



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

January 3, 2023

DIVISION MEMORANDUM
No. 002, s. 2023

TURN -OVER CEREMONY FOR SCHOOL-IN-A-BAG KIT AND ORIENTATION-TRAINING SESSIONS WITH USAID ABC+AND PHILIPPINE BUSINESS FOR SOCIAL PROGRESS

To: Asst. Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors/ OIC PSDSs
Concerned Elementary School Heads
Concerned Teachers


1. Regional Unnumbered Memorandum dated December 6, 2022 announces the conduct of the **TURN-OVER CEREMONY FOR SCHOOL -IN -A-BAG KIT** and **ORIENTATION-TRAINING SESSIONS WITH USAID ABC+ ABD PHILIPPINE BUSINESS FOT SOCIAL PROGRESS (PBSP)** which will be conducted on January 12, 2023 at Banuyo Elementary School, Pilar IV District.
2. The target participants are the Schools Division Superintendent (SDS), Asst. Schools Division Superintendent (ASDS), SGOD Chief, Division Partnerships Coordinator, PSDSs, School Heads, ICT Coordinator and 1 key teacher (must be a K-3 teacher) of recipient schools.
3. The following are the recipient schools for the Division of Sorsogon:

District	School
Castilla South	Bogna ES Sto. Niño ES Cogon ES
Pilar I	Inapugan ES
Pilar IV	Tingco ES

4. Enclosed herewith is the Indicative Program of Activities

5. Travel and other incidental expenses for the said Activity shall be charged to School MOOE/ Division MOOE and other fund sources subject to the usual accounting and auditing rules and regulations.

6. For information, dissemination and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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CIP 5461/21/05/1163

Enclosure No. 1 Indicative Program of Activities for the Turn-Over Ceremony and Orientation-Training Sessions for the School-in-a-Bag Kit

Time	Activity	Concerned Person
8:00 AM	Registration	Concerned Division
8:30 AM	Opening Program	
8:40 AM	National Anthem	AVP
8:45 AM	Opening Prayer	AVP
8:50 AM	Welcome Remarks	Schools Division Superintendent
9:00 AM	Messages	USAID ABC+ Philippine Business for Social Progress (PBSP) Gilbert T. Sadsad, Regional Director
9:30 AM	Turn-Over Ceremony and Photo Opportunity	Concerned Divisions
10:00 AM	Orientation-Training Sessions	USAID ABC+ and PBSP
11:30 AM	Closing Messages	Ronelo Al K. Firmo, ARD Asst. Schools Division Superintendent
11:50 AM	Acknowledgment	SGOD Chief
12:00 Noon	Lunch Break	