



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

June 15, 2022

**DIVISION MEMORANDUM**

No. 107, s. 2022

**DESIGNATION OF DISTRICT ADOPT-A-SCHOOL PROGRAM/  
BRIGADA ESKWELA COORDINATOR**

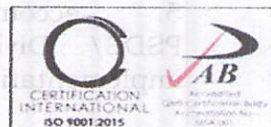
To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Public Schools District Supervisors/ OIC-PSDSs  
SGOD SocMobNet SEPS & EPS II  
Public Elementary, Secondary and Integrated School Heads  
All Others Concerned

1. This Office is directing the PSDS/ OIC-PSDSs to designate a District/ Brigada Eskwela Coordinator who shall serve **effective June 27, 2022**.
2. The duties and functions of the Coordinator are stated in the attached District Memorandum to be signed by the designee.
3. The designated Coordinator will serve for three (3) years unless his/ her designation is revoked by the PSDSs/ OIC-PSDSs for justifiable cause/ reason.
4. A teacher given an special assignment such as Coordinator for the entire school year shall be considered as one (1) teaching load as stated in DepEd Memorandum No. 291, s. 2008.
5. The designee must be furnished with a copy of the duly signed Memorandum designating him/ her as the coordinator. For record purposes, a copy of which will also be submitted by the PSDS/ OIC-PSDSs at the SDO SGOD Office attention: SEPS/ EPS II SocMobNet on or before July 4, 2022.
6. For information, guidance and compliance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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