



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

**ADVISORY**

**DIVISION MEMORANDUM No. 45, s. 2022 re: DIVISION MONITORING AND EVALUATION AND ADJUSTMENT (DMEA) FOR CY 2022 dated March 21, 2022**

June 7, 2022

**To:** Assistant Schools Division Superintendent  
Chiefs of CID and SGOD  
Heads of Functional Divisions/Areas  
Public Schools District Supervisors and OIC-PSDSs  
Elementary and Secondary School Heads

1. This is to reiterate the schedule of the conduct of the quarterly MEA for **2<sup>nd</sup> Quarter** and the coverage of the expected outputs to be submitted by the different governance levels in the SDO **on or before June 30, 2022**.
2. The specific schedule and coverage of the expected outputs or Key Performance Indicators (KPIs) for the SDO Proper, Districts and Schools are found in the attachment.
3. Districts shall submit the consolidated MEA reports on KPIs and other outputs together with the Schools MEA outputs in soft and hard copies to the Division Office through SGOD c/o SMME section. Soft copies may be submitted at this email address: [leah.peran001@deped.gov.ph](mailto:leah.peran001@deped.gov.ph)
4. For uniformity and accurate data encoding, the division, districts and schools are advised to utilize the existing Division Standard MEA Templates.
5. For further queries please connect with Leah H. Peran of SMME Section at the SGOD Office or contact thru this mobile number: 09271835946 or email at the address mentioned above.
6. For information, guidance and compliance.

**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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CIP 5461/21/05/1163