1. **Theme Reflection:** The song lyrics should revolve around the theme, “**Pilgrims of Hope: Journeying Towards the Year of Grace**”.
2. **Language:** The song lyrics may use **English or Bikol language or a combination** thereof.
3. **Lyrics and Melody:** The song lyrics and melody must be **appropriate for liturgical celebrations** like the holy mass.
4. **Duration:** The song duration shall **not be less than two (2) minutes and shall not exceed six (6) minutes**.

INTELLECTUAL PROPERTY

1. **Original Work:** By submitting an entry, participants affirm that their submission is an **original work**, not generated by AI, and has not been copied from any other source, including their own prior works. The submission must not infringe upon the intellectual property rights of any individual or entity.
2. **Ownership:** All submissions become the exclusive property of the **Diocese of Sorsogon** and may be used for any purpose deemed appropriate by the Diocese, including, but not limited to, radio programs, videos, eucharistic celebrations, social media platforms, and other materials.
3. **Modification Rights:** The Diocese of Sorsogon reserves the right to **adapt, edit, modify**, or otherwise use the winning submission, in whole or in part, in any manner it deems fit.
4. **Right to Disqualify:** The Diocese of Sorsogon reserves the right to choose not to use the winning entry as outlined in the contest guidelines, at its sole discretion.
5. **Future Use:** The Diocese of Sorsogon may also choose to use any other submitted entries for promotional purposes, as needed.
6. **Forfeiture of Prize:** If it is determined that the winner has violated any contest rules, they will be required to **forfeit or return** the prize, even if the violation is discovered after the prize has been awarded.

CRITERIA FOR JUDGING

CRITERIA	PERCENTAGE
Relevance to the Theme and Celebration	50%
Music Style and Harmony	20%
Lyrics and Originality	20%
Recall Value and Popular Appeal	10%
TOTAL	100%



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DETERMINATION OF WINNER

1. **Entry Submission:** The **75th Jubilee Secretariat** will receive all entries.
2. **Panel Composition:** The Jubilee Team will be responsible for selecting a panel of **five members**. The panel will consist of:
 - o Priests, religious members, or lay faithful with expertise in music composition and arrangement, culture, or tradition
3. **Screening and Selection of Finalists:** These panelists will be invited to select the **top five**. The finalists will be notified by the first week of **April** via text and/or email.
4. **Theme Song Presentation:** The top five finalists will be invited to present their song composition to an audience in the **second week of April**. A panel will be assigned to determine the winning piece after the presentation.
5. **Prizes:**
 - o The **winner** will receive a **P10,000 cash prize**.
 - o The remaining four presenters will each receive a **consolation prize of P3,000**.
6. **Prize Distribution:** The prize amounts remain the same regardless of whether the entry is submitted by an **individual** or a **group**.

SUMMARY OF TIMELINE

DATE	ACTIVITY	IN CHARGE
February 2, 2025 – March 15, 2025	Online submission of entries	Interested individuals/groups
March 16, 2025 – April 5, 2025	Selection of Finalists (Top 5)	Jubilee Team
2 nd Week of April	Presentation of Finalists Selection and Announcement of Winner	Jubilee Team