



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

July 26, 2022

DIVISION MEMORANDUM

NO. 125, s. 2022

FOURTH DIVISION MANAGEMENT COMMITTEE MEETING FOR 2022

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Section/Unit Heads
Heads, Public Elementary and Secondary Schools
Assistant Principals of Secondary Schools

1. This Office will spearhead the conduct of the Fourth Division Management Committee Meeting on **August 5, 2022** at the **Casiguran Gymnasium, Casiguran, Sorsogon**.
2. Considering the urgency of issues on the education fronts affecting the schools and the community in general, the meeting will be conducted observing strictly the minimum health standards and other precautionary measures. Participants are the Chief Education Supervisors, PSDS, EPS/Specialists, Section Heads, SEPS, PDO, Elementary and Secondary School Heads and Assistant School Principals.
3. The agenda to be taken up include:
 - Updates from the Regional ManCom Meeting;
 - Updates from CID and SGOD;
 - School Calendar for S.Y. 2022-2023;
 - Brigada Eskwela Updates; and
 - Other matters
4. It is reiterated that participants shall strictly observe physical distancing, precautionary measures such as wearing masks, other health safety standards and protocols during the meeting.



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5. The host for this activity is the *School Governance and Operations Division* that will be in-charge of ensuring that the venue is prepared, minutes of the meeting taken and other concerns relative to the activity are looked into.
6. A registration fee amounting to **Php 500.00** will be collected during the management committee meeting to cover expenses of meals, venue rental, sound system rental, LED wall rental and other incidental expenses to the participants and shall be charged against school MOOE funds subject to the usual accounting and auditing rules and regulation.
7. Immediate dissemination of this Memorandum to all concerned is desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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