



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

September 25, 2021

DIVISION MEMORANDUM

No. 207 , s. 2021

DIVISION CAPACITY BUILDING ON SUPERVISORS LEADERSHIP PROGRAM (SLP)

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/OIC-PSDSs
All Others Concerned

1. The Schools Division Office of Sorsogon through the School Governance and Operations Division (SGOD)- Human Resource Development Section, shall take the lead in the conduct of the Division Capacity Building on Supervisors Leadership Program, which will be held every Thursday and Friday of October and November 2021 at Bulwagan ng Karunungan, 3F SDO Sorsogon, Balogo Sports Complex, Balogo, Sorsogon City.
2. The activity aims to:
 - a. Promote continuing professional development and advancement of supervisors;
 - b. Acquire new competencies in providing technical assistance to school heads and teachers;
 - c. Gain self-mastery in managing the complexities of curriculum implementation.
3. Attached are the following:
 - a. Enclosure No. 1 - List of Participants
 - b. Enclosure No. 2 - Training Matrix
 - c. Enclosure No. 3 - Working Committees
 - d. Enclosure No. 4 - Resource Speakers/ Learning Facilitators



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 421-5415
Email: sorsogon@deped.gov.ph
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CIP 5461/21/05/1163



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4. All participants in this activity are reminded of the following:
 - Complete attendance is strictly required;
 - Strictly follow the scheduled date of training and listing of participants;
 - Be in casual attire in the entire duration of the training;
 - Bring their own maintenance medicine. Only over the counter medicine shall be provided by the medical officer on duty and
 - Strictly observe the required health protocols such as wearing of mask and face shield, social distancing, hand sanitation and other precautionary measures.

5. The Division Staff Orientation Workshop (DSOW) will be conducted on September 28, 2021, 10:00 a.m. at SDO QMS Center.

6. Training materials, meals of participants, honoraria and accommodation of resource speakers are chargeable against SUB-ARO No. OSEC 5-21-3306 subject to the usual accounting and auditing rules and regulations.

7. For inquiries and clarifications, please contact Bernadette R. Bedis, Senior Education Program Specialist Human Resource Development Section at email address: bernadette.bedis001@deped.gov.ph or at CP No. 09983878071.

8. Immediate and wide dissemination of this Memorandum is desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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NO.	NAME OF PARTICIPANTS
1	VICENTE NOCOS
2	NOEL P. AGNOTE
3	ISAIS A. BERMAS
4	JULIET B. TAMBOONG
5	EDUARDO A. POLLARCA
6	ARNOLD M. PERALTA
7	LUCY M. HAMOR
8	GINA Q. TAROG
9	BEVELYN C. CARAMOAN
10	MARISSA G. BENDICIO
11	SOCORRO B. LEOSALA
12	EMMA L. NAVAS
13	EDDIE P. SABALBORO
14	ABEGAIL CHA
15	GENELITA A. NANTIZA
16	JIMMALOU A. MELLA
17	GLORIA E. RAYMUNDO
18	ARNEL DAVID E. DUKA JR.
19	CORAZON A. MONTILLA
20	LEONISA M. ENOLVA
21	JOSE FRANCISCO G. ARRIBAS
22	FERNANDO N. NEGRITE
23	NICOLAS E. FREO
24	FERDINAND E. HAMOR
25	MANUEL V. ESTERA
26	LIZA D. SALONGA
27	LINY B. GREFAL
28	RINA D. DESPUIG
29	ANGELOU B. PURA
30	ELVIS ROMEO G. ZUNIGA
31	RODOLFO M. EVASCO JR.
32	MARIANNE Z. ARINES
33	MARITES J. JESALVA
34	GRACE IMELDA G. HUAB
35	ALVIN T. ROSARE

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36	JERRY G. FIRMANES
37	MARICEL M. DINEROS
38	MICHELLE H. GUADAMOR
38	OWEN N. CASTILLO
40	REMUS H. ZUÑIGA
41	RODEL E. PANCHO
42	SHARON A. VITO
43	GILBERT IAN Z. APOSTOL
44	LANI L. PEREZ
45	LIBERTINE JOY G. BALDILLO
46	LILIA ZITA A. PURA
47	NENNETH E. ALAMA
48	JOCELYN GRACE H.DOB

Enclosure No. 2 to Division Memorandum No. 207 s. 2021

TRAINING MATRIX
Supervisors Leadership Program (SLP)

