



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

February 2, 2023

DIVISION MEMORANDUM

No. 025, s. 2023

**PROVINCIAL PARENT-TEACHER ASSOCIATION (PTA) ASSEMBLY AND
OATH-TAKING OF BOARD OF DIRECTORS**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
PSDSs/ OIC-PSDSs
Division Legal Officer
Education Program Specialists
Public Elementary, Secondary and Integrated School Heads
Members of the Division PTA Affairs Committee
Division PESPA President
Division SAPSSHI President
All Others Concerned

1. In partnership with the Provincial Government of Sorsogon, the Department of Education Schools Division Office of Sorsogon through the Schools Governance and Operations Division shall spearhead the conduct of **Provincial Parent-Teacher Association Assembly and Oath-Taking Ceremony of the Board of Directors** on Friday, **February 10, 2023** at 8:30am at the Casiguran Gymnasium, Casiguran, Sorsogon.
2. The activity aims to:
 - a. discuss the salient features of the Omnibus Guidelines on the Regulation of Operations of PTAs;
 - b. orient the participants on Child Protection Policy and

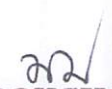



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- c. formally sworn-in the Division Federated Board of Direction (BODs) and School PTA Chairpersons.
3. The participants in the forum are the following:
- a) Duly elected Division Federated PTA Officers
 - b) School PTA Chairperson
 - c) Members of the Division PTA Affairs Committee as follows:
 - Schools Division Superintendent
 - Assistant Schools Division Superintendent
 - Administrative Officer V (Admin. Services)
 - SEPS SocMobNet
 - Division PESPA and SAPPSHI Presidents
 - Division SPG and SSG Presidents
 - d) CID and SGOD Chiefs
 - e) EPS SGOD
 - f) Division Legal Officer
 - g) SGOD Proper Personnel
 - h) Division Medical Officer & Nurses (3)
4. All School Heads are requested assist their School PTA Chairperson in filling-out the registration form through this google link: [REGISTRATION FORM FOR THE PROVINCIAL PTA ASSEMBLY \(google.com\)](#).
5. Expenses relative to the conduct of the activity shall be charged to Special Education Fund (SEF). Transportation and incidental expenses of the participants shall be charged to local fund/ MOOE/ School PTA fund subject to the existing accounting and auditing rules and regulations.
6. For information, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 



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