



Republic of the Philippines  
**Department of Education**  
REGION V  
**SCHOOLS DIVISION OF SORSOGON**

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**ADVISORY**

**DIVISION MEMORANDUM No. 50, s. 2021 re: CONDUCT OF QUARTERLY DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA) FOR CY 2021**

November 25, 2021

**To:** Assistant Schools Division Superintendent  
Chief Education Supervisors of CID and SGOD  
Education Program Supervisors/Specialists  
Heads of Functional Divisions/Areas  
Public Schools District Supervisors and OIC-PSDSs  
Elementary and Secondary School Heads

1. This is to reiterate the schedule of the conduct of the quarterly MEA for **4<sup>th</sup> Quarter** and the coverage of the expected outputs to be submitted by the different governance levels in the SDO on or before December 20, 2021.
2. The coverage of the expected outputs or Key Performance Indicators (KPIs) for the 4th Quarter MEA CY 2021 for the Districts and Schools is found in the attachment.
3. Districts shall submit the consolidated MEA reports on KPIs and other outputs together with the Schools MEA outputs in soft and hard copies to the Division Office through SGOD c/o SMME section or at this email address: [leah.peran001@deped.gov.ph](mailto:leah.peran001@deped.gov.ph).
4. For uniformity and accurate data encoding in the division, districts and schools are advised to utilize the Division Standard MEA Templates. (Please refer to Division Memorandum No. 112, s. 2021).
5. The SDO Proper shall conduct the Pre-DMEA and Inter-Office MEA Validation activities per Functional Division/Area in their respective offices.
6. For further queries please connect with Leah H. Peran of SMME Section at the SGOD Office or contact thru this mobile number: 09271835946 or email at the address mentioned above.
7. For information, guidance and compliance.

**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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Attachment to the Advisory dated November 25, 2021

**THEMATIC AREA/KEY PERFORMANCE INDICATORS FOR QUARTER 4 MEA**

SCHEDULE	ACCESS	QUALITY	GOVERNANCE
<b>QUARTER 4</b>  <b>SMEA –</b> 2 <sup>nd</sup> week of December 2021  <b>District MEA-</b> 2 <sup>nd</sup> week of December 2021	* No. of Enrolment - Over age and School Age * No. of Repeaters * Nutritional Status (Beginning)(if are available) -No. of Wasted -No. of Severely Wasted	* No. of Learners with Failing Grades per Subject Area * No. of Learners under Frustration Level (Phil-IRI Eng. & Fil. – Pre)(if are available) * PL in Math	* SBM Level of Practice (Level I, II, III) * Liquidation of MOOE (October - December 2021) * Private Schools and Non-DepEd Schools (SHS) with and Without Authority to Operate (SY 2020-2021)
<b>SDO-Pre-DMEA and Inter-Office Validation</b> 4 <sup>th</sup> week of December 2021	* Planned Outputs for Fourth Quarter per Functional Division/Area/Section/Unit (Accomplishments versus Targets)-(PMIS and Non-PMIS POs) * Deployment of Personnel * Budget Utilization (MOOE, GASS, HRTD and Downloaded Funds) * Statement of Appropriations, Allotments, Obligations, Disbursements and Balances (SAAODB)		
<b>Actual DMEA-</b> 1 <sup>st</sup> week of January 2022	* Status of MOOE Downloading and Liquidation * Unaccomplished Outputs * Value Added Contributions * Concerns, Challenges, Issues, Problems, Gaps and Proposed Resolutions * Lessons Learned * Best Practices		



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