Date/Time	Module 1 October 7, 2021	Module 1 October 8,2021	Module 2 October 14,2021	Module 2 October 15,2021	Module 3 October 21,2021	Module 3 October 22,2021	Module 4 October 28,2021
8:00-8:30	Morning Preliminaries						
8:30-9:30	Opening Program Program Orientation	Technical Assistance Provision on Curriculum Implementation (Corazon Fatima Silerio)	Building High Performance Team (Lorna D. Dino)	Official Correspondence and Oral Communication (Jose L.Doncillo)	Technology – based Innovation including ICT (John Rey Perez)	Use of Communication Platform (John Rey Perez)	Re-entry Action Plan (Rex T. Barbin)
9:30-10:00	Health Break						
10:00-12:00	Curriculum Management and Implementation (Orfelina O. Tuy)	Technical Assistance Provision on Curriculum Implementation (Corazon Fatima Silerio)	Building High Performance Team (Lorna D. Dino)	Official Correspondence and Oral Communication (Jose L.Doncillo)	Technology – based Innovation including ICT (John Rey Perez)	Use of Communication Platform (John Rey Perez)	Re-entry Action Plan (Rex T. Barbin)
12:00-1:00	Lunch Break						
1:00-3:00	Curriculum Management and Implementation (Orfelina O. Tuy)	Technical Assistance Provision on Curriculum Implementation (Corazon Fatima Silerio)	Building High Performance Team (Lorna D. Dino)	Official Correspondence and Oral Communication (Maricel M. Dineros)	Technology – based Innovation including ICT (John Rey Perez)	Use of Communication Platform (John Rey Perez)	Re-entry Action Plan (Rex T. Barbin)
3:00-3:30	Health Break						
3:30-5:00	Curriculum Management and Implementation (Orfelina O. Tuy)	Technical Assistance Provision on Curriculum Implementation (Corazon Fatima Silerio)	Building High Performance Team (Lorna D. Dino)	Official Correspondence and Oral Communication (Maricel M. Dineros)	Technology – based Innovation including ICT (John Rey Perez)	Use of Communication Platform (John Rey Perez)	Re-entry Action Plan (Rex T. Barbin)

TRAINING MATRIX
Supervisors Leadership Program (SLP)

Time	Module 4 October 29,2021	Module 5 November 4,2021	Module 5 November 5,2021	Module 6 November 11 ,2021	Module 6 November 12,2021	Module 7 November 18,2021-	Module 7 November 19,2021
8:00-8:30	Morning Preliminaries						
8:30-9:30	Re-entry Action Plan (Rex T. Barbin)	Project Proposal Writing (Rex T. Barbin)	Educational Plan Implementation (Rex T. Barbin)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Spirituality in Leadership (Msgr.Francisco P..Monje)	Spirituality in Leadership (Msgr.Francisco P..Monje)
9:30-10:00	Health Break						
10:00-12:00	Re-entry Action Plan (Rex T. Barbin)	Project Proposal Writing (Rex T. Barbin)	Educational Plan Implementation (Rex T. Barbin)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Spirituality in Leadership (Msgr.Francisco P..Monje)	Spirituality in Leadership (Msgr.Francisco P..Monje)
12:00-1:00	Lunch Break						
1:00-3:00	Re-entry Action Plan (Rex T. Barbin)	Building Partnership (Rex T. Barbin)	Educational Plan Implementation (Rex T. Barbin)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Spirituality in Leadership (Msgr.Francisco P..Monje)	Spirituality in Leadership (Msgr.Francisco P..Monje)
3:00-3:30	Health Break						
3:30-5:00	Re-entry Action Plan (Rex T. Barbin)	Building Partnership (Rex T. Barbin)	Educational Plan Implementation (Rex T. Barbin)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Individual Presentation of Re-entry Action Plan (Bernadette R. Bedis)	Spirituality in Leadership (Msgr.Francisco P..Monje)	Spirituality in Leadership (Msgr.Francisco P..Monje)

TRAINING MATRIX
Supervisors Leadership Program (SLP)

November 25, 2021	
8:00-8:30	Morning Preliminaries
9:30-10:00	Module 8 Leveraging Data-Driven Program for Continuous Improvement- a Pillar of Curriculum Implementation (Jocelyn DR. Andaya)
10:00-10:30	Health Break
10:30-12:00	Leveraging Data-Driven Program for Continuous Improvement- a Pillar of Curriculum Implementation (Jocelyn DR. Andaya)
12:00-1:00	Lunch Break
1:00-3:00	Leveraging Data-Driven Program for Continuous Improvement- a Pillar of Curriculum Implementation (Jocelyn DR. Andaya)
3:00-3:30	Health Break
3:30-5:00	Leveraging Data-Driven Program for Continuous Improvement- a Pillar of Curriculum Implementation (Jocelyn DR. Andaya)
November 26, 2021	Closing Ceremony



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Enclosure No. 3 to Division Memorandum No. , s. 20201

TECHNICAL AND WORKING COMMITTEES

OVER-ALL CHAIRPERSON

Jose L. Doncillo, CESO V
Schools Division Superintendent

CO-CHAIRPERSON

Bernie C. Despabiladero, Ed.D
Assistant Schools Division Superintendent

MEMBERS

Florencio P. Bermundo
Chief Education Supervisor
School Governance and Operation Division

Rolando F. Embile
Chief Education Supervisor
Curriculum Implementation Division

TRAINING MANAGER

Bernadette R. Bedis

SECRETARIAT/DOCUMENTATION

Junel C. Guantero

Christopher Ilaga

LOGISTICS OFFICER

John Rey J. Perez

WELFARE OFFICER

Belardo G. Hadap Jr.

Nurses

QAME COORDINATOR

Leah H. Peran

ICT SUPPORT STAFF

John Hidea

Robert Enrera

Arvin Esmena



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Enclosure No. 4 to Division Memorandum No. 207 , s. 20201

LIST OF RESOURCE SPEAKERS/LEARNING FACILITATORS

Jocelyn DR.Andaya

Lorna D. Dino

Orfelina O. Tuy

Corazon Fatima Silerio

Jose L. Doncillo

Msgr.Francisco J. Monje

Rev Fr. Philippe Andrew B. Gallanosa

Rex T. Barbin

Maricel M. Dineros

John Rey J. Perez



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