



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

March 28, 2023

DIVISION MEMORANDUM

NO. 071, s. 2023

**FIRST DIVISION MANAGEMENT COMMITTEE MEETING CUM MODIFIED
PROVINCIAL ATHLETICS MEET AWARDING CEREMONY**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Section/Unit Heads
Heads, Public Elementary and Secondary Schools
Assistant Principals of Secondary Schools

1. This Office will spearhead the conduct of the First Division Management Committee Meeting cum Modified Provincial Athletics Meet Awarding Ceremony on **April 3, 2023** at the **Casiguran Gymnasium, Casiguran, Sorsogon**.
2. Considering the urgency of issues on the education fronts affecting the schools and the community in general, the meeting will be conducted observing strictly the minimum health standards and other precautionary measures. Participants are the Chief Education Supervisors, PSDS, EPS/Specialists, Section Heads, SEPS, PDO, Elementary and Secondary School Heads and Assistant School Principals.
3. The agenda to be taken up include:
 - Updates from the Regional ManCom Meeting;
 - Updates from CID and SGOD;
 - Modified Provincial Athletics Meet Awarding; and
 - Other matters
4. Participants are expected to be in the venue at 8:00 o'clock in the morning and advised to be in smart-casual attire.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
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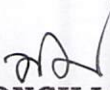


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5. The host for the Modified Provincial Athletics Meet Awarding Ceremony is *Schools Governance Operations Division* and *Curriculum Implementation Division* for the Management Committee Meeting proper that will be in-charge of ensuring that the venue is prepared, minutes of the meeting taken and other concerns relative to the activity are looked into.
6. A registration fee amounting to **Php 500.00** will be collected during the management committee meeting to cover expenses of meals, venue rental, sound system rental, LED wall rental and other incidental expenses to the participants and shall be charged against school/division MOOE funds subject to the usual accounting and auditing rules and regulation.
7. Immediate dissemination of this Memorandum to all concerned is desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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